

AGENDA
WEDNESDAY, JUNE 19, 2013, 9:00 A.M.
PIKE COUNTY ADMINISTRATION BUILDING

1. Call to Order.
2. Pledge of Allegiance.

PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA

***Motion to recess the Commissioners' Meeting to hold a Retirement Board Meeting.
Retirement Board Meeting
Motion to reconvene Commissioners' Meeting.***

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1. Approve June 19, 2013 Agenda.
 2. Approve June 5, 2013 Commissioners' Meeting Minutes.
 3. Approve June 5, 11, 12 and 13, 2013 Conference Minutes.
 4. Approve payment of **COUNTY BILLS**..... **\$304,538.70**
 5. Approve payment from **HOTEL TAX FUND (Bailey Design)**..... **\$2,108.43**
 6. Approve payment from **AG LAND PRES. RESTRICTED ACCOUNT (Easement)** **\$7,224.10**
 7. Approve payment from **AG LAND PRES. OPERATION ACCOUNT (Easement)**..... **\$1,946.00**
 8. Approve payment from **PIKE COUNTY EMP. HEALTH INS. FUND**..... **\$101,710.90**
 9. Approve payment from **PIKE COUNTY HAZ.MAT.RESP. FUND (EMS Federation)** ... **\$1,747.33**
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PERSONNEL

1. Motion to hire **JAMES RABBAS, JR.** as a full time Aging Care Manager I for the Area Agency on Aging, for a 40 hour work week, effective June 24, 2013, with benefits after 90 days. This is a replacement position.
2. Motion to hire **WILLIAM GAA**, as a temporary full time Supervisor for the Summer Youth Employment and Training Program for the Workforce Development Agency, for a 37 ½ hour work week, effective June 26, 2013 through August 31, 2013, with no benefits. This is a temporary position fully funded by Workforce Investment Act funds.
3. Motion to hire **JESSICA BROOKS**, as a full time Dispatcher for the Communications Center, for a 40 hour work, effective July 1, 2013, with benefits after 90 days. This is a replacement position.

Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting.

SALARY BOARD

1. Motion to convene Salary Board.
2. Motion to approve the (2) June 5 and June 11, 2013 Salary Board Minutes.
3. Motion to set the annual pay of **JAMES RABBAS, JR.** at \$27,296, as a full time Aging Care Manager I for the Area Agency on Aging, for a 40 hour work week, effective June 24, 2013, with benefits after 90 days. This is a replacement position.
4. Motion to set the pay of **WILLIAM GAA**, at \$10.75 per hour, as a temporary full time Supervisor for the Summer Youth Employment and Training Program for the Workforce Development Agency, for a 37 ½ hour work week, effective June 26, 2013 through August 31, 2013, with no benefits. This is a temporary position fully funded by Workforce Investment Act funds.
5. Motion to set the pay of **JESSICA BROOKS**, at \$10.00 per hour, as a full time Dispatcher for the Communications Center, for a 40 hour work, effective July 1, 2013, with benefits after 90 days. This is a replacement position.
6. Motion to adjourn Salary Board.

Motion to reconvene the Commissioners' Meeting.

OLD BUSINESS

1. Motion to award the bids for the purchase of frozen foods and groceries for the Correctional Facility as follows: Karetas Foods - \$47,245.85; Benjamin Foods - \$49,767.62; Mivila Foods - \$37,882.74; Keyco Distributors - \$12,274.81; Bernard Food Industries - \$12,261.88; Sysco Central - \$9,792.72 and Maines Paper & Food Service - \$2,608.41.

2. Motion to open bids received for the purchase of fortified flavored beverage bases for the Correctional Facility.
3. Motion to open bids received for lead based paint evaluation services for housing rehabilitation programs under DCED.
4. Motion to open bids received for Engineering Services for the CDBG program years 2013, 2014 and 2015.

NEW BUSINESS

1. Motion to reappoint Michael McGowan to the Pocono Workforce Investment Board for a three year term to June 30, 2016.
2. Motion to authorize the Chairman to execute Change Order No. 3 between Ed Nikles Custom Builders and the County of Pike, for an extension of time and for the installation of an additional 12 square yards of walkway, for an increase of \$588.
3. Motion to authorize the Chairman to execute the Department of Education Request for Reimbursement of Keystone Grant Funds and the 2012 Quarterly Progress Report, on behalf of the Pike County Public Library.
4. Motion to authorize the Chairman to execute the Agreement to Provide Electronic Recording and Transmission Capabilities and Services, between ACS Enterprise Solutions and the County of Pike, on behalf of the Recorder of Deeds.
5. Motion to authorize the Chairman to execute the 2008 Home Program Fiscal Status Report, on behalf of the Human Development Office.
6. Motion to execute the Purchase of Service Agreements FY 2013-14 between the attached list of Providers and the County of Pike, on behalf of Children & Youth Services.

MISCELLANEOUS: None.

PRESS & PUBLIC COMMENTS/QUESTIONS

ADJOURNMENT: THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, JULY 3, 2013, AT 9:00 A.M., AT THE PIKE COUNTY ADMINISTRATION BUILDING.