

AGENDA
WEDNESDAY, MARCH 18, 2020, 10:00 A.M.
PIKE COUNTY COMMISSIONERS' OFFICE

1. Call to Order.
2. Pledge of Allegiance.

PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA

Motion to recess the Commissioners' Meeting to hold a Retirement Board Meeting.

RETIREMENT BOARD MEETING

Motion to reconvene Commissioners' Meeting.

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1. Approve March 18, 2020 Agenda.
 2. Approve February 19, 2020 Meeting Minutes.
 3. Approve February 19, 25, March 2, 5, 12 and 17, 2020 Conference Minutes.
 4. Approve payment from **GENERAL FUND (County Bills)**.....\$255,115.96
 5. Approve payment from **AFFORDABLE HOUSING FUND (Deed Recording Fees)**\$638.50
 6. Approve payment from **PC EMPLOYEES HEALTH INS. FUND**\$398,249.76
 7. Approve exonerations for a property in Delaware Township, as presented by Cynthia Gehris, Tax Claim Bureau Director.
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PERSONNEL

1. Motion to acknowledge receipt of a letter from Judge Gregory Chelak advising that he has hired **MATTHEW MCDONALD** as an Adult Probation Officer for the Probation Office, for a 40 hour work week effective March 30, 2020, with benefits after 90 days. This is a replacement position.
2. Motion to acknowledge receipt of a letter from Warden Craig Lowe advising that he has hired, with Prison Board approval, the following individuals as full time Correctional Officers for the Correctional Facility, for a 40 hour work week effective March 9, 2020, with benefits after 90 days: **JOSEPH CARBONE and DUSTIN SMITH.**
3. Motion to acknowledge receipt of a letter from Warden Craig Lowe advising that he has hired, with Prison Board approval, **JORDAN RYAN** as a Food Production Supervisor for the Correctional Facility, for a 40 hour work week, effective March 9, 2020 with benefits after 90 days. This is a replacement position.
4. Motion to promote **LAURA KROGER** from Caseworker 1 to Caseworker 2 for Children & Youth Services, effective March 16, 2020.

SALARY BOARD

1. Motion to convene Salary Board.
2. Motion to approve the February 5 and 13, 2020 Salary Board Minutes.
3. Motion to set the annual pay of **MATTHEW MCDONALD** at \$40,400, as an Adult Probation Officer for the Probation Office, for a 40 hour work week effective March 30, 2020, with benefits after 90 days. This is a replacement position.
4. Motion to set the pay of the following individuals at \$16.50 per hour, per Union contract, as full time Correctional Officers for the Correctional Facility, for a 40 hour work week, effective March 9, 2020 with benefits after 90 days: **JOSEPH CARBONE and DUSTIN SMITH.**
5. Motion to set the pay of **JORDAN RYAN** at \$14.00 per hour, as a Food Production Supervisor for the Correctional Facility, for a 40 hour work week, effective March 9, 2020 with benefits after 90 days. This is a replacement position.
6. Motion to increase the annual pay of **LAURA KROGER** to \$41,135 due to her promotion from Caseworker 1 to Caseworker 2 for Children & Youth Services, effective March 16, 2020.

OLD BUSINESS: None.

NEW BUSINESS

1. Motion to adopt Resolution No. 20-05, Women's History Month, March 2020.
2. Motion to adopt Resolution No. 20-06, C.A.S.U.A.L. Day, March 26, 2020.

3. Motion to adopt Resolution No. 20-07, Declaration of Disaster Emergency.
4. Motion to advertise for bids for the purchase of groceries and frozen foods for the Correctional Facility.
5. Motion to recommend William Kerstetter and Peter Wulforth for appointment to the Board of Directors of the NEPA Alliance for the new fiscal year commencing July 1, 2020.
6. Motion to execute the Pike County Scenic Rural Character Preservation Program Grant Contract between Milford Borough and the County of Pike, for \$25,000 for the Milford Borough Comprehensive Plan Update, as recommended by the SRCP Board.
7. Motion to authorize the Chairman to execute the Pest Management Service Agreements between Ehrlich Pest Control and the County of Pike, for the Correctional Facility and ICE Building, as recommended by the Prison Board.
8. Motion to authorize the Chairman to execute the PREA Auditing Contract between Patrick J. Zirpoli LLC and the County of Pike, on behalf of the Correctional Facility as recommended by the Prison Board.
9. Motion to authorize the Chairman to execute the Inspection Agreement between Beach Lake Sprinkler and the County of Pike, on behalf of the Correctional Facility as recommended by the Prison Board.
10. Motion to authorize the Chairman to execute the Annual Service Agreement for the Water Storage Tank/Clarifier Cathodic Protection System between Corpro Inc, and the County of Pike, on behalf of the Correctional Facility as recommended by the Prison Board.
11. Motion to authorize the Chairman to execute the Contract for Professional Services between Hailstone Economic and the County of Pike, on behalf of the Human Services Office with respect to the CDBG and HOME programs.
12. Motion to execute and adopt the Citizen Participation Plan in accordance with the HUD Guidelines for the Community Development Block Grant Program.
13. Motion to authorize the Chairman to execute the Affordable Housing Fund Payment Voucher in the amount of \$2,345.09 payable to Diana T. Myers & Associates for the Pike Strategic Plan for January 2020, on behalf of the Human Services Department.
14. Motion to authorize the Chairman to execute the Affordable Housing Fund Payment Voucher in the amount of \$1,164 payable to Delaware Run for the March 2020 Senior Rental Assistance Subsidy, on behalf of the Human Services Department.
15. Motion to authorize the Chairman to execute Pike County Rental Assistance Contracts #32, 35, 36 and 38, on behalf of the Human Services Department.
16. Motion to execute the Service Agreement for Housing Out-of-County Juveniles between the Bucks County Youth Center and the County of Pike, on behalf of Children & Youth Services.
17. Motion to execute the FY 19-20 2nd Quarter Act 148 Certification Statement for Children & Youth Social Service Programs.
18. Motion to execute the Antenna Site Agreement between SBA Towers and the County of Pike, on behalf of the Communications Center.
19. Motion to authorize the Chairman to execute the Project/Pass Through Fund Agreement between the Greater Pike Community Foundation and the County of Pike for the Pike County Emergency Services Initiative Fund.

MISCELLANEOUS

- Pike County Emergency Services Initiative Fund.
- Jill Gamboni – Reality Tour – April 23 and May 14, 2020.
- Penn State Extension Calendar of Events – April 1-15, 2020.

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT:
THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, APRIL 1, 2020, AT 9:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.