

AGENDA  
WEDNESDAY, MAY 6, 2020, 9:00 A.M.  
PIKE COUNTY COMMISSIONERS' OFFICE

1. Call to Order.
2. Pledge of Allegiance.

**PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA**

1. Approve May 6, 2020 Agenda.
2. Approve April 15, 2020 Meeting Minutes.
3. Approve April 15, 24 and 30, 2020 Conference Minutes.
4. Approve payment from **GENERAL FUND (County Bills)**..... **\$172,107.56**

**OLD BUSINESS:** None.

**NEW BUSINESS**

1. Motion to adopt Resolution No. 20-12, Tick Borne Diseases Awareness Into Action Month, May 2020.
2. Motion to adopt Resolution No. 20-13, Proclamation, Conservation District Week, May 3-9, 2020.
3. Motion to adopt Resolution No. 20-14, Proclamation, Corrections Employee Week, May 3-9, 2020.
4. Motion to authorize the Chairman to execute the Senior Rental Subsidy Voucher for Delaware Run for the months of April and May 2020 for a total of \$3,174 on behalf of the Human Services Department.
5. Motion to authorize the Chairman to execute Pike County Rental Assistance Contracts #32 and 38, on behalf of the Human Services Department.
6. Motion to authorize the Chairman to execute a letter to PA Health and Wellness discontinuing providing Aging Waiver Service Coordination Services effective June 30, 2020, on behalf of the Area Agency on Aging.
7. Motion to approve the Lexis Nexis Accurint for Government Proposal on behalf of the Area Agency on Aging.

**MISCELLANEOUS**

Penn State Extension Webinars: Registration is required but webinars are free of charge.

**Refining the Retail New Normal: Webinar Series**

You changed your business to meet the current crisis; however, as restrictions are lifted, what's next? The governor has developed a system to slowly reopen Pennsylvania—red, yellow, and green. What will this mean? This webinar series will explore refining the retail model for comfortable and safe shopping experiences for customers.

**Join us on one or more of these dates:**

- May 6: Best Practices for the Future
- May 8: Creating Safe and Clean Retail Interactions
- May 15: The Customer Experience
- May 19: Clean and Safe Point of Sale System Options

All webinars start at 12:00 PM.

**Spotted Lanternfly Webinar**

**May 11, 2020, 12:00 PM - 1 pm** - Spotted Lanternfly Up Close: a look at this fascinating insect, its life cycle and feeding habits, and how to tell it from similar-looking insects. Learn what you can do to help stop the spread of this invader.

**May 18, 2020, 12:00 PM -1 pm** - Spotted Lanternfly Quarantine: What parts of PA are under quarantine, and what does quarantine mean for residents? Who needs to have special permits for travel in and out of quarantine zones?

**Jun. 1, 2020, 12:00 PM -1 pm** - Management of Spotted Lanternfly: What to do if SLF comes to your neighborhood? Learn multiple strategies for managing SLF safely, with minimal risk to the environment, wildlife, and human health.

**Jun. 8, 2020, 12:00 PM-1 pm** - Spotted Lanternfly and Ailanthus: the Tree-of-Heaven. How to distinguish this favored tree of SLF from look-alike species. Determining whether to tolerate, treat, or utilize Ailanthus as a trap tree. When to contract a tree service and tips for working with a professional.

**PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT:**  
**THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON**  
**WEDNESDAY, MAY 20, 2020, AT 9:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.**

# PIKE COUNTY COMMISSIONERS

PIKE COUNTY ADMINISTRATION BUILDING

506 BROAD STREET

MILFORD, PA 18337

570-296-7613

FAX: 570-296-6055



MATTHEW M. OSTERBERG  
RONALD R. SCHMALZLE  
STEVEN R. GUCCINI

COMMISSIONERS

GARY R. ORBEN  
CHIEF CLERK

THOMAS F. FARLEY, ESQUIRE  
COUNTY SOLICITOR

## RESOLUTION NO. 20-12

### TICK BORNE DISEASES AWARENESS INTO ACTION MONTH – MAY 2020

**WHEREAS**, tick borne diseases, which includes Lyme disease as just one of the many pathogens, is a bacterial infection transmitted primarily by ticks and is caused by the spirochete *Borrelia burgdorferi*. Tick borne diseases and disorders other than Lyme include Anaplasmosis, Babesiosis, Bartonella, Ehrlichiosis, Powassan, Tularemia, all of which pose a serious health threat; and

**WHEREAS**, the Pike County Commissioners recognized the severity of this endemic issue and formed the Pike County Tick Borne Diseases Task Force on May 20, 2015; and

**WHEREAS**, the frequency of diagnosed and reported Tick related disease cases have increased dramatically over the past several years and in 2013, the CDC released a report stating that preliminary estimates indicate that approximately 300,000 Americans are diagnosed with Lyme disease each year, and this amount is approximately 10 times higher than the number of cases previously reported to the CDC every year; and

**WHEREAS**, the CDC study reports a disproportionate increase among children and recommends a Public Health Action to call for an increase in targeted prevention strategies, tick avoidance, early disease recognition and early treatment interventions; and

**WHEREAS**, in the last five years, Pennsylvania ranked highest in the country in the number of confirmed cases of tick borne diseases; and

**WHEREAS**, tick borne diseases are not always presented with the tell-tale “bull’s-eye” but can produce early symptoms including a rash or flu-like symptoms such as fever, muscle aches, headaches and fatigue, that can easily be misdiagnosed; and

**WHEREAS**, a “Tick Check” should be standard practice after spending time outdoors since residents and visitors can greatly reduce their chance of tick pathogen transmission if they take proper caution while engaged in outdoor activities from early spring through late fall, as well as during a warmer winter season; and

**WHEREAS**, the early clinical diagnosis and appropriate treatment of these tick-borne disorders and diseases can greatly reduce the risks of continued, diverse and chronic symptoms that can affect every system and organ of the human body and often every aspect of a person’s life.

**THEREFORE, BE IT RESOLVED**, that the Pike County Commissioners designate the month of May 2020 as TICK BORNE DISEASES AWARENESS INTO ACTION Month and declare a focused and determined ongoing effort to educate the public and minimize risk to benefit the overall health and quality of life of the residents of Pike County by increasing awareness of the threat of infected tick bites and the potential seriousness of tick borne diseases.

**IN WITNESS WHEREOF**, we have hereunto set our hands and caused the Great Seal of the County of Pike to be affixed on this 6th day of May, 2020.

BOARD OF COMMISSIONERS OF PIKE COUNTY

\_\_\_\_\_  
Matthew M. Osterberg, Chairman

Attest:

\_\_\_\_\_  
Ronald R. Schmalzle, Vice Chairman

\_\_\_\_\_  
Gary R. Orben, Chief Clerk

\_\_\_\_\_  
Steven R. Guccini, Commissioner

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THOMAS F. FARLEY, ESQUIRE  
COUNTY SOLICITOR

## RESOLUTION NO. 20-13 Proclamation Conservation District Week May 3-9, 2020

Whereas, the Pike County Conservation District is a local unit of government established under state law to carry out natural resource management programs, and

Whereas, the Pike County Conservation District works with landowners and local governments to help them manage and protect land and water resources on private and public lands, and

Whereas, the Pike County Conservation District was created in 1956 following the creation of conservation districts in PA in 1945 in response to the dust bowl of the 1930's to improve soil and water conservation, and

Whereas, local municipalities rely on the Pike County Conservation District staff to plan development in a way that conserves and protects the local environment, and

Whereas, the Pike County Conservation District also works with many partners including government agencies, private organizations, businesses, and others -- to accomplish their mission of "*natural resources conservation through leadership, education, technical assistance, planning and enforcement to ensure the long term protection and sustainable use of Pike County's natural resources and implementation of environmentally sound development and land use practices*"; and

Whereas, the Pike County Conservation District is led by a volunteer board of directors with farmers, public members, and a member of county government. The board identifies local conservation needs, decides which programs and services to offer, and develops a strategic plan.

Now, therefore, the Pike County Commissioners do hereby proclaim, May 3-9, 2020 as Conservation District Week commemorating the great work accomplished by the Pike County Conservation District and PA's 66 Conservation Districts.

BOARD OF COMMISSIONERS OF PIKE COUNTY

\_\_\_\_\_  
Matthew M. Osterberg, Chairman

\_\_\_\_\_  
Ronald R. Schmalzle, Vice Chairman

\_\_\_\_\_  
Steven R. Guccini, Commissioner

Attest:

\_\_\_\_\_  
Gary R. Orben, Chief Clerk  
May 6, 2020

# PIKE COUNTY COMMISSIONERS

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THOMAS F. FARLEY, ESQUIRE  
COUNTY SOLICITOR

## RESOLUTION NO. 20-14 *PROCLAMATION, CORRECTIONS EMPLOYEE WEEK* MAY 3-9, 2020

**WHEREAS**, Pennsylvania's correctional system is the oldest in the nation, evolving from the establishment of Philadelphia's Walnut Street Jail in 1773 and the Eastern Penitentiary in 1829; and

**WHEREAS**, the "Pennsylvania System", as it became known, was the leading influence in the development of penology throughout the 19<sup>th</sup> Century and the forerunner of modern corrections; and

**WHEREAS**, today, Pennsylvania is facing new and difficult challenges in corrections. With 24 state correctional institutions, a training academy, 2 central offices, 10 community corrections centers and 22 contract facilities, a motivational boot camp, 63 county prisons and jails and 10 federal facilities and offices, Pennsylvania correctional facilities house approximately 88,400 inmates; and

**WHEREAS**, the safe and secure operation and management of those facilities on a daily basis rests in the hands of nearly 30,000 trained, skilled and dedicated corrections professionals. They are administrators, corrections officers, counselors, treatment specialists, educators, clerical support staff, business administrators, purchasing agents, personnel and labor relations specialists, reentry specialists, social workers, clergy, medical professionals, food service specialists, computer technicians, planners and research analysts and skilled craftspeople upon whose skills, efficiency and professionalism the functions of the Pennsylvania correctional system depends; and

**WHEREAS**, although each of these dedicated professionals work in a different field and specialize in a specific area, all are committed to a common goal: the secure, safe and humane operation of our Commonwealth's correctional facilities where employees work to reduce future crime through the delivery of programs to change an individual's criminal behavior.

**THEREFORE**, we, the Commissioners of the County of Pike, do hereby proclaim, May 3-9, 2020 as **CORRECTIONS EMPLOYEE WEEK** in Pike County. We encourage all Pike County residents to recognize the vital role these dedicated professionals play in ensuring the effective operation of our correctional system in the interest of public safety.

**IN WITNESS WHEREOF**, we have hereunto set our hands and caused the Great Seal of the County of Pike to be affixed on this 6<sup>th</sup> day of May, 2020.

ATTEST:

Gary R. Orben, Chief Clerk  
May 6, 2020

Matthew M. Osterberg, Chairman

Ronald R. Schmalzle, Vice Chairman

Steven R. Guccini, Commissioner

BOARD OF COMMISSIONERS OF PIKE COUNTY

**Wednesday, April 15, 2020**

The second regular meeting of April 2020 of the Pike County Commissioners was called to order by Commissioner Osterberg at 9:00 a.m. at the Pike County Administration Building, followed by the “Pledge of Allegiance” to the flag.

**PRESENT:** Commissioners Osterberg; Chief Clerk Orben; Solicitor Farley; Commissioners Schmalzle and Guccini via Zoom.

*Public Comments/Questions concerning today’s agenda.*

**MOTION:** *by Commissioner Guccini and seconded by Commissioner Schmalzle, to recess the Commissioners’ Meeting to hold a Retirement Board Meeting.*

**VOTE:** *Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.*

**A RETIREMENT BOARD MEETING WAS HELD.**

**MOTION:** *by Commissioner Guccini and seconded by Commissioner Schmalzle, to reconvene the Commissioners’ Meeting.*

**VOTE:** *Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.*

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the April 15, 2020 Agenda.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the March 18, 2020 Commissioners’ Meeting Minutes.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the March 24, 26, April 1 and 7, 2020 Commissioners’ Conference Minutes.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted ‘aye. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve payment from **GENERAL FUND (County Bills)**, in the amount of **\$2,145,380.95**, subject to further review.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve payment from **ACT 89 FUND (MHE-Kimbles Bridge)**, in the amount of **\$13,450.00**.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve payment from **ACT 44 FUND (MHE-Mott St. Bridge)**, in the amount of **\$220.00**.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve payment from **PC EMPLOYEES HEALTH INS. FUND** in the amount of **\$1,838,744.85**.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

**OLD BUSINESS: None.**

**NEW BUSINESS:**

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to adopt Resolution No. 20-10, Parkinson’s Awareness Month – April 2020, which was read by Commissioner Osterberg.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

Commissioner Osterberg announced that this month Parkinson’s Disease normally has a 5K race where they do an incredible job of raising funds for awareness and research for Parkinson’s Disease. Unfortunately, during this crisis, they cancelled. Over the years they have raised thousands of dollars and I have spoken to Jay Tucker, the Chairman of the Local Chapter, and they plan on having that race in the future. They will soon be putting out press releases asking people to donate. While we are going through this crisis, there are many of other crises that still continue in our community and this is one of them. We are asking everyone in the community to please look out and look for those press releases and, if you can and are able to, they will truly appreciate that. This year will be a little bit more of a struggle for them to raise the monies that they have in other years. The Pike County Commissioners are urging people to remember them during this time and those that are suffering from Parkinson’s Disease.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to ratify the acceptance of the PA Department of Education Letter of Agreement supporting the Wayne Pike Workforce Alliance and SHINE.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to execute the Purchase of Service Agreements between the following providers and the County of Pike, on behalf of Children & Youth Services: Avanco International, Inc. and Perseus House, Inc.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MISCELLANEOUS:**

Pike County Resolution 20-09, Declaration of Pike County Employees being Furloughed or Partially Furloughed During the COVID-19 Emergency.

Commissioner Schmalzle announced that this Resolution was done for the safety and health of our employees and the safety and health of the general public and, to do our part in fighting this virus on a county-wide basis and also, number three, to be financially responsible to the residents of Pike County. As we are still offering many services, the level of customers and residents coming into our building has diminished and we are trying to keep the staffing load in concert with the level of work load. Commissioner Osterberg added hours of operation for the county offices are from 8:30 AM – 12:30 PM at this point – by appointment only.

Press Release – Masks Added to COVID-19 Health and Safety Protocols for Staff and Public within Pike County Government Facilities. Commissioner Osterberg announced that we have put out a press release about masks in the county offices. Commissioner Guccini said going back several weeks, the Commissioners had asked each department head in the county to come up with a plan to have as many employees possible work from home so that we can limit the people in the Administration Building and other facilities. We have decreased staff over time and, most recently, beginning this past Monday, we limited the hours of the offices. Based upon new guidance from the Pennsylvania Department of Health and the Centers for Disease Control, anybody visiting our building to conduct business must wear masks and to encourage our employees to do so when they are interacting with the public. We are trying to keep up with whatever the recommendations have been from the State and the Federal Government to make sure that our employees and people who transact business within the county are safe.

Message from the Commissioners – Please stay safe and follow the guidelines of the CDC. We all need to stay at home during this time and do the best we can with social distancing. We hope everybody stays healthy and hopefully, soon, we will be through all this and get on with our lives as they were before this crisis developed here in the County and in the Nation.

**PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT**  
**THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD**  
**ON WEDNESDAY, MAY 6, 2020, AT 9:00 A.M. IN THE PIKE COUNTY ADMINISTRATION**  
**BUILDING.**

**Commissioners' Conference  
Wednesday, April 15, 2020**

**PRESENT:** Commissioners Osterberg and Chief Clerk Orben; Commissioners Schmalzle and Guccini via telephone.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Schmalzle, to approve the following list of Pike County Employees furloughed or partially furloughed effective April 13, 2020.

Department	Furlough	Partial-Furlough
Area Agency on Aging	Mary Paula Vennie Jennifer Miller	Richard Wilhelm Lana Romeo
Children & Youth Services	Stacie Caproni Stacy Sollers	
Commissioners	Tom De Angelo	Lorraine Lombardo Domenica Campanella
Conservation District	Rachel Posavetz Kelly Rodemich	Chris Ingulli Marianna Quartararo Jeremy Oettinger
Corrections	Susan Kenthak Melanie Kinzel Dawn Schreppel Brittany Viola	
District Attorney	Banach, Debra Cortes, Mikki	Sayles, Mary Beth Goble, Peggy Swartwood, Mary Loeb, Sara Rodriquez, Luis
GIS/Tax Administration	Nancy Janiec	Jill Bostwick Liana VanTuyl
Maintenance and Housekeeping	HRC night shift part-time staff: a) Matt Giansanti b) Sean Cavalone c) Ashley Collman  Day shift Maintenance full-time staff: a) Randy Fuller  Night shift full-time Housekeeping staff: a) David Greening b) Richard Aber c) Ginny (Virginia) Waldele  Night shift part-time Housekeeping staff: a) Betty Maluk	

Prothonotary	Arielle Riley Jessica Colligan Renee Gifford Elizabeth Triplett Karen Beswick	Maureen Babcock Linda Demergis Rachel Hunnicutt Victoria Horacek
Public Defender	Lisa McDonough	
Recorder or Wills/Deeds	Corie Rivera	Trudy Barbaro Melissa Rinaldi Dian DiPietro Cheryl Smith
Sheriff's Office	Suzanne Ryerson Carol Welsh	
Tax Claim		Paula Gavoille Anna Duffy
Transportation	Alan Umbria	
Treasurer		Angela Innella Sherry Wolf

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Schmalzle, to execute the Antenna Site Agreement and Addendum between SBA Towers and the County of Pike, on behalf of the Communications Center.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the PCCD Endowment Act Grant Applications for the Pike CAC Moving Forward and CAC Trauma Focused Cognitive Behavioral Therapy projects, on behalf of the District Attorney's Office.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Schmalzle, to execute the **VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

Commissioners' conference was adjourned.



**Commissioners' Conference  
Friday, April 24, 2020**

**PRESENT:** Commissioners Osterberg (via telephone), Schmalzle (via telephone) and Guccini; Chief Clerk Orben.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Schmalzle, to adopt Resolution No. 20-11, Resolution to Allow Tax Collectors of Pike County to Collect County Taxes Per the Property Relief Tax Bill Passed by the Pennsylvania Legislature.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Schmalzle, to execute a letter of support for the Lackawanna County Grant Application for FY 2021-22 Community Traffic Safety Project to PennDot.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Schmalzle, to approve the DCNR Open Space Plan Update Application for Grant Funds, on behalf of the Planning Office.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the quote from Central Square for the upgrade to the computer aided dispatch software, on behalf of the Communications Center.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Purchase of Service Agreement between Wayne County Children & Youth and the County of Pike, on behalf of Children & Youth Services.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Schmalzle, to authorize the Chairman to execute Proposal from Riddle Environmental Services for the remediation/decontamination of the ICE Offices at the Correctional Facility.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Affordable Housing Payment Voucher to Diana T. Myers & Assoc. for the March 2020 Pike Strategic Plan Invoice in the amount of \$1,798.75.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Home Program Payment Voucher to Hailstone Economic for CDBG Consulting Services in the amount of \$3,193.20.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Schmalzle, to execute the amended Citizen Participation Plan in Accordance with the HUD Guidelines for the CDBG Program.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Schmalzle, to approve payment from the following:

**GENERAL FUND (County Bills)..... \$855,658.67**  
**HAZARDOUS MATERIAL RESPONSE FUND (coveralls/gowns) ..... \$1,169.08**

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Schmalzle, to execute the Emergency Temporary Amendment to the Contract to Hold the Reverse Per Diem Provision in Abatement until 90 days After the Covid-19 Pandemic is Declared Over, as recommended at the Prison Board meeting on April 24, 2020.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

Commissioners' conference was adjourned.

**Commissioners' Conference  
Thursday, April 30, 2020**

**PRESENT:** Commissioners Osterberg, Schmalzle (via telephone) and Guccini (via telephone); Chief Clerk Orben.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Notice of Intent Requesting Election Security Grant Funds and the Notice of Intent Requesting CARES Act Grant Funds on behalf of the Election Office.  
**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Schmalzle, to execute a letter to the Governor as members of the Pocono Mountains Visitors Bureau outlining the steps we are taking in our region to prepare for reopening business while mitigating the spread of the virus.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the 3-Year Project Activity Completion Extension Request to DCED for the 2015 CDBG project.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Court Interpreter Services Grant Application for Language Access Reimbursable Costs.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Schmalzle, to approve payment from the following:

**GENERAL FUND (County Bills)..... \$1,089,514.40**  
**PC EMPLOYEES HEALTH INSURANCE FUND ..... \$338,889.09**

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

Commissioners' conference was adjourned.