

**Wednesday, March 6, 2013**

The first regular meeting of March of the Pike County Commissioners was called to order by Commissioner Caridi at 9:00 a.m. at the Pike County Administration Building, followed by the "Pledge of Allegiance" to the flag.

**PRESENT:** Commissioners Caridi and Osterberg; Chief Clerk Orben; Solicitor Farley.

**NOT PRESENT:** Commissioner Wagner.

***Public Comments/Questions concerning today's agenda.***

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to approve the March 6, 2013 Agenda.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to approve the February 20, 2012 Commissioners' Meeting Minutes.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to approve February 20, 27, 28, March 4 and 5, 2013 Commissioners' Conference Minutes.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to approve payment of **COUNTY BILLS**, in the amount of \$230,658.38, subject to further review.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to approve payment from **LIQUID FUELS FUND (2/23&27 sand/plow-Springbrook Road Maintenance)**, in the amount of \$2,855.00.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to approve payment from **SRL FUND (Westfall Twp./Kiley Assoc. Prof. Serv.)**, in the amount of \$273.00.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to approve payment from **PC EMPLOYEES HEALTH INSURANCE FUND**, in the amount of \$97,341.96.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**PERSONNEL:**

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to acknowledge receipt of a letter from Judge Joseph Kameen advising that he has hired **KRISTEN SCHULTZ** as a part-time Clerk for Magisterial District Justice Stephen McBride's Office, for less than 1,000 hours per year, effective March 6, 2013, with no benefits. This is a replacement position.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

***Motion: by Commissioner Osterberg and seconded by Commissioner Caridi, to recess the Commissioners' Meeting to hold a Salary Board Meeting.***

***Vote: Commissioners Caridi and Osterberg voted 'aye'. Motion carried.***

***A SALARY BOARD MEETING WAS HELD.***

***Motion: by Commissioner Osterberg and seconded by Commissioner Caridi, to recess the Commissioners' Meeting to hold a Salary Board Meeting.***

***Vote: Commissioners Caridi and Osterberg voted 'aye'. Motion carried.***

**OLD BUSINESS: None.**

**NEW BUSINESS:**

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to adopt the Pike County Tobacco-Free Campus Policy; and to amend the Pike County Employees' Manual to reflect this policy. The policy was read by Commissioner Osterberg. Deb Albrecht and Deb Brodhecker of the Pike County Tobacco Coalition, Ellen Orben and students from the Teens Against Tobacco program of Delaware Valley High School were in attendance and discussed second hand smoke.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to amend the Dress Code in the Pike County Employees' Manual.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to adopt Resolution No. 13-06, Daffodil Days, March 18-24, 2013.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to adopt Resolution No. 13-07, C.A.S.U.A.L. Day, March 21, 2013.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to appoint Ken Kohler and Jon Castimore, as an alternate, to the Road Task Force, as representatives of Porter Township, and as recommended by

the Road Task Force, to fill an unexpired term ending 12/31/14.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to execute the Keystone Recreation, Park and Conservation Fund Grant Agreement between the PA Department of Education and the County of Pike, on behalf of the Pike County Public Library for the amount of \$203,215.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to advertise for bids for the Shohola Township/Rohman Park Pavilion Project.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to authorize the Chairman to execute the Exempt Status Determination Form for the 2012 CDBG Program.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to authorize the Chairman to execute the Housing Rehabilitation Assistance Lien, on behalf of the Human Development Office.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to authorize the Chairman to execute the Rental Assistance Subsidy Voucher for Delaware Run for March 2013 in the amount of \$298.00, on behalf of the Human Development Office.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to execute the Lease Agreement between Purosky and Tuckerman and the County of Pike, for space on the County-owned tower in Blooming Grove.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to execute the Statement of Agreement between Environmental Products & Services of Vermont Inc. and the County of Pike, on behalf of the Emergency Management Agency.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to execute the Contract for Professional Services FY 2012-13 between Service Alternatives, Inc. and the County of Pike, on behalf of Children & Youth Services.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to execute the Amendment to the Purchase of Service Agreement FY 2012-13 between NHS Youth Services and the Count of Pike, on behalf of Children & Youth Services.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to execute the Certification Statement for Pike County Children & Youth Social Service Program for FY 2012-13 Second Quarter Report.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to authorize the Chairman to execute the Authorized Provider Agreement between the American National Red Cross and the County of Pike, on behalf of the Correctional Facility, as recommended by the Prison Board.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to authorize the Chairman to execute the Acceptance of Proposal between Beach Lake Sprinkler Corp. and the County of Pike, on behalf of the Correctional Facility, as recommended by the Prison Board.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to authorize the Chairman to execute the Agreement between ROI Opportunities for Seniors Corp. and the County of Pike, on behalf of the Area Agency on Aging, for the Senior Community Service Employment Program.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MISCELLANEOUS:**

Lake Wallenpaupack Watershed Management District's 2012 Annual Report- Nick Spinelli

Pocono Mountains Visitors Bureau Tourism Impact Report- Carl Wilgus.

Hotel Tax 2013/2014 Pike County Visitors Guide- Bridget Gelderman and representatives from Bailey Design & Advertising.

*Questions and comments were opened to the Public and the Press.*

**ADJOURNMENT: THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, MARCH 20, 2013, AT 9:00 A.M. AT THE PIKE COUNTY ADMINISTRATION BUILDING.**