

Wednesday, June 27, 2012

The second regular meeting of June of the Pike County Commissioners was called to order by Commissioner Caridi at 9:00 a.m. at the Pike County Administration Building, followed by the "Pledge of Allegiance" to the flag.

PRESENT: Commissioners Caridi, Osterberg and Wagner; Chief Clerk Orben; Solicitor Farley.
Public Comments/Questions concerning today's agenda.

Motion: by Commissioner Osterberg and seconded by Commissioner Wagner, to recess the Commissioners' Meeting to hold a Retirement Board Meeting.

Vote: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

A RETIREMENT BOARD MEETING WAS HELD.

Motion: by Commissioner Osterberg and seconded by Commissioner Wagner, to reconvene the Commissioners' Meeting.

Vote: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

MOTION: by Commissioner Wagner and seconded by Commissioner Osterberg, to approve the June 27, 2012 Agenda.

VOTE: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Wagner, to approve the June 6, 2012 Commissioners' Meeting Minutes.

VOTE: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Wagner, to approve the June 6, 12, 14, 18, 20, 21 and 26, 2012 Commissioners' Conference Minutes.

VOTE: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Wagner, to approve payment of **COUNTY BILLS**, in the amount of \$325,593.56, subject to further review.

VOTE: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Wagner, to approve payment from **HOTEL TAX FUND (PIKE stickers)**, in the amount of \$919.90.

VOTE: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Wagner, to approve payment from **LIQUID FUELS FUND (Dingman line painting)**, in the amount of \$76.80.

VOTE: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Wagner, to approve payment of **ACT 8 FUND (Assmt. scanning)**, in the amount of \$2,656.81.

VOTE: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Wagner, to approve payment from **PC EMPLOYEES' HEALTH INS. FUND**, in the amount of \$95,277.92.

VOTE: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Wagner, to approve payment from **HAZARDOUS MATERIAL RESPONSE FUND (Trailer lettering)**, in the amount of \$685.00.

VOTE: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

PERSONNEL:

MOTION: by Commissioner Wagner and seconded by Commissioner Osterberg, to acknowledge receipt of a letter from Judge Joseph Kameen advising that he has hired **TERESA CAMPBELL** as a temporary intern for the Juvenile Probation Office, for a 40 hour work week, effective June 25, 2012 to August 17, 2012, with no benefits.

VOTE: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Wagner, to acknowledge receipt of a letter from Judge Joseph Kameen advising that he has hired **TERESA COOPER** as a full time Probation Officer for Adult Probation, for a 40 hour work week, effective June 25, 2012, with benefits after 90 days. This is a replacement position.

VOTE: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Wagner, to hire **WILLIAM GAA**, as a temporary full time Supervisor for the Summer Youth Employment and Training Program for Workforce Development, for a 37 ½ hour work week, effective June 27, 2012 to August 31, 2012, with no benefits.

VOTE: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

Motion: by Commissioner Osterberg and seconded by Commissioner Wagner, to recess the Commissioners' Meeting to hold a Salary Board Meeting.

Vote: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

A SALARY BOARD MEETING WAS HELD.

Motion: by Commissioner Osterberg and seconded by Commissioner Wagner, to reconvene the Commissioners' Meeting.

Vote: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

OLD BUSINESS:

MOTION: by Commissioner Osterberg and seconded by Commissioner Wagner, to award the bids for the purchase of groceries and frozen foods for the Pike County Correctional Facility as follows: Karetas Foods - \$45,020.99; Benjamin Foods - \$31,284.81; Mivila Foods - \$24,719.61; Sysco Central PA - \$8,185.44; Bernard Food - \$12,059.28; US Foodservice - \$13,054.38; Keyco Distributing - \$15,879.14; Pocono Produce - \$6,140; and Maines Paper & Food Service - \$6,031.44.

VOTE: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

MOTION: by Commissioner Wagner and seconded by Commissioner Osterberg, to award the bid for the purchase of fortified flavored beverage bases for the Pike County Correctional Facility to Bernard Food Industries for \$16,066.44.

VOTE: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Wagner, to award the bid for the Pike County Training Center Garage Floor Finish to Engine Bay Floors for \$23,881.90 for the base bid.

VOTE: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Wagner, to open bids received for the Pike County Judge's Annex Structural Move Project.

VOTE: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

Solicitor Farley received the only bid which was from Grimm Construction in the amount of \$108,900.

MOTION: by Commissioner Osterberg and seconded by Commissioner Wagner, to table bids received for the Pike County Judge's Annex Structural Move Project until August 15, 2012 for further review by Solicitor and Engineer.

VOTE: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

NEW BUSINESS:

MOTION: by Commissioner Osterberg and seconded by Commissioner Wagner, to execute the Letter of Understanding between Zelenkofske Axelrod and the County of Pike, for auditing services for the year ended December 31, 2012.

VOTE: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Wagner, to authorize the Chairman to execute the following change orders between Grimm Construction and the County of Pike, on behalf of the Pike County Training Center: #30 for an additional \$759 for signs and lockset; and #31 for a credit of \$13,150 for returned contingency.

VOTE: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Wagner, to authorize the Chairman to execute the Lease Agreement between Xerox and the County of Pike, for the Court Administrator's office.

VOTE: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Wagner, to execute the Contract Acceptance form between Eaton Corp. and the County of Pike, for maintenance of the critical power systems for the Communications Office.

VOTE: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

MOTION: by Commissioner Wagner and seconded by Commissioner Osterberg, to execute the letter to PEMA Homeland Security approving Pike County's three year 9-1-1 Plan, on behalf of the Communications Office.

VOTE: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Wagner, to execute the Pocono Counties WIA Financial Agreement for Employment and Training and Related Administrative Services between Carbon, Monroe, Pike and Wayne Counties, on behalf of the Workforce Development Office.

VOTE: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Wagner, to authorize the Chairman to execute the CDBG Milford Borough Parking Lot Project Compliance Checklist, on behalf of the Human Development Office.

VOTE: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Wagner, to authorize the Chairman to execute the 2007 and 2008 CDBG Closeout Fiscal Status Reports, on behalf of the Human Development Office.

VOTE: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Wagner, to authorize the Chairman to execute a subordination of mortgage regarding a refinancing on property that recently received housing rehabilitation funds, on behalf of the Human Development Office. Solicitor Farley explained that an individual received housing monies for the repairs to their home and the County places a mortgage on the home. The individual wishes to refinance their home now and a subordination of mortgage is required by the financial institution.

VOTE: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

MOTION: by Commissioner Wagner and seconded by Commissioner Osterberg, to authorize the Chairman to execute the 2012 2ND Quarter Report for the Homeless Assistance Program and Rapid Re-Housing Program-HPRP, on behalf of the Human Development Office.

VOTE: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

MOTION: by Commissioner Wagner and seconded by Commissioner Osterberg, to authorize the Chairman to execute the Rental Assistance Subsidy for July 2012 in the amount of \$527 from Delaware Run, on behalf of the Human Development Office.

VOTE: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

MOTION: by Commissioner Wagner and seconded by Commissioner Osterberg, to execute Amendment #2 to the SRCP Contract between the Pike County Conservation District and the County of Pike, for an extension through December 1, 2013 for the Rock Hill property acquisition, as recommended by the Scenic Rural Character Preservation Board.

VOTE: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Wagner, to execute Amendment #6 to the SRCP Contract between Delaware Township and the County of Pike, for a 12 month extension through April 11, 2013 for the Delaware Township ordinance updates, as recommended by the Scenic Rural Character Preservation Board.

VOTE: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Wagner, to authorize the Chairman to execute the partial payment request to DCNR for the Rock Hill property acquisition, as recommended by the Scenic Rural Character Preservation Board.

VOTE: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Wagner, to execute Purchase of Service Agreements for FY 2012-2013 as per the attached list, on behalf of Children & Youth Services.

VOTE: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

MISCELLANEOUS: None.

Questions and comments were opened to the Public and the Press.

ADJOURNMENT. THERE WILL BE NO MEETING ON JULY 4TH AS COUNTY OFFICES WILL BE CLOSED. THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, JULY 18, 2012, AT 9:00 A.M., AT THE PIKE COUNTY ADMINISTRATION BUILDING.