

AGENDA
WEDNESDAY, JULY 1, 2020, 9:00 A.M.
PIKE COUNTY COMMISSIONERS' OFFICE

1. Call to Order.
2. Pledge of Allegiance.

PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA

Motion to recess the Commissioners' Meeting to hold a Public Hearing to discuss the Pike County Area Agency on Aging 2020-2024 Four Year Plan Goals.

PUBLIC HEARING
Motion to reconvene Commissioners' Meeting.

Motion to recess the Commissioners' Meeting to hold a Public Hearing to discuss the FFY2020 CDBG-CV; Section 504 Officer and Fair Housing Officer for the CDBG Programs.

PUBLIC HEARING
Motion to reconvene Commissioners' Meeting.

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1. Approve July 1, 2020 Agenda.
 2. Approve June 17, 2020 Meeting Minutes.
 3. Approve June 19, 23 and 24, 2020 Conference Minutes.
 4. Approve payment from **GENERAL FUND (County Bills)**.....\$55,006.90
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PERSONNEL

1. Motion to acknowledge receipt of a letter from Sharon Schroeder, Recorder of Deeds/Register of Wills, advising that she has hired **DIANE DIPIETRO**, as a part-time Clerk in the Recorder of Deeds/Register of Wills Office, for less than 1000 hours per year, effective July 13, 2020, with no benefits.

Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting.

SALARY BOARD

1. Motion to convene Salary Board.
2. Motion to approve the June 11, 2020 Salary Board Minutes.
3. Motion to change the full time Clerk position to a part time Clerk position in the Recorder of Deeds/Register of Wills Office, for less than 1000 hours per year, effective July 13, 2020, with no benefits; and to set the pay of **DIANE DIPIETRO** at \$12.79 per hour to fill this position.
4. Motion to change the hours of **SARA LOEB**, Special Victim Advocate/Forensic Interviewer for the District Attorney's Office, from 37 ½ to 40 hours per week, retroactive to June 8, 2020, at her current rate of pay.
5. Motion to adjourn Salary Board.

Motion to reconvene the Commissioners' Meeting.

OLD BUSINESS: None.

NEW BUSINESS

1. Motion to adopt Resolution No. 20-20, Fair Housing Resolution.
2. Motion to adopt Resolution No. 20-21, Unit of Local Government-DCED Community Development Block Grant-Coronavirus (CDBG-CV) Program; and to execute the Disclosure Report and Language Access Plan Certification relating to same.
3. Motion to reappoint the following members to the Pocono Counties Workforce Investment Area Local Workforce Development Board for a three-year term ending June 30, 2023: Derek Bellinger, Lori Phillips and Deborah Fischer.

4. Motion to appoint the following individuals to the Northeastern Pennsylvania Metropolitan Planning Organization (NEPA MPO) Technical Planning Committee for a term commencing on July 1, 2020 and ending June 30, 2022: Commissioner Matthew M. Osterberg as County Representative; Brian Snyder, Planner, as County Representative Alternate; Michael Mrozinski, Planning Director, as At-Large Representative; and Commissioner Steven R. Guccini as At-Large Representative Alternate.
5. Motion to advertise for bids for the purchase of fortified flavored beverage bases for the Correctional Facility.
6. Motion to execute the Contracts between Zelenkofske Axelrod for audit services for the County and Tax Collectors for years ending December 31, 2020, 2021, 2022, 2023 and 2024; and Transportation Program for years ending June 30, 2020, 2021, 2022, 2023 and 2024.
7. Motion to authorize the Chairman to execute the PCCD Subgrant Award Notifications for Endowment Grants for \$97,096 and \$97,971, on behalf of the District Attorney's Office for the Children's Advocacy Center.
8. Motion to execute the Service Agreements between the County of Pike, on behalf of Children & Youth Services and the following providers: Northern Tier Research and Bucks County.
9. Motion to execute the FY 2020-21 County Human Services Plan Assurance of Compliance, on behalf of the Human Development Office.
10. Motion to authorize the Chairman to execute the Affordable Housing Fund Payment Voucher in the amount of \$2,213.75, payable to Diana T. Myers & Assoc. for the May 2020 Pike Strategic Plan, on behalf of Human Services.
11. Motion to authorize the Chairman to execute the Affordable Housing Fund Payment Voucher in the amount of \$1,559 payable to Delaware Run for the 2020 July Senior Rental Assistance Subsidy, on behalf of Human Services.

MISCELLANEOUS

- COVID-19 – Procedures for masks and following guidelines.
- Census 2020 – Michael Mrozinski, Community Planner.
- Drive-Thru Narcan Event – Pike County Training Center, July 7, 2020, 3:00-6:00 P.M.
- CARES funds for small businesses available now
The COVID-19 Relief Statewide Small Business Assistance program, created by recent legislation, will provide \$225 million in grants ranging from \$5,000 to \$50,000 for eligible small businesses to offset lost revenue caused by the pandemic and the resulting shutdown order. Eligible businesses may begin applying today, June 30 at <https://pabusinessgrants.com/>, with the first application window open for ten days. More information is also available here. --> <https://dced.pa.gov/programs/covid-19-relief-statewide-small-business-assistance/>
- Pike County Small Business Forgivable Loan Program.
Pike County is hosting two online information sessions about the Small Business Forgivable Loan Program: Thursday, July 2 at 10 a.m. and Wednesday, July 8 at 3 p.m.
In each information session, you will have the opportunity to ask questions and to learn more about: Eligibility, Uses of funds, Loan terms, Application process, Application review process and Compliance requirements. Register at PikeForward.com You will receive a link to the online information session via email one day before the event.

**PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT:
THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD
ON WEDNESDAY, JULY 15, 2020, AT 9:00 A.M. IN THE PIKE COUNTY ADMINISTRATION
BUILDING.**

PIKE COUNTY COMMISSIONERS

PIKE COUNTY ADMINISTRATION BUILDING

506 BROAD STREET

MILFORD, PA 18337

570-296-7613

FAX: 570-296-6055

MATTHEW M. OSTERBERG
RONALD R. SCHMALZLE
STEVEN R. GUCCINI

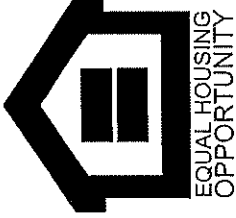
COMMISSIONERS



GARY R. ORBEN
CHIEF CLERK

THOMAS F. FARLEY, ESQUIRE
COUNTY SOLICITOR

PIKE COUNTY BOARD OF COMMISSIONERS FAIR HOUSING RESOLUTION RESOLUTION NO 20-20



LET IT BE KNOWN TO ALL PERSONS of Pike County that discrimination in the sale, rental, leasing, financing of housing or land to be used for construction of housing, or in the provision of brokerage services because of race, color, sex, national origin, religion, familial status (families with children), or handicap (disability) is prohibited by Title VIII of the Civil Rights Act of 1968 (Federal Fair Housing Act) and the Pennsylvania Human Relations Act adds the additional protected classes of age and ancestry. It is the policy of Pike County to implement programs to ensure equal opportunity in housing for all persons regardless of race, color, sex, national origin, religion, familial status, handicap (disability), age and ancestry. Therefore, Pike County does hereby pass the following resolution.

BE IT RESOLVED, that within available resources Pike County will assist all persons who feel they have been discriminated against because of race, color, sex, national origin, religion, familial status, handicap (disability), age and ancestry to seek equity under federal and state laws by filing a complaint with the local Fair Housing Officer, Pennsylvania Human Relations Commission and the U.S. Department of Housing and Urban Development, whichever is chosen by the person filing the complaint.

BE IT FURTHER RESOLVED that Pike County shall make publicly known this Resolution and through this publicity shall cause owners of real estate, developers, and builders to become aware of their respective responsibilities and rights under the Federal Fair Housing Act, the Pennsylvania Human Relations Act, and any local laws or ordinances.

FURTHER ACTION will at a minimum include, but not to be limited to:

(1) Publicizing the name and contact information of the local Fair Housing Officer, which will include the process to file a complaint if a person feels they have been discriminated against in housing in any manner and other applicable fair housing information through local media and community contracts; and

(2) Conduct at least one fair housing activity annually to better inform the public of their rights under the Fair Housing Law and Pennsylvania Human Relations Act; and

(3) Use the fair housing logo on all materials dealing with housing programs such as but not limited to:

a. Public advertisements for vacancy or discussing the program

b. Applications for assistance

c. Contracts

d. Municipal letters dealing with the federal programs

If you're a person with a disability and require a reasonable accommodation to be able to access any notification, please contact the business offices of Pike County, 506 Broad Street, Milford, PA 18337, gorben@pikepa.org; (570) 296-7613.

If you're Limited English Proficient and require a document translation of any notification, please contact the business offices of Pike County, 506 Broad Street, Milford, PA 18337, rruiz@pikepa.org; (570) 296-3434.

Approved at the regularly scheduled meeting of the Pike County Board of Commissioners held July 1, 2020.

BOARD OF COMMISSIONERS OF PIKE COUNTY

Matthew M. Osterberg, Chairman

Ronald R. Schmalzle, Vice Chairman

Attest:

Steven R. Guccini, Commissioner

Gary R. Orben, Chief Clerk

PIKE COUNTY COMMISSIONERS

PIKE COUNTY ADMINISTRATION BUILDING

506 BROAD STREET

MILFORD, PA 18337

570-296-7613

FAX: 570-296-6055

MATTHEW M. OSTERBERG
RONALD R. SCHMALZLE
STEVEN R. GUCCINI

COMMISSIONERS



GARY R. ORBEN
CHIEF CLERK

THOMAS F. FARLEY, ESQUIRE
COUNTY SOLICITOR

RESOLUTION NO. 20-21 UNIT OF LOCAL GOVERNMENT DCED-CDBG-CV PROGRAM

A Resolution of the Unit of Local Government, Commonwealth of Pennsylvania, authorizing the submission of an application to the Pennsylvania Department of Community and Economic Development for funding through the Community Development Block Grant-Coronavirus (CDBG-CV) Program, as part of the Coronavirus, Aid, Relief, and Economic Security (CARES) Act [P.L. 116-136], and further certifying compliance with the requirements of said program.

WHEREAS, it is necessary and in the public interest that the Unit of Local Government, Pennsylvania, receive funds from the Commonwealth through the Department of Community and Economic Development in accordance with the Community Development Block Grant-Coronavirus Program; and

WHEREAS, the Unit of Local Government Board of Pike County Commissioners has the legal authority and responsibility under Act 179 to apply for Community Development Block Grant-Coronavirus funds and represent the non-entitlement communities within the county; and

WHEREAS, the Unit of Local Government, County of Pike, have undertaken a considerable community participation process including written invitations to municipalities, informational meetings, hearings and legal notices all of which culminated in the prioritization of projects and development of a Community Needs Assessment; and

WHEREAS, the Unit of Local Government, County of Pike, is familiar with the requirements of the program as included in the Statement of Assurances; and

WHEREAS, the Unit of Local Government Board of Pike County Commissioners wish to apply for said funds.

NOW, THEREFORE, BE IT RESOLVED by the Unit of Local Government Board of Pike County Commissioners that its Chairman is authorized to have prepared the necessary forms and documents to submit an application to the Department of Community and Economic Development for Community Development Block Grant-Coronavirus funds for the purposes aforesaid; and

BE IT FURTHER RESOLVED, if CDBG-CV funds are determined by the Pennsylvania Department of Community and Economic Development to be expended on ineligible program costs or do not meet a national objective, the Unit of Local Government Board of Pike County Commissioners agree to repay the proportion deemed ineligible from non-federal sources.

BE IT FURTHER RESOLVED that the Community Needs Assessment developed in coordination with low and moderate individuals, interested organizations, non-profits and other interested parties through the citizen participation process and municipal information gathering is hereby adopted; and

BE IT FURTHER RESOLVED that the Chairperson of the Unit of Local Government Board of County of Pike is empowered to place their signature, on behalf of the governing body, on necessary application forms and affix thereto the official seal of the Unit of Local Government.

Adopted by the Unit of Local Government Board of Pike County Commissioners at the regular meeting of July 1, 2020

BOARD OF COMMISSIONERS OF PIKE COUNTY

Matthew M. Osterberg, Chairman

Ronald R. Schmalzle, Vice Chairman

Steven R. Guccini, Commissioner

Attested:

Gary R. Orben, Chief Clerk
July 1, 2020

Wednesday, June 17, 2020

The second regular meeting of June 2020 of the Pike County Commissioners was called to order by Commissioner Osterberg at 9:00 a.m. at the Pike County Administration Building, followed by the “Pledge of Allegiance” to the flag.

PRESENT: Commissioners Osterberg, Schmalzle and Guccini; Chief Clerk Orben; and Solicitor Farley.

Public Comments/Questions concerning today’s agenda.

PRESENTATION OF \$75,000 TO HABITAT FOR HUMANITY

Commissioner Osterberg said every year the County donates to Habitat for Humanity for the great work they do for the residents of Pike County in giving people homes. Mr. Mike Donlon of Habitat for Humanity is here today to accept the check for \$75K. This money comes from the Act 137 Funds, which are recording fees. This is not money taken out of the General Fund. Mike and his many volunteers do a fabulous job in Pike County. Commissioners Osterberg introduced Mr. Donlon and asked him to talk about the work he is doing now and the lots that were in the County’s Repository that were very beneficial to Habitat’s future in Sunrise so they are able to build 2 more homes. Mr. Donlon said they are working on House #30. We should have been working on House #31, we were never better prepared than we were this year. We had 2 lots cleared, 2 septic, 2 wells and we were scheduled to start the last weekend in March and then, of course, we couldn’t start. House #31 is very unusual in that it’s in Sunrise on Sunrise Drive and behind it were 2 lots that were landlocked. By us getting this lot and putting a driveway in, we unlocked these 2 lots. It turns out they were owned by the County through Tax Repository. Yesterday I got the deed for 2 lots that are attached to the lot we’re building. Next year we will be working on 3 houses in the same spot without having to move equipment and everything else. I believe there was a Quitclaim Deed done so we don’t owe anything on it. We were very much delayed with working on House #30. We are only using 5 volunteers a day instead of the normal 10 or 15 and sometimes even 20 because of the situation (COVID-19). We will get there. We will get this house finished and then try to start on House #31 in Sunrise. The lot is cleared and ready for us to move in if we can split our crew. We probably won’t get the house finished like we planned this year on account of the Coronavirus. One other thing – our biggest fundraiser of the year has been cancelled. We had made \$21K on our garage sale last year and we have stuff in storage all over the place. We may be able to do it Labor Day. Thank you all very much.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to recess the Commissioners’ Meeting to hold a Retirement Board Meeting.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

A RETIREMENT BOARD MEETING WAS HELD.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to reconvene the Commissioners’ Meeting.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the June 17, 2020 Agenda.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the June 3, 2020 Commissioners’ Meeting Minutes.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the June 3 and 11, 2020 Commissioners’ Conference Minutes.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve payment from **GENERAL FUND (County Bills)**, in the amount of **\$473,556.69**, subject to further review.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve payment from **AFFORDABLE FUND**, in the amount of **\$75,000.00**.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

PERSONNEL:

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the lateral transfer of **LISA MCDONOUGH** from the Public Defender’s Office to a Clerk position in the Prothonotary’s Office effective June 22, 2020, at her current rate of pay and continued benefits. This is a replacement position.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

OLD BUSINESS:

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to award the bids for the purchase of groceries and frozen foods for the Correctional Facility as follows: Mivila - \$65,786.36; Driscoll - \$47,969.06; Sysco - \$19,570.00; Keyco - \$31,622.48; and Bernard - \$12,485.32.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

NEW BUSINESS:

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to adopt Resolution No. 20-17, World Elder Abuse Awareness Day, June 15, 2020.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

Commissioner Steve Guccini said, on this issue (elder abuse), because we are trying to limit the people here, Area Agency on Aging Director Robin Skibber couldn't be here, but this is an increasing problem Nationwide and in the County. A lot of the cases we've seen deal with financial exploitation, people being convinced to turn over bank accounts and so forth and not really having the faculties to make those decisions. We have an Elder Justice Task Force meeting every year, we weren't able to do that here this year. They are hoping to do something smaller later in the year, but this is a real problem and we really commend Robbin Skibber and her staff for the work they do.

MISCELLANEOUS:

Commissioner Ron Schmalzle announced that on June 19, 2020, Pike County is moving to the Green Phase of the Governor's reopening plan and we want to thank all of the residents, businesses and visitors of the County for diligently following the guidelines to get us there. I urge you to work to continue to make sure that we have as few new cases as we possibly can and follow whatever guidance is out there and please be obedient with the businesses as they begin to open in a safe way. Secondly, there are a lot of resources that we are looking at and working on to help people - both residents and businesses, and also non-profit organizations, to recover. To that end, we have launched a website called: www.pikeforward.com. On that website will be all of the applications for any funding and all of the updated information going forward. I think it is a very appropriate name because we are all ready to move forward. Visit www.pikeforward.com for a wealth of information and applications to get the final guidance on how the money that is coming into Pike County is distributed. Thank you again for your diligence.

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT

THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, JULY 1, 2020, AT 9:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.

**Commissioners' Conference
Friday, June 19, 2020**

PRESENT: Commissioners Osterberg (via telephone), Schmalzle and Guccini; Chief Clerk Orben.

MOTION: by Commissioner Osterberg and seconded by Commissioner Schmalzle, to advertise for bids for the Pike County Corrections Waste Water Treatment Plant Controls Building Roof Replacement Project.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Schmalzle, to approve payment from the **ACT 89 Bridge Account** (software) in the amount of \$750.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Schmalzle, to accept the proposals from LJ Bogumil for the John Street Courthouse Air Conditioning (\$6,390) John Street Courthouse Public Defender's Office (\$13,925); Administration Building Server Room Air Conditioning (\$18,560); Administration Building Old 911 Center (\$6,487).

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Schmalzle, to approve the removal of penalties and interest for delinquent taxes owed by Richard & Sherry'le Goldstein, as a Veteran exemption.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Schmalzle, to execute the PCCD Project Modification for the Endowment Act for the Children's Advocacy Center for \$74,973, on behalf of the District Attorney's Office.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

Commissioners' conference was adjourned.

**Commissioners' Conference
Tuesday, June 23, 2020**

PRESENT: Commissioners Osterberg (via telephone), Schmalzle and Guccini (via telephone);
Chief Clerk Orben.

MOTION: by Commissioner Osterberg and seconded by Commissioner Schmalzle, to adopt
Resolution No. 20-18, PennDot Agility Program.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Schmalzle, to adopt a
Resolution to designate Timothy Knapp as authorized signer representing the Pike County
Commissioners for the DR4506-COVID-19 reimbursement through PEMA.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Schmalzle, to advertise
the Public Hearing for the Pike County Area Agency on Aging 2020-2024 Four Year Plan Goals
on July 1, 2020.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

Commissioners' conference was adjourned.

**Commissioners' Conference
Wednesday, June 24, 2020**

PRESENT: Commissioners Osterberg (via telephone), Schmalzle and Guccini; Chief Clerk Orben.

MOTION: by Commissioner Osterberg and seconded by Commissioner Guccini, to approve payment from the following:

GENERAL FUND (County Bills).....\$189,738.01
AFFORDABLE HOUSING FUND (Farley & Bernathy reimb.)..... \$275.00
PC EMPLOYEES HEALTH INSURANCE FUND \$275,167.28

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Guccini, to authorize the Chairman to execute the Commonwealth Financing Authority/DCED Payment Request Form for Reimbursement #1 for \$33,541.75 and Reimbursement #2 for \$567.63, on behalf of the District Attorney's Office relating to the Children's Advocacy Center.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Guccini, to execute a letter to PEMA for the reconsideration of the application for the 2019 PDM Grant for the Sky View High Hazard Dam Improvements.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Guccini, to execute the letter of support for the USDA's Distance Learning and Telemedicine Grant Application being submitted by Johnson College.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Guccini, to adopt Resolution 20-19, Submitting a Request for a COVID-19 County Relief Block Grant to the PA Department of Community and Economic Development.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Guccini, to execute the DCED COVID-19 County Relief Block Grant Contact, on behalf of the Human Development Office.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Guccini, to authorize the Chairman to execute the COVID-19 County Relief Block Grant Program Invoice for \$5,040,047, on behalf of the Human Development Office.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

Commissioners' conference was adjourned.

SALARY BOARD
June 11, 2020

PRESENT: Commissioners Osterberg, Schmalzle and Guccini; Chief Clerk Orben; and Treasurer Gilpin.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to convene Salary Board.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the June 3, 2020 Salary Board Meetings.

VOTE: All members voted 'aye'. Motion carried

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to set the pay of **MARGARET COLLINS** at \$15.12 per hour, as a Legal Secretary for the Public Defender's Office, for a 37 ½ hour work week, effective June 15, 2020, with benefits after 90 days. This is a replacement position.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to adjourn Salary Board.

VOTE: All members voted 'aye'. Motion carried.

Salary Board Meeting Adjourned.