

## AGENDA

WEDNESDAY, MAY 7, 2014, 9:00 A.M., PIKE COUNTY ADMINISTRATION BUILDING

1. Call to Order.
2. Pledge of Allegiance.
3. Opening Prayer by Rabbi Shaul Elkeslasi.

### PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA

Presentation of Correctional Officer of the Year Certificate to Michael Buckingham.

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1. Approve May 7, 2014 Agenda.
  2. Approve April 16, 2014 Commissioners' Meeting Minutes.
  3. Approve April 17, 23, 30, May 1, 5 and 6, 2014 Conference Minutes.
  4. Approve payment from **GENERAL FUND (County Bills)** ..... \$1,077,320.87
  5. Approve payment from **HOTEL TAX FUND (Gelderman, Forrest&Sons,LockData)**..... \$6,994.91
  6. Approve payment from **PC EMPLOYEES HEALTH INSURANCE FUND** ..... \$56,822.36
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### PERSONNEL

1. Motion to transfer **LOUIS BLACK** from the Sheriff's Office to the Transportation Office as a part time Van Driver for less than 1000 hours per year, effective May 5, 2014, with no benefits.
2. Motion to change the Caseworker Manager position to a Caseworker Supervisor position, and to promote **CONSTANCE CIERVO** from Caseworker to Caseworker Supervisor for Children & Youth Services, effective May 5, 2014.
3. Motion to hire **KYLE ROHNER** as a part time Training Assistant at the Training Center, for less than 1000 hours per year, effective May 10, 2014, with no benefits. This is a replacement position.
4. Motion to hire **SCOTT MEAD** as a part time Training Assistant at the Training Center, for less than 1000 hours per year, effective May 10, 2014, with no benefits. This is to fill a newly created position.
5. Motion to acknowledge receipt of a letter from Warden Craig Lowe advising that he has hired, with Prison Board approval, **ANNEMARIE VEGA**, as a summer intern at the Correctional Facility, for less than 1000 hours, effective May 12, 2014, with no benefits. This is a temporary position.
6. Motion to acknowledge receipt of a letter from Warden Craig Lowe advising that he has hired, with Prison Board approval, **ROSS ROSENCRANCE**, as a Food Production Supervisor at the Correctional Facility, for a 40 hour work week, effective May 12, 2014, with benefits after 90 days. This is a replacement position.
7. Motion to acknowledge receipt of a letter from Judge Gregory Chelak advising that he has hired **ANTHONY MCINTYRE**, as a summer intern for the Courts, for less than 1000 hours, effective May 19 through June 27, 2014, with no benefits. This is a temporary position.

Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting.

### SALARY BOARD

1. Motion to convene Salary Board.
2. Motion to approve the April 17, 2014 Salary Board Minutes.
3. Motion to create a part time Van Driver position in the Transportation Office, for less than 1000 hours per year, effective May 5, 2014, with no benefits; and to set the pay for this position at \$10.00 per hour. This position will be filled by **LOUIS BLACK**.
4. Motion to increase the annual pay of **CONSTANCE CIERVO** by \$3,000, due to her promotion to Caseworker Supervisor for Children & Youth Services, effective May 5, 2014.

5. Motion to set the pay of **KYLE ROHNER** at \$10.00 per hour, as a part time Training Assistant at the Training Center, for less than 1000 hours per year, effective May 10, 2014, with no benefits. This is a replacement position.
6. Motion to create a part time Training Assistant at the Training Center, for less than 1000 hours per year, effective May 10, 2014, with no benefits; and to set the pay for this position at \$10.00 per hour. This position will be filled by **SCOTT MEAD**.
7. Motion to set the pay of **ANNEMARIE VEGA**, at \$7.25 per hour, as a summer intern at the Correctional Facility, for less than 1000 hours, effective May 12, 2014, with no benefits. This is a temporary position.
8. Motion to set the pay of **ROSS ROSENCRANCE**, at \$11.50 per hour, as a Food Production Supervisor at the Correctional Facility, for a 40 hour work week, effective May 12, 2014, with benefits after 90 days. This is a replacement position.
9. Motion to set the pay of **ANTHONY MCINTYRE**, at \$7.25 per hour, as a summer intern for the Courts, for less than 1000 hours, effective May 19 through June 27, 2014, with no benefits. This is a temporary position.
10. Motion to adjourn Salary Board.

#### **Motion to reconvene the Commissioners' Meeting.**

**OLD BUSINESS:** None.

#### **NEW BUSINESS**

1. Motion to adopt Resolution No. 14-12, Supporting the Goals and Ideas of National Nurses' Week – May 6-12, 2014.
2. Motion to authorize the Chairman to execute the amended 2014 Intermediate Punishment Plan, on behalf of the Courts, as per recommendation by the Prison Board.
3. Motion to authorize the Chairman to execute the 2013 CDBG Annual Re-Evaluation for Rohman Park, on behalf of the Human Development Office.
4. Motion to authorize the Chairman to execute the Rental Assistance Subsidy voucher in the amount of \$1,820 to Delaware Run for May 2014, on behalf of the Human Development Office.
5. Motion to execute Amendment #1 to the SCRP Grant Contract between the Conservation District and the County of Pike, to extend the Groundwater Baseline Temporal Study Project for three months, as recommended by the Scenic Rural Character Preservation Board.

#### **MISCELLANEOUS**

Timothy Knapp, Training Center Director – First Quarter Report.

Robin LoDolce, Area Agency on Aging – PA Department of Aging Celebrates 35 Years of Service.

#### **PRESS & PUBLIC COMMENTS/QUESTIONS**

**ADJOURNMENT: THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, MAY 21, 2014, AT 9:00 A.M., AT THE PIKE COUNTY ADMINISTRATION BUILDING.**