

AGENDA
WEDNESDAY, FEBRUARY 7, 2018, 9:00 A.M.
PIKE COUNTY ADMINISTRATION BUILDING

1. Call to Order.
2. Pledge of Allegiance.
3. Opening Prayer by Pastor Shirley Geffrand, Faith Tabernacle International, Dingmans Ferry.

PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA

1. Approve February 7, 2018 Agenda.
 2. Approve January 17, 2018 Meeting Minutes.
 3. Approve January 17, 23, 25, 29, February 1 and 5, 2018 Conference Minutes.
 4. Approve payment from **GENERAL FUND (County Bills)**\$297,228.17
 5. Approve payment from **LIQUID FUELS FUND (Lattimore-sand/plow)**.....\$1,197.00
 6. Approve payment from **ACT 44 (MHE-Mink Pond)**\$1,350.01
 7. Approve payment from **ACT 8 (ESRI-18/19)**\$13,800.00
 8. Approve payment from **PC Employees Health Ins. Fund**\$104,440.00
 9. Approve exonerations as presented by Cynthia Gehris, Tax Claim Bureau Director, for 36 properties which have been sold out of the County Repository.
-

PERSONNEL

1. Motion to acknowledge receipt of a letter from Warden Craig Lowe advising that he has hired, with Prison Board approval, the following individuals as full time Correctional Officers for the Correctional Facility, for a 40 hour work week, effective February 12, 2018, with benefits after 90 days: **ASHLEY BROWN, EZEKIEL HIGGINS, ALICIA KINGSTON AND BRANDON SCHWARTZ.**
2. Motion to acknowledge receipt of a letter from Judge Gregory Chelak advising that he has hired **JENNIFER JANOVSKY**, to fill the newly created position of temporary Probation Officer Aide in the Adult Probation Office, for a 37 ½ hour work week, effective February 12, 2018, with no benefits. This is a temporary position.

Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting.

SALARY BOARD

1. Motion to convene Salary Board.
2. Motion to approve the January 17, 23 and 25, 2018 Salary Board Minutes.
3. Motion to set the pay of the following individuals, at \$15.91 per hour as per Union contract, as full time Correctional Officers for the Correctional Facility, for a 40 hour work week, effective February 12, 2018, with benefits after 90 days: **ASHLEY BROWN, EZEKIEL HIGGINS, ALICIA KINGSTON AND BRANDON SCHWARTZ.**
4. Motion to create a temporary Probation Officer Aide position in the Adult Probation Office, for a 37 ½ hour work week, effective February 12, 2018, with no benefits, and to set the pay for this position at \$13.00 per hour. **JENNIFER JANOVSKY** will be filling this temporary position.
5. Motion to increase the pay of **MICHAEL FISCHETTA**, Dispatcher in the Communications Office, to \$19.55 per hour, retroactive to January 22, 2018 due to his successful completion of the next level of training.
6. Motion to increase the pay of **FRED JACOBS**, Dispatcher in the Communications Office, to \$19.55 per hour, effective March 6, 2018 due to his successful completion of the next level of training.
7. Motion to adjourn Salary Board.

Motion to reconvene the Commissioners' Meeting.

OLD BUSINESS

1. Motion to award the bids for the purchase of frozen foods and groceries for the Correctional Facility as follows: Benjamin Foods-\$82,638.25; Mivila Foods - \$42,156.40; Keyco Distributors - \$24,164.93; Sysco Central - \$13,63.22 and Bernard Foods - \$13,303.16.

NEW BUSINESS

1. Motion to appoint the following as members of the Pike County Road Task Force, for a three year term effective January 1, 2018 to December 31, 2020: Charles Rosemergy – Blooming Grove Township; Michael Kolenet – Delaware Township; Ken Koler –Porter Township; Timothy Rohner – Lehman Township; Thomas A. Simons and Brian Matthew, as alternate – Palmyra Township.
2. Motion to reappoint Luke Barbalich to the Carbon-Monroe-Pike Drug & Alcohol Commission Board of Directors for a three year term effective January 1, 2018 to December 31, 2020.
3. Motion to appoint Michael Spencer to the Economic Development Authority Board of Directors to fill an unexpired term ending December 31, 2019.
4. Motion to authorize the Chairman to execute Change Order #TM02 between Troy Mechanical and the County of Pike, for a new ductless system for the first floor mediation rooms, for an additional \$12,895.58, regarding the Courthouse Expansion.
5. Motion to authorize the Chairman to execute Lease Amendment No. 1 between PennDot and the County of Pike, for a one year extension to the leaseback from Pike County of the existing PennDot Maintenance Facility in Milford.
6. Motion to execute the Certification of County Maintenance of Effort for HAVA Title II Financial Assistance for 2017, on behalf of the Election Office.
7. Motion to execute the Savin Maintenance and Service Agreement between the Pennsylvania District Attorneys Institute and the County of Pike, on behalf of the District Attorney and Correctional Facility.
8. Motion to execute the PA Emergency Management Agency State Fiscal Year 2017/2018 Hazardous Material Response Fund Grant Agreement between PEMA and the County of Pike, on behalf of the Emergency Management Agency.
9. Motion to authorize the Chairman to execute the Proposal for Professional Consulting Services between MCM Consulting Group and the County of Pike, on behalf of the Communications Center for Regional NG911 System Projects.
10. Motion to authorize the Chairman to execute the Proposal from Infocon for the On-line Marriage Application Sub-System to the current Marriage License System, on behalf of the Prothonotary's Office.
11. Motion to execute the DCED Local Share Account Commitment Letter and Contract in the amount of \$425,000 for the Pike County Complex Sewage Expansion Project.
12. Motion to authorize the Chairman to execute the Generator Maintenance Agreement between Cummins and the County of Pike, on behalf of the Correctional Facility as recommended by the Prison Board.
13. Motion to approve the Person 2 Person Communications Agreement Letter of Intent for the TeleProtect 900 System Quote for the Correctional Facility, as recommended by the Prison Board.
14. Motion to execute Amendment #1 to the Marcellus Mini-Grant Agreement for the Bushkill Village Train Station Platform Rehabilitation between the County of Pike and Lehman Township, for an extension through May, 31, 2019, as recommended by the SRCP Board.
15. Motion to authorize the Chairman to execute Pike County Rental Assistance Contract #35, on behalf of the Human Development Office.
16. Motion to authorize the Chairman to execute the Senior Rental Assistance Voucher for February 2018 to Delaware Run in the amount of \$1,405, on behalf of the Human Development Office.

MISCELLANEOUS

- Penn State Extension –February 10-24, 2018 Events.

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT: THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, FEBRUARY 21, 2018, AT 9:00 A.M., AT THE PIKE COUNTY ADMINISTRATION BUILDING.