

**Wednesday, September 18, 2013**

The second regular meeting of September of the Pike County Commissioners was called to order by Commissioner Caridi at 9:00 a.m. at the Pike County Administration Building, followed by the "Pledge of Allegiance" to the flag.

**PRESENT:** Commissioners Caridi and Wagner; Chief Clerk Orben; Solicitor Farley.

**ABSENT:** Commissioner Osterberg.

***Public Comments/Questions concerning today's agenda.***

***A \$50,000 check was presented to Mike Donlon for Habitat for Humanity. A check is provided to Habitat for Humanity twice a year to support their efforts to provide affordable housing in Pike County. These funds are generated from fees paid to the Recorder of Deeds. Mr. Donlon thanked the Commissioners for their support. He stated that a family of seven was moved into a home in Pocono Mountain Lake Estates, and they are in the process of building a house in Birchwood, which is their 20<sup>th</sup> house. Their 21<sup>st</sup> house is a handicapped accessible home for Ian Knox in Sunrise. They also built a ramp in Greentown for a senior citizen who had both legs amputated this year. He thanked all the volunteers and people of Pike County for their support.***

***Motion: by Commissioner Wagner and seconded by Commissioner Caridi, to recess the Commissioners' Meeting to hold a Retirement Board Meeting.***

***Vote: Commissioners Caridi and Wagner voted 'aye'. Motion carried.***

***A RETIREMENT BOARD MEETING WAS HELD.***

***Motion: by Commissioner Wagner and seconded by Commissioner Caridi, to reconvene the Commissioners' Meeting.***

***Vote: Commissioners Caridi and Wagner voted 'aye'. Motion carried.***

**MOTION:** by Commissioner Wagner and seconded by Commissioner Caridi, to approve the September 18, 2013 Agenda.

**VOTE:** Commissioners Caridi and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Wagner and seconded by Commissioner Caridi, to approve the September 4, 2013 Commissioners' Meeting Minutes.

**VOTE:** Commissioners Caridi and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Wagner and seconded by Commissioner Caridi, to approve the September 4, 9, 10 and 12, 2013 Conference Minutes.

**VOTE:** Commissioners Caridi and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Wagner and seconded by Commissioner Caridi, to approve payment of **COUNTY BILLS**, in the amount of \$1,113,291.15, subject to further review.

**VOTE:** Commissioners Caridi and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Wagner and seconded by Commissioner Caridi, to approve payment from **AFFORDABLE HOUSING (Habitat for Humanity)**, in the amount of \$50,000.00.

**VOTE:** Commissioners Caridi and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Wagner and seconded by Commissioner Caridi, to approve payment from **DEBT SERVICE (Bond payment)**, in the amount of \$2,059,479.05.

**VOTE:** Commissioners Caridi and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Wagner and seconded by Commissioner Caridi, to approve payment from **SRCP DEBT SERVICE (Bond payment)**, in the amount of \$135,662.83.

**VOTE:** Commissioners Caridi and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Wagner and seconded by Commissioner Caridi, to approve payment from **PC EMPLOYEES' HEALTH INS. FUND**, in the amount of \$124,642.93.

**VOTE:** Commissioners Caridi and Wagner voted 'aye'. Motion carried.

**PERSONNEL:**

**MOTION:** by Commissioner Wagner and seconded by Commissioner Caridi, to acknowledge receipt of a letter from Judge Joseph Kameen advising that he has hired **SCOTT BEILMAN** as a full time Probation Officer for the Adult Probation Office, for a 40 hour work week, effective October 7, 2013, with benefits after 90 days. This is a replacement position.

**VOTE:** Commissioners Caridi and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Wagner and seconded by Commissioner Caridi, to acknowledge receipt of a letter from District Attorney Ray Tonkin advising that he has hired **AMANDA BOYD** as a full time County Detective for the District Attorney's Office, for a 37 ½ hour work week, effective October 7, 2013, with continued benefits; and to approve the transfer of **AMANDA BOYD** from the Sheriff's Office to the District Attorney's Office. This is a replacement position.

**VOTE:** Commissioners Caridi and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Wagner and seconded by Commissioner Caridi, to acknowledge receipt of a letter from District Attorney Ray Tonkin advising that he has hired **CHRISTIAN ROBINSON** as a full time County Detective for the District Attorney's Office, for a 37 ½ hour work week, effective September 30, 2013, with benefits after 90 days. This is a replacement position.

**VOTE:** Commissioners Caridi and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Wagner and seconded by Commissioner Caridi, to hire **KENNETH KRESGE** as a full time Dispatcher for the Communications Center, for a 40 hour work week, effective September 30, 2013, with benefits after 90 days. This is a replacement position.

**VOTE:** Commissioners Caridi and Wagner voted 'aye'. Motion carried.

**Motion: by Commissioner Wagner and seconded by Commissioner Caridi, to recess the Commissioners' Meeting to hold a Salary Board Meeting.**

**Vote: Commissioners Caridi and Wagner voted 'aye'. Motion carried.**

**A SALARY BOARD MEETING WAS HELD.**

**Motion: by Commissioner Wagner and seconded by Commissioner Caridi, to reconvene the Commissioners' Meeting.**

**Vote: Commissioners Caridi and Wagner voted 'aye'. Motion carried.**

**OLD BUSINESS:**

**MOTION:** by Commissioner Wagner and seconded by Commissioner Caridi, to open bids received for the 2013-14 winter maintenance of County roads.

**VOTE:** Commissioners Caridi and Wagner voted 'aye'. Motion carried.

Solicitor Farley opened the only bid which was from Lattimore Construction for \$675 per application for Brooks Road, Stone Quarry Road by Eureka and Tower Road; and \$350 per application for Old Owego Turnpike for snow plowing and ice control.

**MOTION:** by Commissioner Wagner and seconded by Commissioner Caridi, to table the bid received for the 2013-14 winter maintenance of County roads until October 2, 2013 for further review.

**VOTE:** Commissioners Caridi and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Wagner and seconded by Commissioner Caridi, to open bids received for the purchase of groceries and frozen foods for the Correctional Facility.

**VOTE:** Commissioners Caridi and Wagner voted 'aye'. Motion carried.

Solicitor Farley opened bids (which vary in amount because of the different items that each vendor bids on) from the following vendors: Karetas Foods, Benjamin Foods, Mivila Foods, Sysco Food Services, Bernard Foods, Maines Paper & Food Service and Keyco Distributors.

**MOTION:** by Commissioner Wagner and seconded by Commissioner Caridi, to table the bids received for the purchase of groceries and frozen foods for the Correctional Facility until October 16, 2013 for further review.

**VOTE:** Commissioners Caridi and Wagner voted 'aye'. Motion carried.

**NEW BUSINESS:**

**MOTION:** by Commissioner Wagner and seconded by Commissioner Caridi, to adopt Resolution No. 13-30, Pike County Commissioners Notice of Intent to Participate and Approve an Application for a Grant under the Monroe County Local Share Account Grant Program; and to execute the letter to DCED supporting the application for LSA grant funds towards the development of the Courthouse Addition.

**VOTE:** Commissioners Caridi and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Wagner and seconded by Commissioner Caridi, to recommend John Llewellyn for appointment by the Pennsylvania Emergency Management Council to the Pike County Local Emergency Planning Committee.

**VOTE:** Commissioners Caridi and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Wagner and seconded by Commissioner Caridi, to authorize the Chairman to execute the Bi-annual System Check Up Renewal Agreement between Peak Power Systems and the County of Pike, for the generators at the Greenville Tower and the Administration Building.

**VOTE:** Commissioners Caridi and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Wagner and seconded by Commissioner Caridi, to execute the FY 2013/14 Hazardous Material Response Fund Grant Agreement between PEMA and the County of Pike, on behalf of the Pike County EMA.

**VOTE:** Commissioners Caridi and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Wagner and seconded by Commissioner Caridi, to execute the Assurance of Compliance for the FY 2014/15 Proposed Needs Based Budget for Pike County Children & Youth Services and Juvenile Justice Services.

**VOTE:** Commissioners Caridi and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Wagner and seconded by Commissioner Caridi, to authorize the Chairman to execute the Software License Agreement between CTS Software and the County of Pike, on behalf of the Transportation Office.

**VOTE:** Commissioners Caridi and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Wagner and seconded by Commissioner Caridi, to authorize the Chairman to execute the DEP 904 Recycling Performance Grant Reimbursement Application for the 2012 calendar year.

**VOTE:** Commissioners Caridi and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Wagner and seconded by Commissioner Caridi, to authorize the Chairman to execute Pike County Senior Rental Assistance Contract #19.

**VOTE:** Commissioners Caridi and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Wagner and seconded by Commissioner Caridi, to authorize the Chairman to execute the Pike County Housing Rehabilitation Assistance Lien.

**VOTE:** Commissioners Caridi and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Wagner and seconded by Commissioner Caridi, to execute the Professional Services Agreement between BTM Software Solutions and the County of Pike, on behalf of the Juvenile Probation Office.

**VOTE:** Commissioners Caridi and Wagner voted 'aye'. Motion carried.

**MISCELLANEOUS: None.**

**Questions and comments were opened to the Public and the Press.**

**ADJOURNMENT: THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, OCTOBER 2, 2013, AT 9:00 A.M., AT THE PIKE COUNTY ADMINISTRATION BUILDING.**