

AGENDA
WEDNESDAY, JUNE 6, 2012, 9:00 A.M.
PIKE COUNTY ADMINISTRATION BUILDING

1. Call to Order.
2. Pledge of Allegiance.

PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA

1. Approve June 6, 2012 Agenda.
 2. Approve May 16, 2012 Commissioners' Meeting Minutes.
 3. Approve May 21, 22, 24, 29, 30 and June 4, 2012 Commissioners' Conference Minutes.
 4. Approve payment of **COUNTY BILLS**.....\$247,101.69
 5. Approve payment from **HOTEL TAX FUND (Guide/map/brochure)**..... \$20,768.00
 6. Approve payment from **DEBT SERVICE FUND (2012 bond fees)**..... \$122.05
 7. Approve payment from **PC EMPL. HEALTH INS. FUND**..... \$74,678.76
 8. Approve payment from **BOND ACCT., SER. A(Reimb.4/1-5/31 exp.)**.....\$606,419.62
 9. Approve payment from **BOND ACCT., SER. B (Closing cost & Reimb. Exp)**..... 639,898.23
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PERSONNEL

1. Motion to acknowledge receipt of a letter from Judge Joseph Kameen advising that he has hired **BEVERLY SMITH**, as a temporary part-time Clerk in the Probation Office, for up to 24 hours per pay period, effective June 4, 2012 through August 31, 2012, with no benefits. This is a temporary part time position created by the Salary Board below.
2. Motion to hire **DEBRA BRODHECKER AND DEBORAH ALBRECHT**, as part-time 4-H Youth Coordinators for Penn State Extension, for less than 1000 hours each, effective May 21, 2012, with no benefits. These individuals will fill the part-time positions created by the Salary Board below.
3. Motion to hire **JOAN EDEL**, as Aging Care Manager I for the Area Agency on Aging Office, for a 40 hour work week, effective June 11, 2012, with benefits after 90 days. This is a replacement position.

Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting.

SALARY BOARD

1. Motion to convene Salary Board.
2. Motion to approve the May 16 and 24, 2012 Salary Board Minutes.
3. Motion to create a temporary part-time Clerk position, at \$13.49 per hour, in the Probation Office, for up to 24 hours per pay period, effective June 4, 2012 through August 31, 2012, with no benefits. This position will be filled by **BEVERLY SMITH** as per letter from Judge Joseph Kameen.
4. Motion to change the full time 4-H Youth Coordinator position for Penn State Extension to two (2) part time positions for less than 1000 hours each, at \$10.00 per hour, effective May 21, 2012, with no benefits. These positions will be filled by **DEBRA BRODHECKER AND DEBORAH ALBRECHT**.
5. Motion to set the annual pay of **JOAN EDEL**, at \$27,296, as Aging Care Manager I for the Area Agency on Aging Office, for a 40 hour work week, effective June 11, 2012, with benefits after 90 days. This is a replacement position.
6. Motion to adjourn Salary Board.

Motion to reconvene Commissioners' Meeting.

OLD BUSINESS

1. Motion to open bids received for the purchase of fortified flavored beverage bases for the Pike County Correctional Facility.
2. Motion to open bids received for the Pike County Training Center Garage Floor Finish.

NEW BUSINESS

1. Motion to authorize the Chairman to execute the Seventh Amendment to the Agreements of Exchange between the Commonwealth and the County of Pike, for an extension of time for the proposed transfer of the existing DOT Pike County Maintenance Facility and County property located in Blooming Grove Township.
2. Motion to authorize the Chairman to execute the following Change Orders between GR Noto and the County of Pike for the Pike County Training Center: #12 for an additional \$3,308 for exterior light fixtures; and #13 for an additional \$2,398.63 for an elevator shunt trip circuit breaker.
3. Motion to execute the FY 2012-2013 Renewal Contracts between the following providers and the County of Pike, on behalf of the Area Agency on Aging: All Aspects In Home Health Agency; Allied Services; BeckNCall; Care Givers America; Lorie Zecchino; Meredith Chamorro; Devereaux Pocono Center; Guardian; Just Julia In Home Care; Medstaffers; North Penn Legal Services; Newman Smith Post 14; Quality Health Care; Revolutionary Nurses and Wayne Memorial Hospital Department of Home Health Nursing.
4. Motion to authorize the Chairman to execute the Form for Permission to Collect Water Samples by the U.S. Geological Survey (USGS), on behalf of the Pike County Correctional Facility.
5. Motion to execute the Data Quality Support Agreement between the County Commissioners Association of Pennsylvania and the County of Pike, on behalf of the Pike County Correctional Facility, as recommended by the Prison Board.
6. Motion to authorize the Chairman to execute the Prime Care Medical Updated HIPAA Business Associate Agreement, on behalf of the Pike County Correctional Facility, as recommended by the Prison Board.
7. Motion to authorize the Chairman to execute the Rental Assistance Subsidy Voucher for June 2012 to Delaware Run in the amount of \$554, on behalf of the Human Development Office.
8. Motion to execute the 2012-13 State Food Purchase Program Plan Format, on behalf of the Human Development Office.
9. Motion to authorize the Chairman to execute the Quarterly Employment Report for the period January-March 2012, on behalf of CCIS.
10. Motion to execute the FY 2011/12 Third Quarter Certification Statement for Pike County Children & Youth Social Service Programs.
11. Motion to execute the FY 2012-2013 Business Agreement and Child Accounting Profile System (CAPS) Application Service Provider Agreement between Avanco International, Inc. and the County of Pike, on behalf of Children & Youth Services.

MISCELLANEOUS: None.

PRESS & PUBLIC COMMENTS/QUESTIONS

ADJOURNMENT:

THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WHICH WAS SCHEDULED FOR JUNE 20, 2012 WILL BE HELD ON WEDNESDAY, JUNE 27, 2012, AT 9:00 A.M., AT THE PIKE COUNTY ADMINISTRATION BUILDING.