

AGENDA
WEDNESDAY, APRIL 4, 2018, 9:00 A.M.
PIKE COUNTY ADMINISTRATION BUILDING

1. Call to Order.
2. Pledge of Allegiance.
3. Opening Prayer by Pastor Diane Sommers of the United Methodist Church of Matamoras.

PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA

PRESENTATION OF \$75,000 TO HABITAT FOR HUMANITY

1. Approve April 4, 2018 Agenda.
 2. Approve March 21, 2018 Meeting Minutes.
 3. Approve March 26 and 29, 2018 Conference Minutes.
 4. Approve payment from **GENERAL FUND (County Bills) \$75,621.49**
 5. Approve payment from **AFFORDABLE HOUSING (Habitat for Humanity) \$75,000.00**
 6. Approve payment from **HAZARDOUS MITIGATION ACCOUNT (Transfer)... \$2,497.76**
 7. Approve payment from **PC EMPLOYEES HEALTH INS. FUND..... \$12,085.00**
-

PERSONNEL

1. Motion to acknowledge receipt of a letter from District Attorney Raymond Tonkin advising that he has hired **SARA LOEB** to fill the full time Special Victim Advocate position in the District Attorney's Office, for a 37 ½ hour work week, effective April 2, 2018, with benefits after 90 days. This is a newly created position.
2. Motion to acknowledge receipt of a letter from Warden Craig Lowe advising that he has hired, with Prison Board approval, the following individuals as full time Correctional Officers for the Correctional Facility, for a 40 hour work week, effective April 16, 2018, with benefits after 90 days: **NOAH HIGGINS and KIMBERLY BEATON**.
3. Motion to acknowledge receipt of a letter from Warden Craig Lowe advising that he has hired, with Prison Board approval, **SHAUNA HUBER** as a Summer Intern for the Correctional Facility, for 120 hours, effective May 22, 2018, with no benefits. This is a temporary position.
4. Motion to promote **PENNY SELTZER** from Caseworker 1 to Caseworker 2 for Children & Youth Services retroactive to February 1, 2018.

Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting.

SALARY BOARD

1. Motion to convene Salary Board.
2. Motion to approve the March 21 and 27, 2018 Salary Board Minutes.
3. Motion to create a full time Special Victim Advocate position in the District Attorney's Office and set the annual pay for this position at \$27,495, for a 37 ½ hour work week, effective April 2, 2018, with benefits after 90 days. The District Attorney has hired **SARA LOEB** to fill this newly created position.
4. Motion to set the pay of the following individuals, at \$15.91 per hour as per Union contract, as full time Correctional Officers for the Correctional Facility, for a 40 hour work week, effective April 16, 2018, with benefits after 90 days: **NOAH HIGGINS and KIMBERLY BEATON**.

5. Motion to set the pay of **SHAUNA HUBER** at \$7.25 per hour, as a Summer Intern for the Correctional Facility, for 120 hours, effective May 22, 2018, with no benefits. This is a temporary position.
6. Motion to increase the annual pay of **PENNY SELTZER** by \$1,500 due to her promotion from Caseworker 1 to Caseworker 2 for Children & Youth Services retroactive to February 1, 2018.

Motion to reconvene the Commissioners' Meeting.

OLD BUSINESS: None.

NEW BUSINESS

1. Motion to adopt Resolution No. 18-06, Safe Haven of Pike County Sexual Assault Awareness Month 2018.
2. Motion to adopt Resolution No. 18-07, National Crime Victims' Rights Week, April 8-14, 2018.
3. Motion to adopt Resolution No. 18-08, National Library Week, April 8-14, 2018.
4. Motion to appoint Michael Weinstein to the Pike County Area Agency on Aging Advisory Council to fill an unexpired term ending December 31, 2019.
5. Motion to appoint Nicole Patrisso to the Economic Development Authority to fill an unexpired term ending December 31, 2018.
6. Motion to execute the Joinder Agreement to the Guardian RFID Master System Agreement between Guardian RFID, the PA Counties Risk Pool and the County of Pike, on behalf of the Correctional Facility as recommended by the Prison Board.
7. Motion to execute the 2017 Hazardous Material Emergency Response Report Certification, on behalf of the Emergency Management Agency.
8. Motion to execute the Agreement for Subcontracted Services between Allied Services and the County of Pike, on behalf of the Area Agency on Aging.
9. Motion to authorize the Chairman to execute the Senior Rental Voucher for Delaware Run for the amount of \$1,318 for April 2018 on behalf of the Human Development Office.

MISCELLANEOUS

- Tim Knapp, After Action Plan.
- Pike County Conservation District – USGS Groundwater Study.
- Press Release – Workshops in Preparation of the Upcoming Job Fair.
- Penn State Extension – April 4-19 2018 Events.

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT: THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, APRIL 18, 2018, AT 9:00 A.M., AT THE PIKE COUNTY ADMINISTRATION BUILDING.