

## AGENDA

WEDNESDAY, MAY 21, 2014, 9:00 A.M., PIKE COUNTY ADMINISTRATION BUILDING

1. Call to Order.
2. Pledge of Allegiance.

### PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA

Recognition of Antonio Biafora, Transportation Van Driver.

*Motion to recess the Commissioners' Meeting to hold a Retirement Board Meeting.*

#### Retirement Board Meeting

*Motion to reconvene Commissioners' Meeting.*

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1. Approve May 21, 2014 Agenda.
  2. Approve May 7, 2014 Commissioners' Meeting Minutes.
  3. Approve May 12 and 13, 2014 Conference Minutes.
  4. Approve payment from **GENERAL FUND (County Bills)** ..... \$219,017.35
  5. Approve payment from **HOTEL TAX FUND (Guide/Maps Printing)**..... \$21,200.00
  6. Approve payment from **2012 BOND, SERIES C (2/20-4/30 reimbursement)** ..... \$128,898.46
  7. Approve payment from **2012 SRCP BOND, SERIES C (2/20-4/30 reimbursement)** ..... \$900.00
  8. Approve payment from **PC EMPLOYEES HEALTH INSURANCE FUND** ..... \$138,855.91
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#### PERSONNEL

1. Motion to acknowledge receipt of a letter from District Attorney Raymond Tonkin advising that he has hired **MEGAN WELSH**, as a summer intern at the District Attorney's Office, for less than 1000 hours per year, effective May 19, 2014, with no benefits. This is a temporary position.
2. Motion to hire **RICHARD SCHULTZ** as a part time Training Assistant at the Training Center, for less than 1000 hours per year, effective May 21, 2014, with no benefits. This is a replacement position.
3. Motion to hire **THADDEUS PARSELL** as a part time Van Driver in the Transportation Office, for less than 1000 hours per year, effective May 22, 2014, with no benefits. This is a newly created position.
4. Motion to hire **KURT SCUDILLO** as a full time Aging Care Manager I for the Area Agency on Aging, for a 40 hour work week, effective May 27, 2014, with no benefits. This is a replacement position.

**Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting.**

#### SALARY BOARD

1. Motion to convene Salary Board.
2. Motion to approve the May 7, 2014 Salary Board Minutes.
3. Motion to set the pay of **MEGAN WELSH**, at \$7.25 per hour, as a summer intern for the District Attorney's Office, for less than 1000 hours, effective May 19, 2014, with no benefits. This is a temporary position.
4. Motion to create a part time Training Assistant at the Training Center, for less than 1000 hours per year, effective May 21, 2014, with no benefits; and to set the pay for this position at \$10.00 per hour. This position will be filled by **RICHARD SCHULTZ**.
5. Motion to create a part time Van Driver position in the Transportation Office, for less than 1000 hours per year, effective May 22, 2014, with no benefits; and to set the pay for this position at \$10.00 per hour. This position will be filled by **THADDEUS PARSELL**.
6. Motion to set the annual pay of **KURT SCUDILLO** at \$27,296, as a full time Aging Care Manager I for the Area Agency on Aging, for a 40 hour work week, effective May 27, 2014, with no benefits. This is a replacement position.
7. Motion to adjourn Salary Board.

## Motion to reconvene the Commissioners' Meeting.

### OLD BUSINESS

1. Motion to open bids received for the purchase of groceries and frozen foods for the Correctional Facility.
2. Motion to open bids received for the CDBG Matamoras Borough Emergency Generator Installation Project.

### NEW BUSINESS

1. Motion to reappoint Commissioner Karl A. Wagner Jr. to the Pocono Counties Workforce Investment Board for a three year term from July 1, 2014 to June 30, 2017.
2. Motion to appoint Ric Pollard to the Pocono Counties Workforce Investment Board to fill the unexpired term of Phil Touw ending June 30, 2015.
3. Motion to advertise for bid the sale of a 1996 Jeep Cherokee, VIN #1J4FJ6850TL234023, with 172,498 miles, for a minimum bid of \$500, AS IS.
4. Motion to authorize the Chairman to execute the 2014-2015 Pennsylvania Counties Risk Pool Renewal Quotation.
5. Motion to authorize the Chairman to execute the Letter of Agreement/Linkage between ReDCo Group Behavioral Health Services and the County of Pike, on behalf of the Area Agency on Aging.
6. Motion to authorize the Chairman to execute the Commercial Purchase and Services Agreements between Vector Security and the County of Pike, on behalf of the Sheriff's Office and for the Interim Courthouse.
7. Motion to authorize the Chairman to execute the following change orders between Port Jervis Electric and the County of Pike, for the Interim Court Project: #1 for new lighting, sensors, smoke detectors, receptacles and covers for an additional \$4,796; #2 for receptacles and wiring to support Vector, floor boxes and conduit for IT for an additional \$2,019; and #3 for sewage pump controls, wire floats, thermostats and wiring for entry unit heater, wiring of bathroom exhaust fans, cell fans and feeder for an additional \$1,614.
8. Motion to execute the Certification Statement for the period 1/1/2014 to 3/31/2014 for Children & Youth Social Service Programs.
9. Motion to authorize the Chairman to execute Senior Rental Assistance Contract #16 on behalf of the Human Development Office.
10. Motion to authorize the Chairman to execute the Master Agreement between Beach Lake Sprinkler Corp. and the County of Pike, on behalf of the Correctional Facility.

### MISCELLANEOUS

Emergency Management for Elected Officials and Initial Damage Assessment Class at the Pike County Training Center on June 17, 2014 from 9 a.m. to 12 p.m. or 6:30 p.m. to 9:30 p.m.

Hurricane Preparedness Workshop at The Home Depot on May 31, 2014 from 10 a.m. to 12 p.m.

### PRESS & PUBLIC COMMENTS/QUESTIONS

**ADJOURNMENT: THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, JUNE 4, 2014, AT 9:00 A.M., AT THE PIKE COUNTY ADMINISTRATION BUILDING.**