

AGENDA

WEDNESDAY, MARCH 5, 2014, 9:00 A.M., PIKE COUNTY ADMINISTRATION BUILDING

1. Call to Order.
2. Pledge of Allegiance.
3. Opening prayer by Deacon John Babbitts of Emmanuel Lutheran Church.

PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA

PRESENTATION OF CERTIFICATE OF APPRECIATION TO DONALD BENJAMIN VAN STEENBURGH III.

1. Senator Lisa Baker – Veteran Program update.
2. Dave Weber, Senator Marino's Representative – Veteran Administration Contract with Wayne Memorial Hospital.
3. Middletown Community Health Center – Jack Boyle and Theresa Butler.

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1. Approve March 5, 2014 Agenda.
 2. Approve February 19, 2014 Commissioners' Meeting Minutes.
 3. Approve February 19 and 26, 2014 Conference Minutes.
 4. Approve payment from **GENERAL FUND (County Bills)** \$185,062.78
 5. Approve payment from **CAPITAL RESERVE FUND (Shohola Complex renovations)** \$14,477.00
 6. Approve payment from **ACT 8 FUND (ESRI-ARC GIS)** \$13,328.00
 7. Approve payment from **HOTEL TAX FUND (Court Filing Fee-Bushkill Inn)** \$131.00
 8. Approve payment from **PC EMPLOYEES HEALTH INSURANCE FUND**..... \$85,033.58
 9. Approve exonerations as presented by Cynthia Gehris, Tax Claim Bureau Director, for a property in Greene Township and a property in Lackawaxen Township.
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PERSONNEL

1. Motion to hire **TIMOTHY KNAPP**, as a full time Operations Training Director/Facility Director of the Pike County Training Center, for a 40 hour work week, effective March 3, 2014, with benefits after 90 days. This is a replacement position.
2. Motion to hire **KATE LARKIN** and **NICOLE FABIAN**, as full time Dispatchers for the Communications Center, for a 40 hour work week, effective March 12, 2014, with benefits after 90 days. These are replacement positions.
3. Motion to hire **VINCENT CORDOVA**, as a full time Watershed Specialist for the Conservation District, for a 40 hour work week, effective March 3, 2014, with benefits after 90 days. This is a replacement position.
4. Motion to hire **WILLIAM ERDMAN**, as a full time Resource Conservationist for the Conservation District, for a 40 hour work week, effective March 17, 2014, with benefits after 90 days. This is a replacement position.
5. Motion to hire **LAURA ORBEN**, as a full time Clerk for the Penn State Extension Office, for a 37 ½ hour work week, effective March 10, 2014, with benefits after 90 days. This is a replacement position.
6. Motion to acknowledge receipt of a letter from Warden Lowe advising that he has transferred, with Prison Board approval, **WILLIAM DE LEEUW**, from Plumber to Waste Water Treatment Operator at the Correctional Facility, as per Prison Board approval, effective March 3, 2014, at his current rate of pay. This is a replacement position.
7. Motion to change the Plumber position to a Maintenance position at the Correctional Facility, effective March 3, 2014.
8. Motion to acknowledge receipt of a letter from Warden Lowe advising that he has hired, with Prison Board approval, **JAMES D'UVA** and **THEODORE WETZEL**, to fill the full time Maintenance positions at the Correctional Facility, for a 40 hour work week, effective March 3, 2014, with benefits after 90 days. These are replacement positions.

Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting.

SALARY BOARD

1. Motion to convene Salary Board.
2. Motion to approve the February 19, 2014 Salary Board Minutes.
3. Motion to set the annual pay of **TIMOTHY KNAPP**, at \$39,000, as a full time Operations Training Director/Facility Director of the Pike County Training Center, for a 40 hour work week, effective March 3, 2014, with benefits after 90 days. This is a replacement position.
4. Motion to set the pay of **KATE LARKIN** and **NICOLE FABIAN**, at \$11.50 per hour, as full time Dispatchers for the Communications Center, for a 40 hour work week, effective March 12, 2014, with benefits after 90 days. These are replacement positions.

5. Motion to set the annual pay of **VINCENT CORDOVA**, at \$31,000, as a full time Watershed Specialist for the Conservation District, for a 40 hour work week, effective March 3, 2014, with benefits after 90 days. This is a replacement position.
 6. Motion to set the annual pay of **WILLIAM ERDMAN**, at \$32,750, as a full time Resource Conservationist for the Conservation District, for a 40 hour work week, effective March 17, 2014, with benefits after 90 days. This is a replacement position.
 7. Motion to set the pay of **LAURA ORBEN**, at \$10.00 per hour, as a full time Clerk for the Penn State Extension Office, for a 37 ½ hour work week, effective March 10, 2014, with benefits after 90 days. This is a replacement position.
 8. Motion to set the pay of **JAMES D'UVA** and **THEODORE WETZEL**, at \$15.00 per hour, to fill the full time Maintenance positions at the Correctional Facility, for a 40 hour work week, effective March 3, 2014, with benefits after 90 days. These are replacement positions.
 9. Motion to adjourn Salary Board.
- Motion to reconvene the Commissioners' Meeting.**

OLD BUSINESS

1. Motion to open bids received for the CDBG Broad Street Parking Lot Project in Milford Borough.

NEW BUSINESS

1. Motion to advertise for Letters of Interest and Statements of Qualifications from consulting engineers to perform NBIS Bridge Safety Inspections in Pike County.
2. Motion to advertise for bids for the sale of a 2002 Ford Econoline Club Wagon, VIN #1FBSS31S32HA47911, with 73,583 miles, AS IS, for a minimum bid of \$600.
3. Motion to execute the Community Development Block Grant Contract between DCED and the County of Pike, in the amount of \$249,591.
4. Motion to authorize the Chairman to execute the payment voucher for the March 2014 rental assistance subsidy from Delaware Run in the amount of \$1,820, on behalf of the Human Development Office.
5. Motion to authorize the Chairman to execute the Housing Rehabilitation Lien, on behalf of the Human Development Office.
6. Motion to authorize the Chairman to execute the Juvenile Court Judges' Commission 2013/14 Grant-In-Aid Award Notification/Invoice in the amount of \$130,804, on behalf of the Juvenile Probation Office.
7. Motion to authorize the Chairman to execute the DPW Renewal Application for Existing Certificate of Compliance on behalf of Children & Youth Services.
8. Motion to execute the Certification Statement FY 2013/14 Second Quarter Report on behalf of Children & Youth Services.
9. Motion to execute the Purchase of Service Agreement FY 2013/14 between Commonwealth Clinical Group and the County of Pike, on behalf of Children & Youth Services.
10. Motion to execute, with Prison Board approval, the Intergovernmental Agreement between the County of Wayne, on behalf of the Wayne County Correctional Facility, and the County of Pike, on behalf of the Pike County Correctional Facility.

MISCELLANEOUS

1. Carla Medure, Penn Dot – Interstate 84 Reconstruction update.
2. Peter Wulfhorst, Penn State Extension – Source Water Protection.

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT: THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, MARCH 19, 2014, AT 9:00 A.M., AT THE PIKE COUNTY ADMINISTRATION BUILDING.