

Wednesday, September 19, 2018

The second regular meeting of September 2018 of the Pike County Commissioners was called to order by Commissioner Osterberg at 9:00 a.m. at the Pike County Administration Building, followed by the "Pledge of Allegiance" to the flag.

PRESENT: Commissioners Osterberg, Schmalzle and Guccini; Chief Clerk Orben; Solicitor Farley.

Public Comments/Questions concerning today's agenda.

Motion: by Commissioner Guccini and seconded by Commissioner Schmalzle, to recess the Commissioners' Meeting to hold a Retirement Board Meeting.

Vote: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

A RETIREMENT BOARD MEETING WAS HELD.

Motion: by Commissioner Guccini and seconded by Commissioner Schmalzle, to reconvene the Commissioners' Meeting.

Vote: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the September 19, 2018 Agenda.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the September 5, 2018 Commissioners' Meeting Minutes.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the September 13, 2018 Commissioners' Conference Minutes.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve payment from **GENERAL FUND (County Bills)**, in the amount of **\$721,654.42**, subject to further review.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

PERSONNEL:

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to hire **VIRGINIA WALDELE** to fill a newly created full time Housekeeper position in the Maintenance Department, for a 40 hour work week effective October 1, 2018 with benefits after 90 days. This is a newly created position.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to hire **LEONARD AZZARELLO** as a part time Van Driver for the Transportation Department, for less than 1000 hours per year effective September 18, 2018, with no benefits. This is a replacement position.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to hire **MARK THORNTON** as a part time Van Driver for the Transportation Department, for less than 1000 hours per year effective September 20, 2018, with no benefits. This is a replacement position.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to hire **ELIZABETH DEBLON** as a full time Aging Care Manager I for the Area Agency on Aging, for a 40 hour work week effective September 17, 2018, with benefits after 90 days. This is a replacement position.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to acknowledge receipt of a letter from Warden Craig Lowe advising that he has hired, with Prison Board approval, **NATASHA SMOLINSKI**, as a full time Administrative Clerk for the Correctional Facility, for a 40 hour work week effective September 10, 2018, with benefits after 90 days. This is a replacement position.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to acknowledge receipt of a letter from Warden Craig Lowe advising that he has hired, with Prison Board approval, **SALVATORE CAMA**, as a full time Maintenance Staff Member for the Correctional Facility, for a 40 hour work week effective September 10, 2018, with benefits after 90 days. This is a replacement position.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to acknowledge receipt of a letter from Warden Craig Lowe advising that he has hired, with Prison Board approval, **JOHN PLUMMER**, as a full time Food Production Supervisor for the Correctional Facility, for a 40 hour work week effective September 10, 2018, with benefits after 90 days. This is a replacement position.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to acknowledge receipt of a letter from Warden Craig Lowe advising that he has hired, with Prison Board approval, the following individuals as full time Correctional Officers for the Correctional Facility, for a 40 hour work week effective September 10, 2018, with benefits after 90 days: **JAMES DAVIS, JORDAN DEVITA, CHRISTIAN CAMPOS, BARBARA SOUTH and CHRISTOPHER CSIKORTOS.**

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

Motion: by Commissioner Guccini and seconded by Commissioner Schmalzle, to recess the Commissioners' Meeting to hold a Salary Board Meeting.

Vote: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

A SALARY BOARD MEETING WAS HELD.

Motion: by Commissioner Guccini and seconded by Commissioner Schmalzle, to reconvene the Commissioners' Meeting.

Vote: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

OLD BUSINESS:

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to open bids received for the purchase of groceries and frozen foods for the Correctional Facility.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

Solicitor Farley opened bids from the following vendors: Mivila Foods - \$146,614.23; Benjamin Foods - \$150,481.27; Bernard Foods - \$12,146.56 and Keyco - \$132,642.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to table bids received for the purchase of groceries and frozen foods for the Correctional Facility until October 17, 2018 for further review.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

NEW BUSINESS:

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to adopt Resolution No. 18-15, Fair Housing, as per CDBG requirements.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to adopt Resolution No. 18-16, Designating a Fair Housing Officer and a Fair Housing Complaint Procedure.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to advertise a Notice of Fair Housing Officer and Complaint Process for Pike County.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to advertise for bids for the Pike County Correctional Facility Wastewater Treatment Plant Influent Structure Bypass Project. Commissioner Osterberg explained that this is required by DEP for a screening process to eliminate clogging.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Lease Agreement Amendment between General Services Administration and the County of Pike, on behalf of the Correctional Facility, as recommended by the Prison Board.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to execute the Agreement for Professional Services between Catholic Social Services and the County of Pike, on behalf of the Correctional Facility for drug and alcohol treatment services, as recommended by the Prison Board.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to execute the Agreement for Professional Services between Diana T. Myers and Assoc. and the County of Pike, on behalf of the Area Agency on Aging for the SHARE Program.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to execute the Lease Agreement for Nutrition Project Site between American Legion Post 851 and the County of Pike, on behalf of the Area Agency on Aging.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to execute the Pennsylvania Commission on Crime and Delinquency Grant Application for the Victim Witness Program in the amount of \$133,763 on behalf of the District Attorney's Office.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MaryBeth Sayles, Victim Witness Coordinator, explained that the above referenced grant will fund part of her position and part of the Forensic Interviewer position, services to victims of adult crimes and juvenile crimes.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to execute the 2018-19 Juvenile Court Judges' Commission Juvenile Probation Services Grant-in-Aid Award Notification in the amount of \$130,804.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to accept the proposal from Mountain Environmental & Radon Services for the completion of a lead based paint inspection for the CDBG Housing Rehabilitation Programs, on behalf of the Human Development Office.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to execute the State Food Purchase Program Temporary Emergency Food Assistance Sub-Grant Agreement between the County of Pike, on behalf of the Human Development Office and the following food pantries: Holy Trinity, Bushkill Outreach, Blooming Grove, Ecumenical and Pike County.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to authorize the Chairman to execute Pike County Senior Rental Assistance Contract #33 on behalf of the Human Development Office.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Senior Rental Assistance voucher for Delaware Run for \$2,090 for October 2018, on behalf of the Human Development Office.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MISCELLANEOUS:

Robin LoDolce, Area Agency on Aging, announced the Grand Opening of the new Saw Creek Senior Center on October 3. Members of Saw Creek and the Board were present and discussed the collaboration between the Aging Office, the Transportation Department, Saw Creek and the Commissioners. The center will be open on Wednesdays and will include water aerobics, line dancing, etc. Seniors in the southern part of the County will now be closer to a senior center. Ms. LoDolce answered questions from the press and public. Safe Haven has also been working with the seniors at the Senior Centers.

Penn State Extension –September 16-30, 2018 Events and Recovery Month information and programs.

PRESS/PUBLIC COMMENT

Connie Nicholson, a resident of Milford Boro, voiced her concern over hacking regarding Election results and asked what steps the County is taking to ensure the integrity of the election process. Commissioner Osterberg said that the Commissioners are the Board of Elections and explained that the County election machines are in no way tied to anything with the internet. He understands that there have been questions about whether the machines were recording votes correctly. None of that has ever been proven to be true, because the machines are tested for that. The County, due to State mandate, is currently purchasing new machines so that the voter can have a receipt when they are complete and that receipt is fed into another machine that records the vote and then is put into a box and kept. Demonstrations will be given from at least three different vendors within the next month. This is mandated by the State of Pennsylvania, although Commissioner Osterberg feels comfortable with the current system. As much as people claim that things have gone on in Pike County, they have not. The Commissioners, as Board of Elections, do hear complaints and investigate them. There is nothing to show that has occurred but the State wants new machines at a price to the taxpayers of Pike County possibly of \$400,000. The current machines with touch screens were purchased in 2006. As far as people hacking into machines, it can't happen. Solicitor Farley also stated that they would have to break into each and every machine, as there is no connection whatsoever to the internet. The new machines will most likely be put in place by next year, and not during a Presidential election. There are enough machines in place now for the current election. As far as a question raised regarding the time constraints for absentee ballots, it was explained that is all set by statutes of Pennsylvania. The Election Office provides a booklet with all pertinent information. Commissioner Guccini commented that the State does not allow for paper ballots. Only electronic votes are permitted with a variety of different systems to choose from. There are states that vote only by paper ballots, but Pennsylvania does not allow that. These machines have been described as more like an adding machine, like calculators, not connected to anything. New machines are mandated by 2020. The Help America Vote Act monies will be distributed throughout counties, but that will not be nearly enough to pay for the new machines. Commissioner Guccini suggested that residents contact State Legislatures and ask how the Counties are to pay for these. Wayne County uses paper ballots that are scanned to a machine, which qualifies as an electronic ballot. The systems available now are basically what is in place now, a receipt is printed out to you that you can look at and then you feed that into a machine beside it. You don't leave with anything, and you don't get a receipt. Wayne County also has to go through the same process. There may be a trade-in value for the old machines.

ADJOURNMENT: THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, OCTOBER 3, 2018, AT 9:00 A.M., AT THE PIKE COUNTY ADMINISTRATION BUILDING.