

### **Wednesday, September 2, 2015**

The first regular meeting of September, 2015 of the Pike County Commissioners was called to order by Commissioner Caridi at 9:00 a.m. at the Pike County Administration Building, followed by the "Pledge of Allegiance" to the flag. Father Van A. Bankston, Church of the Good Shepherd & St. John the Evangelist, Milford offered the opening prayer.

**PRESENT:** Commissioners Caridi, Osterberg and Wagner; Chief Clerk Orben; Solicitor Farley.

Commissioner Caridi informed everyone that the 5<sup>th</sup> Anniversary of the Vietnam War presentation is postponed until October 7<sup>th</sup>.

Commissioner Osterberg explained that Mr. Luke Barbalich of CMP Drug & Alcohol Commission was present and will speak on some events that will bring more awareness to the heroin addiction issue in the County. He also stated that he received a letter from Dauphin County Commissioners which had some statistics such as in 2014 there were 2500 opiate related deaths in the nation. Part of the letter references using Narcan to help alleviate the overdoses to save lives. Mr. Barbalich announced that there will be a narcan training which was put together by the Pike County Parents for Prevention Group. Narcan is a drug which reverses the effects of opiates. This is for use by someone who is experiencing an overdose. EMTs have been using this for a long time, and now third parties can now receive this either by prescription or through a training which will take place at St. Patrick's Church Hall on East High Street in Milford on September 25<sup>th</sup> from 6 to 7:30 p.m. All attendees will receive a free opiate overdose prevention kit with instructions after the training. The other event is a recovery walk sponsored by the Carbon-Monroe-Pike Drug & Alcohol Commission on September 30, 2015 from 11:30 a.m. to 1:30 p.m. on Ann Street & 5<sup>th</sup> Street to Sara Street, then to 6<sup>th</sup> Street and back to Ann Street. September is designated by Substance Abuse/Mental Health Service Administration as "Recovery Month". This is one of the activities that take place across the country to support and encourage recovery and celebrate those that have had or are having a successful recovery. Commissioner Wagner stated that the letter is from Dauphin County Commissioner Hardwick, who is the head of the Human Services Committee at CCAP. The letter is requesting Allegheny County's lead in issuing a County wide order through the Department of Health which allows any pharmacy to issue, to anyone at risk or a family member who has witnessed an overdose situation, a nasal narcotic kit. This is not mandatory, but rather voluntary on the part of any pharmacy. There is no Department of Health in Pike County, so further review will be made on who would issue that order. The other alternative to picking up a kit through a training is to request a prescription from your doctor. Mr. Barbalich has a listing of pharmacies that carry the kits. There are no side effects of this drug.

### ***Public Comments/Questions concerning today's agenda.***

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Wagner, to approve the September 2, 2015 Agenda.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Wagner and seconded by Commissioner Caridi, to approve the August 19, 2015 Commissioners' Meeting Minutes.

**VOTE:** Commissioners Caridi and Wagner voted 'aye'. Commissioner Osterberg abstained due to his absence. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Wagner, to approve the August 25, 26 and September 1, 2015 Commissioners' Conference Minutes.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Wagner, to approve payment from **GENERAL FUND (County Bills)**, in the amount of \$86,460.00, subject to further review.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Wagner, to approve payment from **ACT 44 FUND (Mink Pond Bridge)**, in the amount of \$3,750.00.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Wagner and seconded by Commissioner Osterberg, to approve payment from **PC EMPLOYEES' HEALTH INS. FUND**, in the amount of \$49,521.45.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

### **PERSONNEL**

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Wagner, to acknowledge receipt of a letter from Judge Joseph Kameen, advising that he has hired **JUNE GONZALEZ** as a Legal Secretary for Adult Probation, effective August 31, 2015, for a 37 ½ hour work week, with benefits after 90 days. This is a replacement position.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Wagner, to change a Legal Secretary position to a Financial Caseworker position for Adult Probation, effective August 31, 2015.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Wagner, to acknowledge receipt of a letter from Judge Joseph Kameen, advising that he has promoted **NANCY PRATZ** from a Legal Secretary to Financial Caseworker for Adult Probation, effective August 31, 2015.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Wagner and seconded by Commissioner Osterberg, to acknowledge receipt of a letter from Warden Craig Lowe, advising that he has hired, with Prison Board approval, the following individuals as full time Correctional Officers for the Correctional Facility, effective August 31, 2015, for a 40 hour work week, with benefits after 90 days: **CODY CARPENTER, MICHAEL MCCARTHY, ELISHA SALGADO, REGINA TAVAREZ AND TIM TERRY.**

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Wagner, to acknowledge receipt of a letter from Sharon Schroeder, Recorder of Deeds, advising that she has promoted **CORIE RIVERA** from 2<sup>nd</sup> Deputy to 1<sup>st</sup> Deputy in the Recorder of Deeds' Office, effective September 8, 2015 at her current rate of pay.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Wagner, to change the 2<sup>nd</sup> Deputy position to a Clerk position in the Recorder of Deeds' Office, effective September 8, 2015.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Wagner, to acknowledge receipt of a letter from Sharon Schroeder, Recorder of Deeds, advising that she has hired **DIANE DIPIETRO**, as a full time Clerk in the Recorder of Deeds' Office effective September 8, 2015, for a 37 ½ hour work week, with benefits after 90 days. This is a replacement position.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Wagner, to appoint **ROBERT RENO** as Assistant Public Defender for a one year term effective August 19, 2015, with benefits after 90 days. This is a replacement position.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

**Motion: by Commissioner Wagner and seconded by Commissioner Osterberg, to recess the Commissioners' Meeting to hold a Salary Board Meeting.**

**Vote: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.**

**A SALARY BOARD MEETING WAS HELD.**

**Motion: by Commissioner Wagner and seconded by Commissioner Osterberg, to reconvene the Commissioners' Meeting.**

**Vote: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.**

#### **OLD BUSINESS:**

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Wagner, to table the bid award for the CDBG Rohman Park Paving Project Phase II in Shohola Township until September 16, 2015.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Wagner, to reject the bid received for the Pike County Courthouse Front Entrance Modifications Project, and to readvertise for bids.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Wagner, to open bids received for the CDBG Catherine Street Ballfield Toilet Room Project in Milford Borough.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

Solicitor Farley opened the only bid received which was from Grimm Construction in the amount of \$71,364.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Wagner, to table bid received for the CDBG Catherine Street Ballfield Toilet Room Project in Milford Borough until September 16, 2015.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

#### **NEW BUSINESS:**

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Wagner, to advertise for bids for an emergency generator for the Pike County Administration Building.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

Commissioner Caridi stated that the current generator is 37 years old and has had multiple problems and faults, and does not meet the needs of the County to maintain efficiency and security that is needed. Commissioner Osterberg also reminded everyone that this generator operates the backup 9-1-1 center, which is another reason why it is so important.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Wagner, to advertise for bids for electrical work for the installation of the emergency generator at the Pike County Administration Building.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Wagner, to authorize the Chairman to execute the Approval Letter from Woodland Management Services, Inc. for the 2016 gypsy moth caterpillar egg mass counts and mapping, on behalf of the Conservation Office.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

Sally Corrigan, Conservation District Director, said the reason the services of Woodland Management are needed is based on the current timelines that DCNR has set, the deadline for applications was September 1. The Conservation District has to field evaluate all of the applications in the next 12 days in order to move forward and keep on the timeline. Commissioner Caridi stated that there is a vacancy at the District and a new Resource Conservationist in training, therefore, assistance from Woodland Management is needed. Kelly Rodemich, Gypsy Moth Coordinator, gave an update on the applications received. There are 68 individual applications and 44 community applications. Ms. Rodemich asked that the word get out that there will be field assessments done on properties and that Conservation District staff will be out and about with signs on their vehicles that say Gypsy Moth Program.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Wagner, to authorize the Chairman to execute the PCCD Acceptance Letter for the Victim Witness Program VOJO grant award of \$8,963 for 2015 and \$4,481 for 2016, on behalf of the District Attorney's Office.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Wagner, to execute the Medical Assistance Transportation Program (MATP) 4<sup>th</sup> Quarter Report, on behalf of the Transportation Office.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Wagner, to authorize the Chairman to execute the 2014 CDBG Environmental Review, on behalf of the Human Development Office.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Wagner, to authorize the Chairman to execute the 2014 CDBG and 2012 HOME Annual Re-evaluation, on behalf of the Human Development Office.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Wagner, to authorize the Chairman to execute the Rental Assistance Subsidy Voucher for September 2015 in the amount of \$1,538 for Delaware Run, on behalf of the Human Development Office.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

#### **MISCELLANEOUS:**

Jill Gamboni reminded everyone that the Senior Expo will be held at the Dingman Township Fire Hall beginning at 10:00 a.m. with over 65 vendors.

Christa Fuchs, Celtic Hospice & Home Health, on behalf of the Interagency Council presented a summary of the Celtic Hospice & Home Health history. They are a medicare certified home care and hospice agency with offices in Pike County. She was here to raise awareness of their services and what constitutes the need for health care in the home. She said that if you have a loved one or yourself that just came out of the hospital or from the doctor's office and you have a new diagnosis of an illness you are coming home to a new way of life, more medications, new diet, etc. which is very overwhelming. A Celtic home care nurse can come in and monitor the medications, make sure there are no side effects. A dietician can help with dietary needs of the patient. They also provide a physical therapist to help patients. Occupational therapists can help with bathing, dressing and cooking, etc. Celtic has also partnered with a VA program called We Honor Vets and they focus on needs of the veterans and their families, emotional and/or physical. Locally, they are combined with Vet Stock. Typical insurance is taken as well as Medicaid/medicare.

Tim Knapp, EMA Coordinator, announced that the Livengrin-Addiction Treatment Program for High Stress Jobs and Emergency Responders will be held at the Training Center on September 15 at 6:00 p.m. The program includes prevention, education, contact points, etc. Commissioner Caridi stated that first responders have a highly stressful job. Mr. Knapp invited anyone with a high stress jobs such as probation officers, Children & Youth caseworkers, etc.

Mr. Knapp presented photos of a 175 kw portable generator, which the County bought, to be used in a time of emergency through the Hazardous Mitigation Fund Terrorism Task Force. It can be used to service an emergency shelter and/or share with other counties in return for their assistance in our time of need.

Mr. Knapp also announced that the Delaware Township Volunteer Ambulance will be holding their Pig Roast Community Family Day on Sunday, September 6<sup>th</sup> from 3:00 to 9:00 p.m., and the Forest Volunteer Fire Department will be holding their Annual Clam Bake on September 6<sup>th</sup> from 1:00 to 11:00 p.m. and also cutting the ribbon for Live-In Quarters.

An update was presented by Michael Sullivan, Executive Director of Pike County Economic Development Authority. The Grand Opening for Kahr Arms was held and they are slowly adding staff in Blooming Grove Township with future growth possible. Additionally, someone is looking for 100,000 square foot building coming from another state looking for sites in Pike County. Someone else is looking for a 3 story/100 employee business in Pike County. All Fresh Farms is in the process of upgrading the Swiss Maid Building. The Economic Development Board met and are starting a new solicitation process scheduled to be kicked off on September 22. Mr. Sullivan distributed a flyer regarding the Economic Summit to be held on September 30<sup>th</sup>. They will be celebrating five companies that have come to the County in the past 16 months, namely, Kahr Arms, All Fresh Farms, LP Cylinders, EconoPak and Middletown Community Health Center; and will also receive the 2015 Pike County Economic Development Authority Award for their contributions to the County. Former PA Senator Michael Brubaker, now CEO of Blackford Ventures, will be the guest speaker. Blackford Ventures is an aggressive capitalist operation which is the reason that Mr. Brubaker was asked to speak specifically about how Venture Capital might be used in Pike County. Also for discussion will be plans for the future as far as economic development is concerned in Pike County. All are welcome, especially landowners, builders, or anyone directly related to economic development. It will be held at Ehrhardt's Waterfront Resort on September 30<sup>th</sup> from 5 to 8 p.m. Mr. Sullivan also noted that the unemployment rate is being lowered due to the new businesses and the amount of employment applications from Pike County residents. Much of new business proposals are hindered because of the lack of infrastructure in the County and all the regulations including highway occupancy permits which are very time consuming. The Commissioners said that they have been working with the Governor's office and DEP to try and speed up the process.

#### **PRESS AND PUBLIC COMMENTS/QUESTIONS.**

**ADJOURNMENT: THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, SEPTEMBER 16, 2015, AT 9:00 A.M., AT THE PIKE COUNTY ADMINISTRATION BUILDING.**