

**AGENDA**  
**WEDNESDAY, AUGUST 20, 2014, 9:00 A.M., PIKE COUNTY ADMINISTRATION BUILDING**

1. Call to Order.
2. Pledge of Allegiance.

**PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA**

***Motion to recess the Commissioners' Meeting to hold a Retirement Board Meeting.***

**Retirement Board Meeting**

***Motion to reconvene Commissioners' Meeting.***

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1. Approve August 20, 2014 Agenda.
  2. Approve July 30, 2014 Commissioners' Meeting Minutes.
  3. Approve July 30, August 6, 11, 12, 14 and 18, 2014 Conference Minutes.
  4. Approve payment from **GENERAL FUND (County Bills)**.....\$612,227.60
  5. Approve payment from **PC EMPLOYEES HEALTH INSURANCE FUND**..... \$47,295.82
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**PERSONNEL**

1. Motion to acknowledge receipt of a letter from Judge Joseph Kameen advising that he has hired **JOHN CAMPO**, as a full time Law Clerk for the Courts, for a 37 ½ hour work week, effective August 13, 2014, with benefits after 90 days. This is a replacement position.
2. Motion to acknowledge receipt of a letter from Warden Craig Lowe advising that he has hired, with Prison Board approval, the following individuals as full time Correction Officers for the Correctional Facility, for a 40 hour work week, effective August 18, 2014, with benefits after 90 days: **NICHOLAS BRENNEIS, JUSTIN LAO-SEGARRA, KERRI RIDER AND STEVEN SPRAGUE.**
3. Motion to hire **ALAN UMBRIA**, as a part time Van Driver in the Transportation Office, for less than 1000 hours per year, effective August 21, 2014, with no benefits. This is a newly created position.
4. Motion to appoint **AMANDA CHESAR**, as an Assistant Public Defender for a term effective September 1, 2014 to December 31, 2014, with continued benefits due to her transfer from the Court.

**Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting.**

**SALARY BOARD**

1. Motion to convene Salary Board.
2. Motion to approve the August 6, 2014 Salary Board Minutes.
3. Motion to set the annual pay of **JOHN CAMPO**, at \$32,500, as a full time Law Clerk for the Courts, for a 37 ½ hour work week, effective August 13, 2014, with benefits after 90 days. This is a replacement position.
4. Motion to set the pay of the following individuals at \$11.50 per hour, in accordance with the Union contract, as full time Correction Officers for the Correctional Facility, for a 40 hour work week, effective August 18, 2014, with benefits after 90 days: **NICHOLAS BRENNEIS, JUSTIN LAO-SEGARRA, KERRI RIDER AND STEVEN SPRAGUE.**
5. Motion to create a part time Van Driver position in the Transportation Office, for less than 1000 hours per year, effective August 21, 2014, with no benefits; and to set the pay for this position at \$10.00 per hour. This position will be filled by **ALAN UMBRIA.**
6. Motion to set the annual pay of **AMANDA CHESAR**, at \$23,200, as Assistant Public Defender effective September 1, 2014 to December 31, 2014, with continued benefits due to her transfer from the Court.
7. Motion to adjourn Salary Board.

**Motion to reconvene the Commissioners' Meeting.**

**OLD BUSINESS**

1. Motion to award the bid for the purchase of fortified flavored beverage bases for the Correctional Facility to Bernard Food Industries for the amount of \$8,176.32.
2. Motion to open bids received for the Pike County Administration Building HVAC Upgrade Project.

## **NEW BUSINESS**

1. Motion to reappoint Tina Larkin and appoint Howard Shankler to the Workforce Investment Board for a three year term ending June 30, 2017.
2. Motion to advertise for bids for the 2014/15 winter snowplowing and ice control for the following roads as one bid: Brooks Road, Old Owego Turnpike from Raymondskill Road to Route 6, Stone Quarry Road by Eureka and Tower Road.
3. Motion to advertise for bids for the purchase of groceries and frozen foods for the Correctional Facility.
4. Motion to execute the Letter of Understanding between Zelenkofske Axelrod and the County of Pike for auditing services for the year ending December 31, 2013.
5. Motion to authorize the Chairman to execute the Service Agreement Acceptance Form between Smiths Detection and the County of Pike, for x-ray equipment at the Courthouse.
6. Motion to execute the PA Commission on Crime & Delinquency Grant Application entitled "Operation Rally Point", on behalf of the District Attorney's Office.
7. Motion to execute the Child Welfare Information Solution (CWIS) Data Sharing Agreement between the PA Department of Public Welfare and the County of Pike, on behalf of Children & Youth Services.
8. Motion to execute the FY 2013/14 Certification Statement Fourth Quarter Report for the period 4/1/14 to 6/30/14, on behalf of Children & Youth Services.
9. Motion to execute the FY 2013/14 MATP 4<sup>th</sup> Quarter Report for the period 4/1/14 to 6/30/14 on behalf of the Transportation Office.
10. Motion to authorize the Chairman to execute the FY 2014/15 PA Department of Public Welfare Acknowledgement Letter for the County's tentative MATP allocation amount of \$270,680, on behalf of the Transportation Office.
11. Motion to execute the FY 2014/15 MATP Participation Grant Agreement & Assurance of Compliance, on behalf of the Transportation Office.
12. Motion to authorize the Chairman to execute the Transportation Agreement between Pocono Cab Company and the County of Pike, on behalf of the Transportation Office.
13. Motion to execute the 2014/15 State Food Purchase Program Pantry Sub-Agreements between the County, on behalf of the Human Development Office, and the following food pantries: Blooming Grove, Loaves to Fishes, Pike County, Holy Trinity and Bushkill Outreach.
14. Motion to execute the Housing Rehabilitation Assistance Lien, on behalf of the Human Development Office.
15. Motion to authorize the Chairman to execute the Housing Rehabilitation Lien Mortgage Satisfaction, on behalf of the Human Development Office.
16. Motion to authorize the Chairman to execute Rental Assistance Contracts #15A and #19, on behalf of the Human Development Office.

## **MISCELLANEOUS:**

- Dr. Robert A. Ollar and the Pike County Lyme Disease Task Force.
- Ellen Howarth, Supervisor, Department of Agriculture, Dog Law Enforcement.
- Pike County Conservation District US Geological Survey Pike County Groundwater Study.

## **PRESS & PUBLIC COMMENTS/QUESTIONS**

**ADJOURNMENT: THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, SEPTEMBER 3, 2014, AT 9:00 A.M., AT THE PIKE COUNTY ADMINISTRATION BUILDING.**