

**AGENDA**

**WEDNESDAY, JULY 1, 2015, 9:00 A.M., PIKE COUNTY ADMINISTRATION BUILDING**

1. Call to Order.
2. Pledge of Allegiance.
3. Opening Prayer by Deacon John Babbitts Jr. of Emmanuel Lutheran Church in Shohola.

**PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY’S AGENDA**

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1. Approve the July 1, 2015 Agenda.
  2. Approve the June 17, 2015 Commissioners’ Meeting Minutes.
  3. Approve the June 17 and 24, 2015 Commissioners’ Conference Minutes.
  4. Approve payment from **GENERAL FUND** (County Bills) .....\$128,270.73
  5. Approve payment from **DEBT SERVICE FUND** (PNC Bank-bond interest due).....\$13,032.76
  6. Approve payment from **PC EMPLOYEES HEALTH INSURANCE FUND**.....\$65,717.68
  7. Approve payment from **HAZARDOUS MATERIAL RESPONSE FUND (repairs/service)**.....\$3,512.20
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**PERSONNEL**

1. Motion to acknowledge receipt of a letter from Warden Craig Lowe, advising that he has hired, with Prison Board approval, the following individuals as full time Correctional Officers for the Correctional Facility, effective June 29, 2015, for a 40 hour work week, with benefits after 90 days: **ALLISON GOMER, JEREMY HERNANDEZ, STEPHANIE MONTANYE, DARNELL SALMON AND ALEXANDER WEBB.**
2. Motion to acknowledge receipt of a letter from Warden Craig Lowe, advising that he has promoted, with Prison Board approval, **THOMAS WETKLOW** from Correctional Officer to Sergeant for the Correctional Facility, effective June 29, 2015. This is a replacement position.
3. Motion to acknowledge receipt of a letter from Denise Fitzpatrick, Prothonotary, advising that she has hired **RENEE GIFFORD** as a full time Clerk in the Prothonotary’s Office effective June 29, 2015, with no medical benefits as requested by Ms. Gifford.
4. Motion to hire **MICHAEL FISCHETTA** as a part time Training Assistant at the Training Center, for less than 1000 hours per year, effective June 29, 2015, with no benefits. This is to fill a newly created position.
5. Motion to hire **ERIC CHARLES** as a full time Aging Care Manager I for the Area Agency on Aging Office, for a 40 hour work week, effective July 13, 2015, with benefits after 90 days. This is a replacement position.

**Motion to recess the Commissioners’ Meeting to hold a Salary Board Meeting.**

**SALARY BOARD**

1. Motion to convene Salary Board.
2. Motion to approve the June 17, 2015 Salary Board Minutes.
3. Motion to set the pay of the following individuals, at \$15.00 per hour per Union Contract, as Correctional Officers for the Correctional Facility, effective June 29, 2015, for a 40 hour work week, with benefits after 90 days: **ALLISON GOMER, JEREMY HERNANDEZ, STEPHANIE MONTANYE, DARNELL SALMON AND ALEXANDER WEBB.**
4. Motion to set the annual pay of **THOMAS WETKLOW** at \$45,157, due to his promotion from Correctional Officer to Sergeant at the Correctional Facility, effective June 29, 2015. This is a replacement position.
5. Motion to change the part time Clerk position in the Prothonotary’s Office to a full time Clerk position for a 37.5 hour work week, effective June 29, 2015; and to set the pay for this position at \$10.00 per hour. This position will be filled by **RENEE GIFFORD** with no medical benefits as requested by Ms. Gifford.
6. Motion to create a part time Training Assistant position at the Training Center, for less than 1000 hours per year, effective June 29, 2015, with no benefits; and to set the pay for this position at \$10.00 per hour. This position will be filled by **MICHAEL FISCHETTA.**
7. Motion to set the annual pay of **ERIC CHARLES** at \$27,296, as a full time Aging Care Manager I for the Area Agency on Aging Office, for a 40 hour work week, effective July 13, 2015, with benefits after 90 days. This is a replacement position.
8. Motion to adjourn Salary Board.

**Motion to reconvene the Commissioners’ Meeting.**

## **OLD BUSINESS**

1. Motion to open bids received for the sale of the following vehicles: 2006 Ford Crusader Bus, wheel chair accessible, 9 passenger, VIN #1FDWE35S56DA88492, with 207,341 miles, AS IS, for a minimum bid of \$2,500; and a 2006 Ford Crusader Bus, wheel chair accessible, 9 passenger, VIN #1FDWE35S26DA47163, with 189,667 miles, AS IS, for a minimum bid of \$2,500.

## **NEW BUSINESS**

1. Motion to authorize the Chairman to execute the Local Share Account Grant Commitment Letter and Contract between the PA Financing Authority and the County of Pike, for \$500,000 for the Courthouse Expansion Project.
2. Motion to authorize the Chairman to execute the Agreement for Professional Services between McGoey, Hauser & Edsall Consulting Engineers and the County of Pike, for the Courthouse Expansion Project.
3. Motion to execute the Debt Collection Agreement between National Bond and Collection Associates and the County of Pike, on behalf of the Courts.
4. Motion to execute the 2015 Renewal Provider Agreement between Twin Cedars and the County of Pike, on behalf of the Area Agency on Aging.
5. Motion to authorize the Chairman to execute the Training Site Letter of Agreement between Pathstone Opportunities for Seniors Corp. and the County of Pike, on behalf of the Area Agency on Aging for the Senior Community Service Employment Program.
6. Motion to execute the 2015-16 Human Services Development Fund Plan, on behalf of the Human Development Office.
7. Motion to authorize the Chairman to execute two Housing Rehabilitation Assistance Liens, on behalf of the Human Development Office.
8. Motion to execute a letter to DCNR for consideration in the 2016 Gypsy Moth Suppression Program, as requested by the Conservation District.
9. Motion to execute the Pocono Counties Workforce Investment Area Financial Agreement between Carbon, Monroe, Pike and Wayne Counties for Employment and Training and Related Administrative Services, on behalf of the Workforce Development Agency.
10. Motion to execute the PA Board of Probation and Parole FY 2015-16 Grant-In-Aid Application and Agreement for the improvement of Adult Probation Services and related documents, on behalf of the Adult Probation Office.

## **MISCELLANEOUS:**

- Rose Chiochi, Pike County Public Library Director – AEDs.
- Sheila Theodorou, Administrator, Carbon-Monroe-Pike Mental Health/Developmental Services-Pike County Education Day on July 17, 2015 from 10:00 a.m. to 2:00 p.m. – 10 Buist Road, Suite 404, Milford.

## **PRESS & PUBLIC COMMENTS/QUESTIONS**

**ADJOURNMENT: THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, JULY 15, 2015, AT 9:00 A.M., AT THE PIKE COUNTY ADMINISTRATION BUILDING.**