

AGENDA
WEDNESDAY, MARCH 6, 2019, 9:00 A.M.
PIKE COUNTY ADMINISTRATION BUILDING

1. Call to Order.
2. Pledge of Allegiance.
3. Opening prayer by Pastor Diane Sommers, United Methodist Church, Matamoras.

PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA

1. Approve March 6, 2019 Agenda.
 2. Approve February 20, 2019 Meeting Minutes.
 3. Approve February 26 and 28, 2019 Conference Minutes.
 4. Approve payment from **GENERAL FUND (County Bills)**..... **\$195,114.84**
 5. Approve payment from **PIKE COUNTY EMPLOYEES' HEALTH INS. FUND** **\$27,799.50**
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PERSONNEL

1. Motion to acknowledge receipt of a letter from Warden Craig Lowe advising that he has hired, with Prison Board approval, **SUSAN KENTHACK** as a full time Treatment Counselor for the Correctional Facility, for a 40 hour work week, effective March 11, 2019, with benefits after 90 days. This is a replacement position.
2. Motion to acknowledge receipt of a letter from Warden Craig Lowe advising that he has hired, with Prison Board approval, the following individuals as full time Correctional Officers for the Correctional Facility, for a 40 hour work week, effective March 18, 2019, with benefits after 90 days: **AMANDA CORDERO, PATRICK GILLIGAN and CAMERON WILLIAMS.**
3. Motion to hire **RANDY PHILHOWER** as a part-time Welfare Program Specialist for the Workforce Development Agency, for less than 1000 hours per year, effective March 18, 2019, with no benefits. This is a replacement position.
4. Motion to promote **SUSAN VAN ORDEN** from Administrative Assistant I to Administrative Assistant II for the Area Agency on Aging, for a 35 hour work week, effective March 4, 2019.

Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting.

SALARY BOARD

1. Motion to convene Salary Board.
2. Motion to approve February 20, 2019 Salary Board Minutes.
3. Motion to set the pay of **SUSAN KENTHACK** at \$19.25 per hour, as a full time Treatment Counselor for the Correctional Facility, for a 40 hour work week, effective March 11, 2019, with benefits after 90 days. This is a replacement position.
4. Motion to set the pay of the following individuals at \$16.50 per hour, per Union contract, as full time Correctional Officers for the Correctional Facility, for a 40 hour work week, effective March 18, 2019, with benefits after 90 days: **AMANDA CORDERO, PATRICK GILLIGAN and CAMERON WILLIAMS.**
5. Motion to set the pay of **RANDY PHILHOWER** at \$19.19 per hour, as a part-time Welfare Program Specialist for the Workforce Development Agency, for less than 1000 hours per year, effective March 18, 2019, with no benefits. This is a replacement position.
6. Motion to increase the annual pay of **SUSAN VAN ORDEN** to \$30,750 due to her promotion from Administrative Assistant I to Administrative Assistant II for the Area Agency on Aging, for a 35 hour work week, effective March 4, 2019.
7. Motion to adjourn Salary Board.

Motion to reconvene the Commissioners' Meeting.

OLD BUSINESS

1. Motion to extend the bid award for the Interior Renovations to Existing Building at 175 Pike County Boulevard for I.C.E. New Weapons/Ammo Storage Room to April 3, 2019.
2. Motion to open the bids received for the Administration Building and Courthouse Roof Replacement Project.

NEW BUSINESS

1. Motion to adopt Resolution No. 19-03, C.A.S.U.A.L. Day, March 28, 2019.
2. Motion to adopt Resolution No. 19-04, Multiple Myeloma Action Month, March 2019.
3. Motion to authorize the Chairman to execute the following Change Orders between Joyce Electrical and the County of Pike relating to the Courthouse Expansion: JE11 for the installation of the conduit, wiring and termination of cell door access controls for an additional \$10,197.05; and JE12 for the excavation associated with the underground fiber optic relocation for an additional \$7,019.14.
4. Motion to authorize the Chairman to execute the following Change Orders between Grimm Construction and the County of Pike relating to the Corrections Facility Cooler & Generator Enclosure Electrical Systems: EC02 for overtime for kitchen area and time and material cost for rewiring freezer evaporator coil for an additional \$4,740; and EC03 for shunt trip breakers and time extension for parts and installation for an additional \$8,380.
5. Motion to authorize the Chairman to execute the Monitoring and Maintenance Agreement between SoloProtect and the County of Pike, for electronic monitoring devices for Children & Youth and Area Agency on Aging Caseworkers.
6. Motion to authorize the Chairman to execute the Voting System Agreement between Dominion Voting Systems and the County of Pike, on behalf of the Election Office.
7. Motion to authorize the Chairman to execute the Preventative Maintenance Agreement between Winter Engine-Generator Service and the County of Pike, on behalf of the Correctional Facility.
8. Motion to execute the Letter Agreement for the Interim Addendum to the Program Management Agreement for The Emergency Food Assistance Program between the PA Department of Agriculture and the County of Pike, on behalf of the Human Development Office.
9. Motion to authorize the Chairman to execute the Senior Rental Assistance Voucher for Delaware Run for the month of March 2019 in the amount of \$1,833, on behalf of the Human Development Office.
10. Motion to authorize the Chairman to execute Senior Rental Assistance Contracts #32 and #36, on behalf of the Human Development Office.
11. Motion to execute the Contract for Professional Services between Sandra Winters and the County of Pike, on behalf of Children & Youth Services.
12. Motion to execute the Scenic Rural Character Preservation Program Grant Contract between Westfall Township and Milford Township and Milford Borough and the County of Pike, for a grant award of \$52,500 for the Eastern Pike Regional Act 537 Sewage Plan, as recommended by the SRCP Board.

MISCELLANEOUS

- Penn State Extension Schedule of Events –March 15-31, 2019.
- Robin LoDolce, Area Agency on Aging Director – March for Meals Kick Off.
- Michele Long, Conservation District Executive Director – Presentation.

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT: THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, MARCH 20, 2019, AT 9:00 A.M., AT THE PIKE COUNTY ADMINISTRATION BUILDING.