

AGENDA
WEDNESDAY, JUNE 27, 2012, 9:00 A.M.
PIKE COUNTY ADMINISTRATION BUILDING

1. Call to Order.
2. Pledge of Allegiance.

PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA

Motion to recess the Commissioners' Meeting to hold a Retirement Board Meeting.

RETIREMENT BOARD

Motion to reconvene Commissioners' Meeting.

1. Approve June 27, 2012 Agenda.
 2. Approve June 6, 2012 Commissioners' Meeting Minutes.
 3. Approve June 6, 12, 14, 18, 20, 21 and 26, 2012 Conference Minutes.
 4. Approve payment of **COUNTY BILLS**\$325,593.56
 5. Approve payment from **HOTEL TAX FUND(PIKE stickers)** \$919.90
 6. Approve payment from **LIQUID FUELS FUND (Dingman line painting)** \$76.80
 7. Approve payment from **ACT 8 FUND (Assmt. scanning)**\$2,656.81
 8. Approve payment from **PC EMPLOYEE HEALTH INS. FUND** \$95,277.92
 9. Approve payment from **HAZ.MAT.RESPONSE FUND (Trailer lettering)** \$685.00
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PERSONNEL

1. Motion to acknowledge receipt of a letter from Judge Joseph Kameen advising that he has hired **TERESA CAMPBELL** as a temporary intern for the Juvenile Probation Office, for a 40 hour work week, effective June 25, 2012 to August 17, 2012, with no benefits.
2. Motion to acknowledge receipt of a letter from Judge Joseph Kameen advising that he has hired **TERESA COOPER** as a full time Probation Officer for Adult Probation, for a 40 hour work week, effective June 25, 2012, with benefits after 90 days. This is a replacement position.
3. Motion to hire **WILLIAM GAA**, as a temporary full time Supervisor for the Summer Youth Employment and Training Program for Workforce Development, for a 37 ½ hour work week, effective June 27, 2012 to August 31, 2012, with no benefits.

Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting.

SALARY BOARD

1. Motion to convene Salary Board.
2. Motion to approve the June 6, 2012 Salary Board Minutes.
3. Motion to set the pay of **TERESA CAMPBELL**, at \$7.25 per hour, as a temporary intern for the Juvenile Probation Office, for a 40 hour work week, effective June 25, 2012 to August 17, 2012, with no benefits.
4. Motion to set the annual pay of **TERESA COOPER**, at \$27,296 as per union contract, as a full time Probation Officer for Adult Probation, for a 40 hour work week, effective June 25, 2012, with benefits after 90 days. This is a replacement position.
5. Motion to set the pay of **WILLIAM GAA**, at \$10.75 per hour, as a temporary full time Supervisor for the Summer Youth Employment and Training Program for Workforce Development, for a 37 ½ hour work week, effective June 27, 2012 to August 31, 2012, with no benefits. This salary will be paid through Workforce Investment Act funds.
6. Motion to increase the pay of **JOSEPH MASON**, Deputy Sheriff, to \$15.00 per hour, effective June 25, 2012, due to his graduation from the Act 2 Deputy Sheriff's Academy.
7. Motion to adjourn Salary Board.

Motion to reconvene Commissioners' Meeting.

OLD BUSINESS

1. Motion to award the bids for the purchase of groceries and frozen foods for the Pike County Correctional Facility as follows: Karetas Foods - \$45,020.99; Benjamin Foods - \$31,284.81; Mivila Foods - \$24,719.61; Sysco Central PA - \$8,185.44; Bernard Food - \$12,059.28; US Foodservice - \$13,054.38; Keyco Distributing - \$15,879.14; Pocono Produce - \$6,140; and Maines Paper & Food Service - \$6,031.44.

2. Motion to award the bid for the purchase of fortified flavored beverage bases for the Pike County Correctional Facility to Bernard Food Industries for \$16,066.44.
3. Motion to award the bid for the Pike County Training Center Garage Floor Finish to Engine Bay Floors for \$23,881.90 for the base bid.
4. Motion to open bids received for the Pike County Judge's Annex Structural Move Project.

NEW BUSINESS

1. Motion to execute the Letter of Understanding between Zelenkofske Axelrod and the County of Pike, for auditing services for the year ended December 31, 2012.
2. Motion to authorize the Chairman to execute the following change orders between Grimm Construction and the County of Pike, on behalf of the Pike County Training Center: #30 for an additional \$759 for signs and lockset; and #31 for a credit of \$13,150 for returned contingency.
3. Motion to authorize the Chairman to execute the Lease Agreement between Xerox and the County of Pike, for the Court Administrator's office.
4. Motion to execute the Contract Acceptance form between Eaton Corp. and the County of Pike, for maintenance of the critical power systems for the Communications Office.
5. Motion to execute the letter to PEMA Homeland Security approving Pike County's three year 9-1-1 Plan, on behalf of the Communications Office.
6. Motion to execute the Pocono Counties WIA Financial Agreement for Employment and Training and Related Administrative Services between Carbon, Monroe, Pike and Wayne Counties, on behalf of the Workforce Development Office.
7. Motion to authorize the Chairman to execute the CDBG Milford Borough Parking Lot Project Compliance Checklist, on behalf of the Human Development Office.
8. Motion to authorize the Chairman to execute the 2007 and 2008 CDBG Closeout Fiscal Status Reports, on behalf of the Human Development Office.
9. Motion to authorize the Chairman to execute a subordination of mortgage regarding a refinancing on property that recently received housing rehabilitation funds, on behalf of the Human Development Office.
10. Motion to authorize the Chairman to execute the 2012 2ND Quarter Report for the Homeless Assistance Program and Rapid Re-Housing Program-HPRP, on behalf of the Human Development Office.
11. Motion to authorize the Chairman to execute the Rental Assistance Subsidy for July 2012 in the amount of \$527 from Delaware Run, on behalf of the Human Development Office.
12. Motion to execute Amendment #2 to the SRCP Contract between the Pike County Conservation District and the County of Pike, for an extension through December 1, 2013 for the Rock Hill property acquisition, as recommended by the Scenic Rural Character Preservation Board.
13. Motion to execute Amendment #6 to the SRCP Contract between Delaware Township and the County of Pike, for a 12 month extension through April 11, 2013 for the Delaware Township ordinance updates, as recommended by the Scenic Rural Character Preservation Board.
14. Motion to authorize the Chairman to execute the partial payment request to DCNR for the Rock Hill property acquisition, as recommended by the Scenic Rural Character Preservation Board.
15. Motion to execute Purchase of Service Agreements for FY 2012-2013 as per the attached list, on behalf of Children & Youth Services.

MISCELLANEOUS: None.

PRESS & PUBLIC COMMENTS/QUESTIONS

ADJOURNMENT: THERE WILL BE NO MEETING ON JULY 4TH AS COUNTY OFFICES WILL BE CLOSED. THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, JULY 18, 2012, AT 9:00 A.M., AT THE PIKE COUNTY ADMINISTRATION BUILDING.