

**Wednesday, December 19, 2018**

The second regular meeting of December 2018 of the Pike County Commissioners was called to order by Commissioner Osterberg at 9:00 a.m. at the Pike County Administration Building, followed by the "Pledge of Allegiance" to the flag.

**PRESENT:** Commissioners Osterberg, Schmalzle (via telephone) and Guccini; Chief Clerk Orben; Solicitor Farley.

*Public Comments/Questions concerning today's agenda.*

*Motion: by Commissioner Guccini and seconded by Commissioner Schmalzle, to recess the Commissioners' Meeting to hold a Retirement Board Meeting.*

*Vote: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.*

**A RETIREMENT BOARD MEETING WAS HELD.**

*Motion: by Commissioner Guccini and seconded by Commissioner Schmalzle, to reconvene the Commissioners' Meeting.*

*Vote: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.*

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the December 19, 2018 Agenda.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the December 5, 2018 Commissioners' Meeting Minutes.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the December 10 and 13, 2018 Commissioners' Conference Minutes.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve payment from **GENERAL FUND (County Bills)**, in the amount of **\$1,088,438.85**, subject to further review.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve payment from **LIQUID FUELS (Lattimore-plowing/sanding)**, in the amount of **\$3,256.00**.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve payment from **ACT 8 FUND (ArcDocument Solutions)**, in the amount of **\$5,304.80**.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve payment from **PIKE COUNTY EMPLOYEES HEALTH INSURANCE FUND**, in the amount of **\$372,463.10**, subject to further review.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**PERSONNEL:**

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to hire **RACHEL POSAVETZ** as a full time Watershed Specialist Grade 1 for the Conservation District Office, for a 40 hour work week effective January 7, 2019, with benefits after 90 days. This is a replacement position.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to hire **STACY SOLLERS** as a full time Clerk Typist 1 for Children & Youth Services, for a 37 ½ hour work week effective January 2, 2019, with benefits after 90 days. This is a replacement position.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to hire **JOAN REILLY-ROSA** as a part time Aging Care Manager I for the Area Agency on Aging, for less than 1000 hours per year effective January 2, 2018, with no benefits. This is a replacement position.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to hire **ARNOLD LINDAS** as a part time Intern for less than 1000 hours per year effective January 2, 2018, with no benefits, pending receipt of his background check and drug test.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

*Motion: by Commissioner Guccini and seconded by Commissioner Schmalzle, to recess the Commissioners' Meeting to hold a Salary Board Meeting.*

*Vote: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.*

**A SALARY BOARD MEETING WAS HELD.**

*Motion: by Commissioner Guccini and seconded by Commissioner Schmalzle, to reconvene the Commissioners' Meeting.*

*Vote: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.*

**OLD BUSINESS:**

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to award the bid for fresh bread and baked items for the Correctional Facility to Bimbo Bakeries for the amount of \$73,778.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to accept and review the proposals from qualified lending institutions to finance \$4.2 million for capital improvements for the Blooming Grove and Milford Complexes.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to table the proposals received from qualified lending institutions to finance \$4.2 million for capital improvements for the Blooming Grove and Milford Complexes until awarded on January 7, 2019.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**NEW BUSINESS:**

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to adopt the 2019 Pike County Budget.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to adopt Resolution No. 18-27, 2019 Pike County Tax Levy and Appropriations (attached). Taxes have not increased from 2018. Budget millage is 17.32 mils, County debt service is 2.32 and the SRCP is .1 mil.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to adopt Ordinance No. 28, An Ordinance Authorizing the Board of County Commissioners of the County of Pike to Enter into an Intergovernmental Cooperation Agreement, And Authorizing the Participation in the Pennsylvania Counties Risk Pool Pursuant to the Pennsylvania Intergovernmental Cooperation Law, As Amended.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to advertise for bids for the Interior Renovations to Existing Building at 175 Pike County Boulevard for I.C.E. New Weapons/Ammo Storage Room.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to advertise for bids for the Pike County Administration Building and Courthouse Roof Replacement Projects.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Lease Agreement between Pitney Bowes and the County of Pike, on behalf of the Area Agency on Aging.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to execute the Agreement between Robert Vicari and the County of Pike, on behalf of the Area Agency on Aging for accessible adaptations to a home in Greentown.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to execute the Amendment to the Service Agreement between Aging Well, PA and the County of Pike, on behalf of the Area Agency on Aging.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to execute the Grease Tank Pumping, Transportation and Disposal Agreement between Koberlein and the County of Pike, on behalf of the Area Agency on Aging.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to execute the Department of Community & Economic Development Delegation of Signing Authority for Community Development Block Grant Programs 2014, 2015, 2016 and 2017 delegating the Chief Clerk as authorized signatory on behalf of the Human Development Office.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Program Management Agreement for Non-Governmental Agencies Participating in The Emergency Food Assistance Program (TEFAP) between the PA Department of Agriculture and the County of Pike, on behalf of the Human Development Office.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to authorize the Chairman to execute Senior Rental Assistance Contract #39 on behalf of the Human Development Office.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Senior Housing Rental Assistance Voucher for Delaware Run in the amount of \$1,905 for January 2019.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MISCELLANEOUS:**

- Lyme Disease Association Award for the Pike County Tick-Borne Disease Base Line Study in the amount of \$15,000. Commissioner Osterberg commented that this past year the County has been doing a surveillance study of ticks and what kind of pathogens they carry. We were fortunate enough to have Delaware Valley Educational Foundation donate \$5,000 towards this \$47,000 contract. Through the efforts of Brian Snyder of the Planning Office, who found and wrote and applied for the grant, the County was granted the above award to help offset the cost of the study. Michael Mrozinski, Planning Director, added that there is still some funding that they are trying to obtain to lessen the impact to the County. The project was originally part of the State project on how to address tick borne diseases, but unfortunately that did not get accomplished. This is a great benefit to get a baseline of the issues in Pike County. Brian Snyder gave an overview of the number of ticks tested and what pathogens they carry. Brian and members of East Stroudsburg University went out collecting ticks throughout the County. The Commissioners felt it was important to share this information with the community so that when someone gets a tick on them they can share the information with their doctors. The Commissioners will also share the results with the medical community. The Lyme Disease Association also asked that they receive the information as this is a national issue. Commissioner Guccini added that when he first became Commissioner, tick borne diseases was not on the top of his list, but Pennsylvania leads the nation and we have a lot of local residents who suffer from this, so it is a very important issue. The Commissioners thanked Brian and Mike for their efforts.
- Penn State Extension – January 1-15, 2018 Events.

**PRESS/PUBLIC COMMENT**

Krista Gromalski, Conservation District, announced that they are hosting two workshops on February 5<sup>th</sup> and 6<sup>th</sup> with the Monroe County Conservation District. It is called the "Big Picture" and is meant for builders/contractors/engineers/local officials who are interested in how to work with the Conservation District on large scale projects. There will be two guest speakers as well as the technical staff from the Conservation Districts. There is a \$35 fee. Both days cover the same information. It will be held at the Northampton Campus of Monroe County Conservation District. More information is available at [www.pikeconservation.org](http://www.pikeconservation.org) or to sign up and register.

A question was asked about the item regarding the Agreement with Robert Vicari which is a project by the Aging Office for a Senior Citizen who needs assistance with a ramp or other handicapped accessibility on their home. Solicitor Farley explained that the County enters into a contract on behalf of the Area Agency on Aging for projects that we receive money for from the state to benefit the elderly with repairs or to adapt their house according to their health conditions. The projects are so that people can remain in their homes. There is a qualification process with no funding match by the resident.

**ADJOURNMENT: THERE WILL BE NO MEETING ON JANUARY 2, 2019. THE FIRST MEETING IN JANUARY 2019 WILL BE THE REORGANIZATION MEETING ON JANUARY 7, 2019 AT 11:00 A.M. THE NEXT REGULAR MEETING WILL BE HELD ON JANUARY 16, 2019 AT 9:00 A.M.**

**MERRY CHRISTMAS AND HAPPY NEW YEAR!**