

**AGENDA**  
**WEDNESDAY, JULY 6, 2011, 9:00 A.M.**  
**PIKE COUNTY ADMINISTRATION BUILDING**

1. Call to Order.
2. Pledge of Allegiance.
3. Opening Prayer by Cantor Charles Osborne of Jewish Fellowship of Hemlock Farms.

**PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA**

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1. Approve July 6, 2011 Agenda.
  2. Approve June 22, 2011 Commissioners' Meeting Minutes.
  3. Approve June 27 and 28, 2011 Commissioners' Conference Minutes.
  4. Approve payment of **COUNTY BILLS** .....\$399,050.72
  5. Approve payment from **HOTEL TAX FUND** (Bailey-guide;LockData-7/11 web) .....\$2,100.97
  6. Approve payment from **BOND ACCT., SERIES B** (Training Complex-6/11) .....\$863,062.63
  7. Approve payment from **PC EMPLOYEES HEALTH INS. FUND** .....\$106,965.11
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**PERSONNEL**

1. Motion to change one Legal Secretary position to a Clerk position in Magistrate Fischer's Office, and to acknowledge receipt of a letter from the Courts advising that they have approved the lateral transfer of **JOANNE STALLONE**, from a Clerk in the Commissioners' Office to the Clerk position in Magistrate Fischer's Office, retroactive to June 27, 2011.
2. Motion to change the full time Clerk/Accounts Payable/Payroll/Benefits position to a part time Clerk position, for less than 1000 hours per year, in the Commissioners' Office, and to approve the lateral transfer of **RIKI CARDONA**, from a Clerk in the Sheriff's Office to the part time Clerk's position in the Commissioners' Office, effective July 11, 2011, with no benefits.
3. Motion to acknowledge receipt of a letter from Sheriff Philip Bueki advising that he has hired **CAROL WELSH**, as a full time Clerk in the Sheriff's Office, for a 40 hour work week, retroactive to June 28, 2011, with no benefits. This is a replacement position.
4. Motion to acknowledge receipt of a letter from Sheriff Philip Bueki advising that he has hired **DANIEL PARKS**, as a full time Deputy Sheriff, for a 40 hour work week, effective July 18, 2011, with benefits after 90 days. This is a replacement position.

***Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting.***

**SALARY BOARD**

1. Motion to convene Salary Board.
2. Motion to approve the June 22, 2011 Salary Board Minutes.
3. Motion to set the pay of **CAROL WELSH**, at \$10.00 per hour, as a full time Clerk in the Sheriff's Office, for a 40 hour work week, retroactive to June 28, 2011, with no benefits. This is a replacement position.
4. Motion to set the pay of **DANIEL PARKS**, at \$13.00 per hour, as a full time Deputy Sheriff, for a 40 hour work week, effective July 18, 2011, with benefits after 90 days. This is a replacement position.
5. Motion to increase the annual pay of Assistant District Attorney **SARAH LAVELLE** to \$48,848 effective July 5, 2011.
6. Motion to increase the annual pay of Chief County Detective **MICHAEL JONES** to \$47,998 effective July 5, 2011.
7. Motion to increase the hourly rate of **CONCETTA FRIEDFEL**, Clerk Typist II for the Area Agency on Aging, to \$10.30 retroactive to June 13, 2011.
8. Motion to adjourn Salary Board.

*Motion to reconvene Commissioners' Meeting.*

**OLD BUSINESS**

1. Motion to award the bids for the purchase of frozen foods and groceries for the Pike County Correctional Facility as follows: Karetas Foods-\$55,639.65; Benjamin Foods-\$42,912.96; Mivila Foods-\$17,989.50; Keyco Distributors-\$18,405.59; Sysco Central PA-\$6,321; Bernard Food Industries-\$11,274.64; Pocono Produce Company-\$4,089.75; and US Foodservice-\$5,443.87.

**NEW BUSINESS**

1. Motion to appoint Anthony Cavallaro and Maria Farrel to fill unexpired vacancies on the Children & Youth Advisory Board for terms ending December 31, 2011.
2. Motion to execute the Acceptance Letter between Zelenkofske Axelrod and the County of Pike, for auditing services for the year ended December 31, 2010.
3. Motion to execute Purchase of Service Agreements for FY 2011-2012 between the County of Pike and the attached list of Providers, on behalf of Children & Youth Services.
4. Motion to execute the FY 2010-11 Purchase of Service Agreement Consent to Assignment from Reading Specialists Educational Association to National Mentor Healthcare, LLC., on behalf of Children & Youth Services.
5. Motion to authorize the Chairman to execute Provider Agreement Nos. 5511351128-1 and 9113516834-1, on behalf of CCIS.
6. Motion to authorize the Chairman to execute the Pike County Rental Assistance Subsidy voucher in the amount of \$862 for Delaware Run in the amount of \$862.
7. Motion to authorize the Chairman to execute the CDBG-R Homeless Assistance Program and Re-Rapid Program 2<sup>nd</sup> Quarter Reports, on behalf of the Human Development Office.
8. Motion to authorize the Chairman to execute the Cellular Service Agreement between Cellular One and the County of Pike, on behalf of the Communications Center.

**MISCELLANEOUS:** None.

**PRESS & PUBLIC COMMENTS/QUESTIONS**

**ADJOURNMENT: THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, JULY 13, 2011, AT 9:00 A.M., AT THE PIKE COUNTY ADMINISTRATION BUILDING.**