

**AGENDA**  
**WEDNESDAY, JUNE 5, 2013, 9:00 A.M.**  
**PIKE COUNTY ADMINISTRATION BUILDING**

1. Call to Order.
2. Pledge of Allegiance.
3. Opening Prayer by Rev. Shawn Coleman, Long Meadow Chapel.

**PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA**

***Motion to recess the Commissioners' Meeting to hold a Public Hearing for the 2013 Community Development Block Grant Program.***

**CDBG PUBLIC HEARING**

***Motion to reconvene Commissioners' Meeting.***

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1. Approve June 5, 2013 Agenda.
  2. Approve May 15, 2013 Commissioners' Meeting Minutes.
  3. Approve May 14, 22, 29 and June 4, 2013 Conference Minutes.
  4. Approve payment of **COUNTY BILLS** ..... **\$\$265,255.78**
  5. Approve payment from **HOTEL TAX FUND (brochures)** ..... **\$18,768.00**
  6. Approve payment from **PIKE COUNTY EMP. HEALTH INS. FUND** ..... **\$101,336.43**
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**PERSONNEL**

1. Motion to acknowledge receipt of a letter from Judge Joseph Kameen advising that he has hired **NATHAN VOLPI** as a full time Law Clerk for the Courts, for a 37 ½ hour work week, effective June 3, 2013, with benefits after 90 days. This is a replacement position.
2. Motion to acknowledge receipt of a letter from District Attorney Ray Tonkin advising that he has hired **MIGDALIA CORTES** to fill the newly created part time Central Booking Coordinator position for the District Attorney's office, for less than 1000 hours per year, effective June 10, 2013, with no benefits. This newly created position will be fully reimbursed by the Central Booking Fund through PCCD.
3. Motion to acknowledge receipt of a letter from District Attorney Ray Tonkin advising that he has hired **MEGAN WELSH**, as a part time summer intern for the District Attorney's Office, for less than 20 hours per week, effective May 22, 2013 through August 9, 2013, with no benefits. This is a temporary position.
4. Motion to acknowledge receipt of a letter from Warden Craig Lowe advising that he has hired, with Prison Board approval, **GEORGE KUMBURIS**, as a full time Sergeant for the position of Records Manager for the Correctional Facility, for a 40 hour work week, effective June 10, 2013, with benefits after 90 days.
5. Motion to acknowledge receipt of a letter from Warden Craig Lowe advising that he has hired, with Prison Board approval, the following individuals as Correctional Officers at the Correctional Facility, for a 40 hour work week, effective June 10, 2013, with benefits after 90 days: **ELISA DIAZ, CASSANDRA BISHOP, STEVEN BURTON AND KAREN BRYANT**.
6. Motion to promote **LINDA HUNT-SARRICA** from Clerk Typist II to Clerk Typist III for the Area Agency on Aging, effective May 20, 2013.

**Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting.**

**SALARY BOARD**

1. Motion to convene Salary Board.
2. Motion to approve the May 15, 2013 Salary Board Minutes.
3. Motion to set the annual pay of **NATHAN VOLPI**, at \$32,500, as a full time Law Clerk for the Courts, for a 37 ½ hour work week, effective June 3, 2013, with benefits after 90 days. This is a replacement position.
4. Motion to create a part time Central Booking Coordinator position for the District Attorney's office, for less than 1000 hours per year, effective June 10, 2013, with no benefits, and to set the pay at \$14.00 per hour. This position will be filled by **MIGDALIA CORTES** and will be fully reimbursed by the Central Booking Fund through PCCD.
5. Motion to set the pay of **MEGAN WELSH**, at \$7.25 per hour, as a part time summer intern for the District Attorney's Office, for less than 20 hours per week, effective May 22, 2013 through August 9, 2013, with no benefits. This is a temporary position.
6. Motion to change the Lieutenant position of Records Manager to a Sergeant position of Records Manager at the Correctional Facility, for a 40 hour work week, effective June 10, 2013, with benefits after 90 days, as recommended by the Prison Board. This position will be filled by **GEORGE KUMBURIS** at the annual rate of \$40,000.

7. Motion to set the pay of the following individuals at the union rate of \$11.50 per hour, as Correctional Officers at the Correctional Facility, for a 40 hour work week, effective June 10, 2013, with benefits after 90 days: **ELISA DIAZ, CASSANDRA BISHOP, STEVEN BURTON AND KAREN BRYANT.**
8. Motion to increase the hourly rate of **LINDA HUNT-SARRICA** to \$11.65 due to her promotion from Clerk Typist II to Clerk Typist III for the Area Agency on Aging, effective May 20, 2013.
9. Motion to increase the hourly pay of **CHRISTINE DONAHUE** and **JESSE YOUNG**, Communication Dispatchers, to \$13.31 for a 40 hour work week, effective June 1, 2013, due to the successful completion of their training.
10. Motion to adjourn Salary Board.

**Motion to reconvene the Commissioners' Meeting.**

**OLD BUSINESS**

1. Motion to authorize the Chairman to execute the Eighth Amendment to the Agreements of Exchange between the Commonwealth and the County of Pike, for an extension of time for the proposed transfer of the existing DOT Pike County Maintenance Facility and County property located in Blooming Grove Township.

**NEW BUSINESS**

1. Motion to amend the proposed Ordinance No. 24, Pike County Recycling, and to readvertise proposed Ordinance No. 24, Pike County Recycling.
2. Motion to adopt Resolution No. 13-18, Providing for Temporary Tax Exemption for Certain Improvements and/or New Construction to Industrial, Commercial and Other Business Property in the Deteriorated Area within Blooming Grove Township, Pursuant to the Act of December 1, 1977, P.L. 237 and Defining Deteriorated Area, Establishing the Amount of the Exemption, Providing an Exemption Schedule, and a Procedure for Securing an Exemption.
3. Motion to authorize the Chief Clerk to execute the Non-Disclosure Agreement between Keenan & Associates and the County of Pike, on behalf of Pike County Employees for the Keenan Pharmacy Purchasing Coalition program.
4. Motion to execute the PCCD Victim Witness Program Grant Application on behalf of the District Attorney's Office.
5. Motion to execute the FY 2012/13 Third Quarter Certification Statement for Children & Youth Social Service Programs.
6. Motion to authorize the Chairman to execute the Amendment of the Pearson VUE Authorized Center Agreement ("PVTC Correctional Amendment"), on behalf of the Correctional Facility, per Prison Board approval.
7. Motion to authorize the Chairman to execute the State Board for Certification of Water and Wastewater Systems Operators Form, on behalf of the Correctional Facility, per Prison Board approval.
8. Motion to authorize the Chairman to execute the Rental Assistance Subsidy Voucher in the amount of \$237 for June 2013 to Delaware Run, on behalf of the Human Development office.
9. Motion to authorize the Chairman to execute Senior Rental Assistance Contract #16, on behalf of the Human Development office.
10. Motion to execute the 2013-14 State Food Purchase Program Participation Statement, on behalf of the Human Development office.
11. Motion to authorize the Chairman to execute the 2012 Environmental Education Grants Program Expense Reimbursement Request form and letter to DEP requesting changes to the grant agreement.
12. Motion to execute the following renewal Agreements for Subcontracted Services for FY 2013/14 on behalf of the Area Agency on Aging: Medscope, Allied Services, Beck N Call, Caregivers America, Lorie Zecchino, Pam Lavelle, Guardian, Just Julia In Home Care, North Penn Legal Services, Delaware Township Nutrition Project Site, Wayne Memorial Hospital Department of Home Health Nursing, Revolutionary Nurses, Quality Health Care, Inc., Medstaffers, Devereux Pocono Center and Assistant Link Coordinator Janice Boyd.

**MISCELLANEOUS: None.**

**PRESS & PUBLIC COMMENTS/QUESTIONS**

**ADJOURNMENT: THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, JUNE 19, 2013, AT 9:00 A.M., AT THE PIKE COUNTY ADMINISTRATION BUILDING.**