

AGENDA
WEDNESDAY, JANUARY 20, 2021, 9:00 A.M.
PIKE COUNTY COMMISSIONERS' OFFICE

1. Call to Order.
2. Pledge of Allegiance.

PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA

Motion to recess the Commissioners' Meeting to hold a Retirement Board Meeting.

RETIREMENT BOARD MEETING

Motion to reconvene Commissioners' Meeting.

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1. Approve January 20, 2021 Agenda.
 2. Approve January 4, 2021 Reorganization Meeting Minutes.
 3. Approve January 4, 2021 Meeting Minutes.
 4. Approve January 4, 8 and 14, 2021 Conference Minutes.
 5. Approve payment from **GENERAL FUND (County Bills)**..... \$719,232.12
 6. Approve payment from **ACT 13 FUND -- TRANSPORTATION (May Bros.-Stone Dam)**..... \$20,050.00
 7. Approve payment from **ACT 44 FUND (Zitone-install delineators)** \$3,167.00
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OLD BUSINESS

1. Motion to open bids received for the purchase of groceries and frozen foods for the Correctional Facility.

NEW BUSINESS

1. Motion to appoint Arnold Lindaas as Westfall Township representative on the Road Task Force to fill an unexpired term ending 12/31/23.
2. Motion to appoint Darlene Rand to the Children & Youth Advisory Board for a two-year term ending 12/31/22.
3. Motion to advertise for bids for the Pike County Jail Complex Well #3 Drilling and Development.
4. Motion to authorize the Chairman to execute the Client Agreement between Confidio, LLC and the County of Pike, for the Pike County Employees' Express Scripts plan.
5. Motion to authorize the Chairman to execute the Network Administration Agreement between Highmark and the County of Pike, for Pike County Employees' health benefits.
6. Motion to authorize the Chairman to execute the Agreement for Engineering Services between McGoey, Hauser & Edsall Consulting Engineers and the County of Pike.
7. Motion to execute the Agreement for Subcontracted Services between ADT Health Division and the County of Pike, on behalf of the Area Agency on Aging.
8. Motion to authorize the Chairman to execute the Department of Agriculture 2021 Certification of Funds for Clean and Green Rollback Tax Interest in the amount of \$1,611, as recommended by the Pike County Agricultural Land Preservation Program Board.
9. Motion to execute the PA Emergency Management Agency 9-1-1 Statewide Interconnectivity Funding Grant Agreement, on behalf of the Communications Department.
10. Motion to execute the Affordable Housing Fund Payment Voucher payable to Diana T. Myers & Assoc. for the December 2020 Pike Strategic Plan in the amount of \$270,48.
11. Motion to execute the Affordable Housing Fund Payment Voucher payable to the County of Pike for 2020 matching funds of the PHARE Grant in the amount of \$150,000.
12. Motion to execute the Affordable Housing Fund Payment Voucher payable to Family Promise of Monroe for Caseworker salary from July to December 2020 in the amount of \$13,378.74.
13. Motion to execute the Purchase of Service Agreement between The Children's Home of York and the County of Pike, on behalf of Children & Youth Services.

MISCELLANEOUS

- Timothy Knapp-Emergency Management Coordinator-Update on EMS Training Classes.
- Jill Gamboni-Legislative Aide-Unemployment Assistance.

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT:
THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY,
FEBRUARY 3, 2021, AT 9:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.

PIKE COUNTY RETIREMENT BOARD AGENDA

Wednesday, January 20, 2021, 9:00 a.m.

Pike County Administration Building

1. Call to order.
2. Approve the January 20, 2021 Agenda.
3. Approve the December 16, 2020 Minutes.

NEW BUSINESS

1. Motion to approve refunds of contributions to employees no longer with the County:

Tyler Kinzel	12/20/20	PCCF
Cody Tallman	12/25/20	PCCF
Peter Antidorini	12/18/20	PCCF
Brad Howlett	12/28/20	PCCF

2. Motion to approve the following deferred retirements (to age 60):

Maxine Deichler	11/20/20	PCCF
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3. Motion to approve the following retirements:

Diane Appel	01/01/21	PS Extension (vested 02/10/12)
Ellen Shatt	01/07/21	C&Y
Kathleen Cronin	01/08/21	PCCF

ADJOURNMENT

RETIREMENT BOARD
Wednesday, December 16, 2020

PRESENT: Commissioners Osterberg, Schmalzle and Guccini; Chief Clerk Orben; Treasurer Gilpin.

MOTION: by Commissioner Osterberg and seconded by Commissioner Guccini, to convene the Retirement Board Meeting.
VOTE: All members voted "aye". Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the December 16, 2020 Retirement Board Agenda.

VOTE: All members voted "aye". Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the November 18, 2020 Retirement Board Minutes.

VOTE: All members voted "aye". Motion carried.

Under **NEW BUSINESS**, the following motions were made:

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the following refunds of contributions to employees no longer with the County:

Brian Weiss	11/12/20	PCCF
Robert Goble	11/16/20	PCCF
Susan Kenhah	11/20/20	PCCF
Carla Brown	11/21/20	C&Y
Stacie Caproni	11/21/20	C&Y
Heathyr Ishman	11/21/20	C&Y
Sasha Jackson	11/21/20	C&Y
Laura Kroger	11/21/20	C&Y
Mark Nordyke	11/21/20	C&Y
Ginger Refice	11/21/20	C&Y
Penny Seltzer	11/21/20	C&Y
Stacy Sollers	11/21/20	C&Y
Kerry Walkabout	11/21/20	C&Y
Wendy Williams	11/21/20	C&Y

VOTE: All members voted "aye". Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the following deferred retirements (to age 60):

Kerry Anderson	11/21/20	C&Y
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VOTE: All members voted "aye". Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the following retirement:

Peggy Umbria	11/21/20	C&Y
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VOTE: All members voted "aye". Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the following invoices for payment:

Korn Ferry	\$ 5,253.00	4 th Quarter Actuarial Services
Biondo Investment Advisors	\$47,375.18	4 th Quarter Fee Billing
Broadridge Matrix Trust Co	\$11,629.87	4 th Quarter Asset/Transaction Fees

VOTE: All members voted "aye". Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to adjourn the Pike County Retirement Board Meeting.

VOTE: All members voted "aye". Motion carried.

Retirement Board Meeting adjourned.

Monday, January 4, 2021

A Reorganization Meeting of the Pike County Commissioners was called to order by Commissioner Osterberg at 9:00 a.m. at the Pike County Administration Building, followed by the Pledge of Allegiance to the flag.

PRESENT: Commissioners Osterberg, Schmalzle (via Zoom) and Guccini, Chief Clerk Orben and Solicitor Farley.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Guccini, to approve the January 4, 2021 Agenda with the exception of item #12 regarding Conflicts Counsel.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted “aye”. Motion carried.

Questions and comments concerning today's agenda were entertained by the public.

REORGANIZATION

Commissioner Osterberg called for a motion and second for the following items as listed, excluding item #12:

1. Motion to set and advertise the Commissioners' Meetings for the first and third Wednesdays of the month at 9:00 a.m.
2. Motion to set and advertise the Commissioners' Conferences for every Monday, Tuesday, Wednesday, Thursday and Friday of the month from 8:30 a.m. to 4:00 p.m.
3. Motion to set and advertise the Retirement Board Meetings for the third Wednesday of the month at 9:00 a.m., and as needed, at any regularly scheduled meetings and/or conferences.
4. Motion to set and advertise the Salary Board Meetings, as needed, at any regularly scheduled meetings and/or conferences.
5. Motion to set and advertise the Election Board Meetings, as needed, at any regularly scheduled meetings and/or conferences.
6. Motion to adopt Resolution No. 21-01, appointing The Pike County Dispatch, The Tri-County Independent, The Pocono Record, The Times Herald Record, The Pike County Courier and The Law Journal (per statute) as Official Publications of Pike County for the Year 2021.
7. Motion to adopt Resolution No. 21-02, setting forth depositories of county funds for the year 2021; namely, Honesdale National Bank, Dime Bank, NBT Bank, Wells Fargo, Wayne Bank and PNC Bank.
8. Motion to execute the contract between Thomas Farley and the County of Pike, for services as Pike County Solicitor for a 1-year term.
9. Motion to execute the contract between Stacey Beecher and the County of Pike, for services as Pike County Assistant Solicitor for a 1-year term.
10. Motion to appoint Jason Ohliger as Pike County Assistant Solicitor for a 1-year term.
11. Motion to appoint Jason Ohliger as Board of Assessment and Appeals Solicitor for a 1-year term.
12. Motion to execute the contract between _____ and the County of Pike, for services as Conflicts Counsel for the Public Defender's Office for a 1-year term.
13. Motion to recognize the appointment of the following Row Officers' Solicitors, on an as-needed basis, for a 1-year term:

Anthony Waldron - Coroner
Douglas Jacobs - Treasurer
Ron Bugaj – Auditors, Prothonotary, Sheriff
Christopher Kimler - Recorder of Deeds
14. Motion to appoint Michael Lamoreaux of McGoey, Hauser & Edsall Engineering, as Engineer for the County of Pike for a 1-year term at the proposed rates.
15. Motion to appoint Michael Lamoreaux of McGoey, Hauser & Edsall Engineering, as Dam Inspector for the County of Pike for a 1-year term at the proposed rates.

16. Motion to appoint James Gelatt, as Chairman, and Fred Suljic and Joseph Regenski as members of the Pike County Board of Assessment Appeals for a 1-year term.
17. Motion to appoint the following individuals to the Pike County Area Agency on Aging Advisory Board for a 3-year term ending 12/31/23: Laura Engle, Mary Little and Rita Tepperman.
18. Motion to appoint Glenn Strys as Chairman of the Pike County Agricultural Land Preservation Board for a 1-year term ending 12/31/21.
19. Motion to appoint the following individuals to the Pike County Scenic Rural Character Preservation Board for a 3-year term ending 12/31/23: Jane Neufeld and William Claus.
20. Motion to appoint the following individuals to the Pike County Children & Youth Advisory Board for a 2-year term ending 12/31/22: Dr. Michael Newmark, Erin Stroyan, Larissa Kimmel, Sandra LeFort, Ellen Schaffner and Tanya Carrelle.
21. Motion to appoint Carol Witschel to the Pike County Library Board for a 3-year term ending 12/31/23.
22. Motion to appoint the following individuals to the Lake Wallenpaupack Watershed Management District Board for a 4-year term ending 12/31/24: Arnold Anderson, Eric Ehrhardt, Andrea Polkowski, Steve Gelderman and Brian Smith.
23. Motion to appoint Luke Barbalich to the Carbon/Monroe/Pike Drug & Alcohol Commissioner for a 3-year term ending 12/31/23.
24. Motion to appoint the following individuals to the Economic Development Authority for a 3-year term ending 12/31/23: Gerry Najarian, Will Whitehead and Tim Gartner.
25. Motion to appoint Tom Carasiti to the Carbon/Monroe/Pike MHI/DS Advisory Board for a 3-year term ending 12/31/23.
26. Motion to appoint the following individuals to the Pike County Community Planning Board for a 4-year term ending 12/31/24: Mary Ann Conza, Fred Suljic and David Zeiler.
27. Motion to appoint the following individuals to the Road Task Force for a 3-year term ending 12/31/23: Vincent Flatt – Christopher Kimble/Alternate -Delaware; Gary Williams-Milford Township; Thomas Simons/Brian Matthews – Palmyra; and Russ York - Kathy Otting/Alternate – Porter.
28. Motion to appoint Roger Howard – Matamoras Borough to the Road Task Force to fill an unexpired term ending 12/31/22.
29. Motion to execute the Lease Agreement between Lackawaxen Township Volunteer Fire Department and the County of Pike, on behalf of the Area Agency on Aging.
30. Motion to execute the Lease Agreement between Matamoras Fire Department and the County of Pike, on behalf of the Area Agency on Aging.
31. Motion to execute the Lease Agreement between American Legion Post #851 and the County of Pike, on behalf of the Area Agency on Aging.
32. Motion to execute the Professional Services Agreement between Belle Reve Senior Living and the County of Pike, on behalf of the Area Agency on Aging.
33. Motion to execute the Agreement for Janitorial Services between Peter Carella (Lackawaxen), Jess Cumberland (Blooming Grove) and the County of Pike, on behalf of the Area Agency on Aging.
34. Motion to execute the Maintenance Agreement between Koberline and the County of Pike, on behalf of the Area Agency on Aging.
35. Motion to execute the Agreement between Lauren Buccine and the County of Pike, on behalf of the Area Agency on Aging for SHARE Housing Counselor services.
36. Motion to execute the Planned Maintenance Agreement between L.J. Bogumil, Inc. and the County of Pike for all County facilities.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the above items as presented by Commissioner Osterberg.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted “aye”. Motion carried.

Any Commissioner can attend any Board Meeting in case of the appointed Commissioners’ absence, as a voting member of that Board.

Motion: by Commissioner Guccini and seconded by Commissioner Schmalzle, to recess the Commissioners’ Reorganization Meeting to hold a Salary Board Meeting.

Vote: Commissioners Osterberg, Schmalzle and Guccini voted “aye”. Motion carried.

A SALARY BOARD MEETING WAS HELD.

Motion: by Commissioner Guccini and seconded by Commissioner Schmalzle, to reconvene the Commissioners’ Reorganization Meeting.

Vote: Commissioners Osterberg, Schmalzle and Guccini voted “aye”. Motion carried.

Questions and comments were opened to the Public and the Press.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to adjourn the Reorganization Meeting.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted “aye”. Motion carried.

ADJOURNMENT: THE FIRST REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON MONDAY, JANUARY 4, 2021 AT 9:30 A.M. AT THE PIKE COUNTY ADMINISTRATION BUILDING.

PLEASE NOTE: THE SECOND REGULAR MEETING OF JANUARY WILL BE HELD ON WEDNESDAY, JANUARY 20, 2021 AT 9:00 A.M. AT THE PIKE COUNTY ADMINISTRATION BUILDING.

Monday, January 4, 2021

The first regular meeting of January 2021 of the Pike County Commissioners was called to order by Commissioner Osterberg at 9:00 a.m. at the Pike County Administration Building, followed by the “Pledge of Allegiance” to the flag.

PRESENT: Commissioners Osterberg, Schmalzle and Guccini; Chief Clerk Orben; Solicitor Farley.

Public Comments/Questions concerning today’s agenda.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the January 4, 2021 Agenda.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the December 16, 2020 Commissioners’ Meeting Minutes.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the December 21, 23, 28 and 29, 2002 Commissioners’ Conference Minutes.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

OLD BUSINESS: None.

NEW BUSINESS:

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to adopt Resolution No. 21-03, Expressing the Intention of the County to Issue Debt to Undertake Bridge Repair Projects on Five County Bridges.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Savin Maintenance and Service Agreement between the Pennsylvania District Attorneys Institute and the County of Pike, on behalf of the Correctional Facility and District Attorney.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

MISCELLANEOUS: None.

Questions and comments were opened to the Public and the Press.

ADJOURNMENT: THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, JANUARY 20, 2021, AT 9:00 A.M., AT THE PIKE COUNTY ADMINISTRATION BUILDING.

**Commissioners' Conference
Monday, January 4, 2021**

PRESENT: Commissioners Osterberg, Schmalzle (via Zoom) and Guccini, Chief Clerk Orben.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to authorize the Chairman to execute the Agreement between Eric Hamill and the County of Pike, to provide services as Conflicts Counsel for the Public Defender's Office.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to execute closing documents relating to the Tax Anticipation Note.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to execute the Agreement between Larisa Yusko and the County of Pike on behalf of the Area Agency on Aging for SHARE Housing Counselor Services.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to authorize the Chairman to execute the Affordable Housing Fund Payment Voucher payable to Delaware Run for January 2021 senior rental subsidy in the amount of \$2,693 on behalf of the Human Services Office.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to authorize the Chairman to execute the Affordable Housing Fund Payment Voucher payable to Ray Evans for Menar Phase 1 and 2 Housing Rehabilitation in the amount of \$1,000 on behalf of the Human Services Office.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to authorize the Chairman to execute Rental Assistance Contracts #33, #35, #36, #38, #39, #43, #44, #45 and #47, on behalf of the Human Services Office.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

Adjournment

**Commissioners' Conference
Friday, January 8, 2021**

PRESENT: Commissioners Osterberg, Schmalzle (via Zoom) and Guccini, Chief Clerk Orben.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to approve the following amendments to the Pike County Employee Manual:

- Page 15 – Paid Days OFF-DELETED Advanced notification to Department Head of retirement.
- Page 16 – Vacations-AMENDED Vacation leave for full-time employees to be credited in January of each year.
- Page 17 – Leave Without Pay-AMENDED insurance may be cancelled if employee on Leave Without Pay fails to pay medical, dental and life insurance premiums and ADDED no accrual of Extended Sick Leave or pension service time (Extended Sick Leave REPLACES Short Term Disability.)
- Pages 18 and 19 – Procedures for Filing for Short Term Disability Payment-REPLACED Short Term Disability with Extended Sick Leave and ADDED “Employees must also apply for FMLA leave to run concurrently with the Extended Sick Leave”.
- Page 26 – Retirement Plan-REPLACED Benefit Coordinator with HR Director and ADDED “The last day of employment may not be a vacation, sick or personal day or paid Holiday.”

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to authorize the Chairman to execute the PA Second County Grant Agreement for Election Modernization and Security (“GEMS”) Program for \$31,392.09, on behalf of the Election Office.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to authorize the Chairman to execute the PA Recycling Technical Assistance Scope of Work for the Recycling Convenience Center Site Evaluation, on behalf of the Planning Office.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to execute the Delegation of Signing Authority for CDBG and HOME Invoices for 2016 through 2023, on behalf of the Human Services Office.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to authorize the Chairman to execute the On-Site Renewal Quote for 3 X-ray machines between Smiths Detection and the County of Pike.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to appoint Krista Gromalski as the Pike County Right to Know Officer effective January 11, 2021.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

PERSONNEL

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to hire **KATIE PESELLI**, as a part time Job Developer/Office Assistant for the Workforce Development Agency, for less than 1000 hours per year, retroactive to August 17, 2020, with no benefits.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

Adjournment

**Commissioners' Conference
Thursday, January 14, 2021**

PRESENT: Commissioners Osterberg, Schmalzle and Guccini, Chief Clerk Orben.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Osterberg, to approve payment from the following:

GENERAL FUND (County Bills).....SI94,567.88

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

The Commissioners met with Nancy Clemens, SAMS and Michele Burrell, Interim C&Y Director for an update and review of Children & Youth Services.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Osterberg, to authorize the Chief Clerk to execute the Workorder from Spartan Wetland Services for wetland assessment and comprehensive report of findings for the Springbrook Road at Rattlesnake Creek proposed bridge repair.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Osterberg, to authorize the Chairman to execute the Proposal from Rinaldi Land Surveying for the Springbrook Road/Rattlesnake Creek Bridge Replacement project.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Osterberg, to authorize the Chairman to execute the DEP Chapter 105 Water Obstructions and Encroachment General Permit Registration for the East Sugar Mount Road at Little Bushkill Creek Bridge Project.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Osterberg, to authorize the Chairman to execute the US Department of Homeland Security FFY 2020 State Homeland Security Grant Program Agreement between PEMA and the NE PA Regional Counter Terrorism Task Force, on behalf of the Emergency Management Agency.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Osterberg, to authorize the Chairman to execute the Equitable Sharing Agreement and Certification, on behalf of the District Attorney's Office.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Osterberg, to authorize the Chairman to execute the Monitoring Activity Progress Reports (MAPR) for CDBG projects for FY 2015, 2016, 2017 and 2018 for the reporting periods from 4/1/20 to 12/31/20, on behalf of the Human Services Office.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Osterberg, to authorize the Chairman to execute the Fair Housing Annual Report, on behalf of the Human Services Office.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Osterberg, to authorize the Chairman to execute the DCED Exempt Status Determination for the Adult Literacy CDBG Project, on behalf of the Human Services Office.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Schmalzle and seconded by Commissioner Osterberg, to authorize the Chairman to execute the US Department of Housing and Urban Development Environmental Review for Activity/Project Exemption for the Pike County Developmental Center, on behalf of the Human Services Office.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

Commissioners' conference was adjourned.