

AGENDA
WEDNESDAY, JULY 5, 2017, 9:00 A.M.
PIKE COUNTY ADMINISTRATION BUILDING

1. Call to Order.
2. Pledge of Allegiance.
3. Opening Prayer by Deacon John Babbitts of the Emmanuel Lutheran Church, Shohola.

PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA

1. Approve July 5, 2017 Agenda.
 2. Approve June 21, 2017 Commissioners' Meeting Minutes.
 3. Approve June 21 and 28, 2017 Conference Minutes.
 4. Approve payment from **GENERAL FUND (County Bills)\$179,019.69**
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PERSONNEL

1. Motion to acknowledge receipt of a letter from Warden Craig Lowe advising that he has promoted, with Prison Board approval, **JAMES D'UVA** from Maintenance to Acting Director of Building Services at the Correctional Facility, for a 40 hour work week, effective May 22, 2017 with continued benefits. This is a temporary position until August 23, 2017 when a final decision will be made regarding the position of Director of Building Services.
2. Motion to acknowledge receipt of a letter from Warden Craig Lowe advising that he has promoted, with Prison Board approval, **THOMAS SCHWARTZ**, from Correctional Officer to Sergeant at the Correctional Facility, for a 40 hour work week, effective July 10, 2017, with continued benefits. This is a replacement position.
3. Motion to acknowledge receipt of a letter from Sharon Schroeder, Recorder of Deeds, advising that she has approved the transfer of Children & Youth Caseworker **AMY ROSELLE** to a Clerk in the Recorder of Deeds Office, for a 37 ½ hour work week, effective July 10, 2017, with continued benefits. This is a replacement position.
4. Motion to hire the following individuals as Children & Youth Caseworkers, for a 40 hour work week, effective July 5, 2017, with benefits after 90 days: **CARLTON BAKER, YESENIA CORNEJO, BRIEANA MESHKO and BENJAMIN MITCHELL**. These are replacement positions.

Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting.

SALARY BOARD

1. Motion to convene Salary Board.
2. Motion to approve the June 21, 2017 Salary Board Minutes.
3. Motion to change the position of Director of Building Services to Acting Director of Building Services at the Correctional Facility, for a 40 hour work week, at the annual pay of \$50,000, effective May 22, 2017. This position is being filled by the promotion of **JAMES D'UVA**, with continued benefits. This is a temporary position until August 23, 2017 when a final decision will be made regarding the position of Director of Building Services.
4. Motion to increase the annual pay of **THOMAS SCHWARTZ** to \$52,738, due to his promotion from Correctional Officer to Sergeant at the Correctional Facility, for a 40 hour work week, effective July 10, 2017, with continued benefits. This is a replacement position.

5. Motion to set the pay of **AMY ROSELLE** at \$10.00 per hour due to her transfer from Caseworker for Children & Youth to a Clerk in the Recorder of Deeds Office, for a 37 ½ hour work week, effective July 10, 2017, with continued benefits. This is a replacement position.
6. Motion to set the pay of the following individuals as Children & Youth Caseworkers, at \$14.00 per hour, per Union contract, for a 40 hour work week, effective July 5, 2017, with benefits after 90 days: **CARLTON BAKER, YESENIA CORNEJO, BRIEANA MESHKO and BENJAMIN MITCHELL**. These are replacement positions.
7. Motion to adjourn Salary Board.

Motion to reconvene the Commissioners' Meeting.

OLD BUSINESS

1. Motion to table bids received for the CDBG Matamoras Borough Firehouse Re-siding Project until July 19, 2017.

NEW BUSINESS

1. Motion to authorize the Chairman to execute the following change orders between Mar-Paul Co. and the County of Pike relating to the Courthouse addition: GC-10 for an additional \$4,300 for additional remobilization to compete slab pours; GC-11 for a credit of \$10,034.26 for doors, frames and hardware credits; and GC-14 for an additional \$6,267.49 for B1 footer over excavation (used 34 yards of C-3).
2. Motion to advertise the Notice of Proposal to Install Emergency Communications Tower.
3. Motion to authorize the Chairman to execute the Letter of Understanding and Engagement between Maher Duessel, CPA and the County of Pike, for the audit of financial statements of the 9-1-1 Program for the years ended December 31, 2016 and 2015, on behalf of the Communication Center.
4. Motion to execute the Shared Housing Counselors Agreement between Diana T. Myers and Associates, Inc. and the County of Pike, on behalf of the Area Agency On Aging.
5. Motion to authorize the Chairman to execute the Agreement for Guardianship Services between The Advocacy Alliance, the County of Pike on behalf of the Area Agency on Aging, and the Pike County Court of Common Pleas, subject to Solicitor review.
6. Motion to authorize the Chairman to execute the Letter of Understanding to Lease Parking Lot Space for a Medical Trailer between Positive Recovery Solutions and the County of Pike, on behalf of the Correctional Facility as recommended by the Prison Board.
7. Motion to authorize the Chairman to execute the Project Activity Completion Extension Request to DCED for the CDBG FFY 2012 HOME Project, on behalf of the Human Development Office.

MISCELLANEOUS

- Understanding How to Protect Your Drinking Water – Michele Long, Conservation District and Peter Wulfhorst, Penn State Extension
- Penn State Extension –July 6-21, 2017 Events

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT: THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, JULY 19, 2017, AT 9:00 A.M., AT THE PIKE COUNTY ADMINISTRATION BUILDING.