

**AGENDA**  
**WEDNESDAY, MARCH 6, 2013, 9:00 A.M.**  
**PIKE COUNTY ADMINISTRATION BUILDING**

1. Call to Order.
2. Pledge of Allegiance.
3. Opening Prayer by Rev. Mary Ellen Dolan of Church of Good Shepherd.

**PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA**

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1. Approve March 6, 2013 Agenda.
  2. Approve February 20, 2013 Commissioners' Meeting Minutes.
  3. Approve February 20, 27, 28, March 4 and 5, 2013 Conference Minutes.
  4. Approve payment of **COUNTY BILLS** ..... \$230,658.38
  5. Approve payment from **LIQUID FUELS (plow 2/23&27-Springbrook Rd.Mt.)**.. \$2,855.00
  6. Approve payment from **SRL FUND (Westfall Twp./Kiley Assoc. prof. serv.)**..... \$273.00
  7. Approve payment from **PC EMPLOYEES HEALTH INSURANCE FUND**..... \$97,341.96
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**PERSONNEL**

1. Motion to acknowledge receipt of a letter from Judge Joseph Kameen advising that he has hired **KRISTEN SCHULTZ** as a part-time Clerk for Magisterial District Justice Stephen McBride's Office, for less than 1,000 hours per year, effective March 6, 2013, with no benefits. This is a replacement position.

**Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting.**

**SALARY BOARD**

1. Motion to convene Salary Board.
2. Motion to approve the February 20, 2013 Salary Board Minutes.
3. Motion to set the pay of **KRISTEN SCHULTZ**, at \$10.00 per hour, as a part-time Clerk for Magisterial District Justice Stephen McBride's Office, for less than 1,000 hours per year, effective March 6, 2013, with no benefits. This is a replacement position.
4. Motion to adjourn Salary Board.

**Motion to reconvene Commissioners' Meeting.**

**OLD BUSINESS: None.**

**NEW BUSINESS:**

1. Motion to adopt the Pike County Tobacco-Free Campus Policy; and to amend the Pike County Employees' Manual to reflect this policy.
2. Motion to amend the Dress Code in the Pike County Employees' Manual.
3. Motion to adopt Resolution No. 13-06, Daffodil Days, March 18-24, 2013.
4. Motion to adopt Resolution No. 13-07, C.A.S.U.A.L. Day, March 21, 2013.
5. Motion to appoint Ken Kohler and Jon Castimore, as an alternate, to the Road Task Force, as representatives of Porter Township, and as recommended by the Road Task Force, to fill an unexpired term ending 12/31/14.
6. Motion to execute the Keystone Recreation, Park and Conservation Fund Grant Agreement between the PA Department of Education and the County of Pike, on behalf of the Pike County Public Library for the amount of \$203,215.
7. Motion to advertise for bids for the Shohola Township/Rohman Park Pavilion Project.
8. Motion to authorize the Chairman to execute the Exempt Status Determination Form for the 2012 CDBG Program.

9. Motion to authorize the Chairman to execute the Housing Rehabilitation Assistance Lien, on behalf of the Human Development Office.
10. Motion to authorize the Chairman to execute the Rental Assistance Subsidy Voucher for Delaware Run for March 2013 in the amount of \$298.00, on behalf of the Human Development Office.
11. Motion to execute the Lease Agreement between Puroskey and Tuckerman and the County of Pike, for space on the County-owned tower in Blooming Grove.
12. Motion to execute the Statement of Agreement between Environmental Products & Services of Vermont Inc. and the County of Pike, on behalf of the Emergency Management Agency.
13. Motion to execute the Contract for Professional Services FY 2012-13 between Service Alternatives, Inc. and the County of Pike, on behalf of Children & Youth Services.
14. Motion to execute the Amendment to the Purchase of Service Agreement FY 2012-13 between NHS Youth Services and the Count of Pike, on behalf of Children & Youth Services.
15. Motion to execute the Certification Statement for Pike County Children & Youth Social Service Program for FY 2012-13 Second Quarter Report.
16. Motion to authorize the Chairman to execute the Authorized Provider Agreement between the American National Red Cross and the County of Pike, on behalf of the Correctional Facility, as recommended by the Prison Board.
17. Motion to authorize the Chairman to execute the Acceptance of Proposal between Beach Lake Sprinkler Corp. and the County of Pike, on behalf of the Correctional Facility, as recommended by the Prison Board.
18. Motion to authorize the Chairman to execute the Agreement between ROI Opportunities for Seniors Corp. and the County of Pike, on behalf of the Area Agency on Aging, for the Senior Community Service Employment Program.

**MISCELLANEOUS:**

- Lake Wallenpaupack Watershed Management District's 2012 Annual Report- Nick Spinelli
- Pocono Mountains Visitors Bureau Tourism Impact Report- Carl Wilgus.
- Hotel Tax 2013/2014 Pike County Visitors Guide- Bridget Gelderman and representatives from Bailey Design & Advertising.

**PRESS & PUBLIC COMMENTS/QUESTIONS**

**ADJOURNMENT: THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, MARCH 20, 2013, AT 9:00 A.M., AT THE PIKE COUNTY ADMINISTRATION BUILDING.**