

**Wednesday, September 19, 2012**

The second regular meeting of September of the Pike County Commissioners was called to order by Commissioner Caridi at 9:00 a.m. at the Pike County Administration Building, followed by the "Pledge of Allegiance" to the flag.

**PRESENT:** Commissioners Caridi and Osterberg; Chief Clerk Orben; Solicitor Farley.

**NOT PRESENT:** Commissioner Wagner.

***Public Comments/Questions concerning today's agenda.***

***The agenda was amended at this time to move item #1 under New Business to this point in the meeting.***

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to adopt Resolution No. 12-26, March of Dimes, Delaware River March for Babies, September 30, 2012, which was read by Commissioner Osterberg. Joseph Biondo, Sr., on behalf of his son Joseph Biondo, gave an overview of the total donations that were raised in the past three years. This year the goal is \$75,000 and 400 walkers. Volunteers, donations and walkers are still needed. Joseph Biondo, Jr. has been asked to co-Chair next year's 75<sup>th</sup> Anniversary of National March for Babies due to the success of his fundraising efforts.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

***Motion: by Commissioner Osterberg and seconded by Commissioner Caridi, to recess the Commissioners' Meeting to hold a Retirement Board Meeting.***

***Vote: Commissioners Caridi and Osterberg voted 'aye'. Motion carried.***

***A RETIREMENT BOARD MEETING WAS HELD.***

***Motion: by Commissioner Osterberg and seconded by Commissioner Caridi, to reconvene the Commissioners' Meeting.***

***Vote: Commissioners Caridi and Osterberg voted 'aye'. Motion carried.***

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to approve the September 19, 2012 Agenda.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to approve the September 5, 2012 Commissioners' Meeting Minutes.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion not carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to approve the September 6, 11, 12, 17 and 18, 2012 Commissioners' Conference Minutes.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to approve payment of **COUNTY BILLS**, in the amount of \$348,601.27, subject to further review.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to approve payment from **BOND ACCOUNT, SERIES A (July/August)**, in the amount of \$600,000.00.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to approve payment from **DEBT SERVICE (Principal/Interest)**, in the amount of \$2,014,267.47.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to approve payment from **SRCP DEBT SERVICE (Principal/Interest)**, in the amount of \$127,972.27.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to approve payment from **PC EMPLOYEES' HEALTH INS. FUND**, in the amount of \$121,156.71.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**PERSONNEL**

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to acknowledge receipt of a letter from Judge Joseph Kameen advising that he has hired **CAMERON ALBER**, as a full-time Juvenile Probation Officer, for a 40 hour week, effective October 1, 2012, with benefits after 90 days. This is a replacement position.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to hire **STEVEN COOKE**, as a part-time Van Driver for the Transportation Department, for less than 1000 hours per year, effective September 19, 2012, with no benefits. This is a replacement position.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**Motion: by Commissioner Osterberg and seconded by Commissioner Caridi, to recess the Commissioners' Meeting to hold a Salary Board Meeting.**

**Vote: Commissioners Caridi and Osterberg voted 'aye'. Motion carried.**

**A SALARY BOARD MEETING WAS HELD.**

**Motion: by Commissioner Osterberg and seconded by Commissioner Caridi, to recess the Commissioners' Meeting to hold a Salary Board Meeting.**

**Vote: Commissioners Caridi and Osterberg voted 'aye'. Motion carried.**

#### **OLD BUSINESS:**

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to award the bid for the Eshleman Home Foundation Flood Mitigation Plan to the lowest bidder which was Jason Rickard Carpentry for the amount of \$179,200; and to execute the contract, with the condition as stated by the County Solicitor, that the contract will be modified so that (1) there is no paragraph concerning each party paying attorneys' fees if someone is successful and (2) there needs to be a paragraph about a mechanics lien to be signed by Jason Rickard Carpentry before the contract is executed, and (3) that the executed mechanics lien will be attached to the contract as an exhibit.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to authorize the Chairman to execute the Severe Repetitive Loss Grant Agreement between PEMA and the County of Pike, for the 2008 Severe Repetitive Loss Grant Program, for the Eshleman property.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to open bids received for the purchase of groceries and frozen foods for the Pike County Correctional Facility.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

Solicitor Farley received bids from the following vendors. Amounts will vary depending upon the items being bid on. Karetas Foods, Maines Paper & Food Service, Bernard Foods, Keyco Distributors, Sysco Food Services, Benjamin Foods, Mivila Foods and US Foods.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to table the bids received for the purchase of groceries and frozen foods for the Pike County Correctional Facility until October 17, 2012 for further review.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to open bids received for the Lily Pond Pavilion Project.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

Solicitor Farley opened the following bids with alternate bid amounts: Zitone-\$115,000, \$148,020 and \$198,270; Grimm - \$97,803, \$170,992 and \$207,591; Nikles Construction - \$103,350, \$170,160 and \$219,516; Richard Woolsey - \$105,976.48, \$154,665.51 and \$182,289.59; Morgan Site Contractors - \$101,500, \$180,000 and \$281,500.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to table bids received for the Lily Pond Pavilion Project until October 3, 2012 for further review.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

#### **NEW BUSINESS:**

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to adopt Resolution No. 12-27, Accepting the Multi-Municipal Groundwater Level Monitoring Project under the SRCP Program. This is for a partnership with USGS Service and the Conservation District for the annual study of groundwater quality and quantity in Pike County.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to adopt Resolution No. 12-28, Notice of Intent to Participate in the 2012 Monroe County Local Share Assessment (LSA) Grant Funds Program, and to execute an LSA Commitment Letter, for the Pike County Children & Youth Visitation Center Project.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

Michael Mrozinski, Assistant Planning Director, stated that the resolution and commitment letter are requirements of the LSA program. The location for the Children & Youth Visitation Center Project is the Miller Oil building, where the Transportation Office is now. The facility needs site improvements to make it appropriate for a visitation center which includes handicap accessibility, restrooms, kitchenette, paving parking lot, fencing, and other related improvements and additions to the building. Commissioner Osterberg stated that the center will be used by Children & Youth for training, visitation, parenting classes, etc. Commissioner Caridi explained that many of the issues associated with Children & Youth are due to the current economic situation of families.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to authorize the Chairman to execute the Grant Application for the 2012 Monroe County Local Share Assessment (LSA) Funds, for the Pike County Children & Youth Visitation Center Project.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to authorize the Chairman to execute the Pocono Forest and Waters Conservation Landscape Initiative mini-grant agreement with PA Environmental Council in the amount of \$1,500, for the reprint of "Pike Outdoors", on behalf of the Planning Office.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to authorize the Chairman to execute the Pocono Forest and Waters Conservation Landscape Initiative mini-grant agreement with PA Environmental Council in the amount of \$5,000, for the development of a marketing plan for the SRCP Program, on behalf of the Planning Office.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to advertise for winter maintenance of county roads for the 2012/13 season.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to advertise for bids for the sale of the following: 13 recycling containers; 2005 Ford F750 Dump Body Truck, Vin #3FRXF75T75V202084, with 250,000 miles, for a minimum bid of \$1,800, AS IS; 1999 International #4900 Recycling Truck, Vin #1HTSDAAN0XH649387, with 350,000 miles, for a minimum bid of \$1,000, AS IS; and 2001 Jeep Grand Cherokee, 1J4GW48N41C664364, for a minimum bid of \$500, AS IS.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to authorize the Chairman to execute the FY 2013 Provider Agreement between The Devereux Foundation and the County of Pike, on behalf of the Area Agency on Aging.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to execute the Medical Assistance Transportation Program Participation Grant Agreement & Assurance of Compliance, on behalf of the Transportation Department.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to execute the FY 2012 PEMA Emergency Management Performance Grant Agreement in the amount of \$42,597, on behalf of the Emergency Management Agency.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to execute the FY 2012/13 PEMA Hazardous Material Response Fund Grant Agreement in the amount of \$6,086, on behalf of the Emergency Management Agency.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to authorize the Chairman to execute the Request for Release of Funds for the following CDBG projects: Rohman Park in Shohola Township; Promise Land Fire & Ambulance Co. in Greene Township; and Parking Lot Construction in Milford Borough.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to authorize the Chairman to execute the Housing Rehabilitation Lien, on behalf of the Human Development Office.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to authorize the Chairman to execute Pike County Rental Assistance Contract #15A, on behalf of the Human Development Office.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to execute the following Contracts for Professional Services FY 2012/13 on behalf of Children & Youth Services: Kathleen Donson and Youth Advocate Program.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi to authorize the Chairman to execute the following Provider Agreement on behalf of CCIS (Child Care Information Services): No. 9113601501-1.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MISCELLANEOUS:** None.

*Questions and comments were opened to the Public and the Press.*

**ADJOURNMENT. THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, OCTOBER 3, 2012, AT 9:00 A.M., AT THE PIKE COUNTY ADMINISTRATION BUILDING.**