

**AGENDA**  
**WEDNESDAY, FEBRUARY 20, 2013, 9:00 A.M.**  
**PIKE COUNTY ADMINISTRATION BUILDING**

1. Call to Order.
2. Pledge of Allegiance.

**PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA**

**Motion to recess the Commissioners' Meeting to hold a Retirement Board Meeting.**

**RETIREMENT BOARD**

**Motion to reconvene Commissioners' Meeting.**

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1. Approve February 20, 2013 Agenda.
  2. Approve February 6, 2013 Commissioners' Meeting Minutes.
  3. Approve February 13 and 19, 2013 Conference Minutes.
  4. Approve payment of **COUNTY BILLS** ..... \$223,296.32
  5. Approve payment from **LIQUID FUELS FUND (2/16 sand/plow)** ..... \$535.00
  6. Approve payment from **2010 BOND ACCT., SERIES B (Cap. Res. Fund)** ..... \$325,827.97
  7. Approve payment from **2012 BOND ACCT., SERIES C (Cap. Res. Fund)** ..... \$324,597.99
  8. Approve payment from **PIKE COUNTY EMP. HEALTH INS. FUND** ..... \$106,429.05
  9. Approve exonerations (Palmyra Twp.-trailer removed).
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**PERSONNEL**

1. Motion to acknowledge receipt of a letter from Sheriff Philip Bueki advising that he has hired **AMANDA BOYD**, as a full time Deputy Sheriff in the Sheriff's Office, for a 40 hour work week, effective February 25, 2013, with benefits after 90 days. This is a replacement position.
2. Motion to acknowledge receipt of a letter from Denise Fitzpatrick, Prothonotary, advising that she has hired **JOY DE VIZIA**, as a full time Clerk/Legal Secretary for the Prothonotary's Office, for a 37 ½ hour work week, effective February 25, 2013, with benefits after 90 days. This is a replacement position.

**Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting.**

**SALARY BOARD**

1. Motion to convene Salary Board.
2. Motion to approve the January 16 and 22, 2013 Salary Board Minutes.
3. Motion to set the pay of **AMANDA BOYD**, at \$14.00 per hour, as a full time Deputy Sheriff in the Sheriff's Office, for a 40 hour work week, effective February 25, 2013, with benefits after 90 days. This is a replacement position.
4. Motion to set the pay of **JOY DE VIZIA**, at \$10.00 per hour, as a full time Clerk/Legal Secretary for the Prothonotary's Office, for a 37 ½ hour work week, effective February 25, 2013, with benefits after 90 days. This is a replacement position.
5. Motion to adjourn Salary Board.

**Motion to reconvene Commissioners' Meeting.**

**OLD BUSINESS**

1. Motion to award the bids for groceries and frozen foods for the Correctional Facility as follows: Karetas Foods-\$41,195.78; Benjamin Foods-\$40,356.93; Mivila Foods-\$35,282.76; Keyco Distributors-\$13,233.25; Bernard Food Industries-\$12,058.48; US Food Service-\$8,249.36; Sysco Central PA-\$5,538.60; and Maines Paper & Food Service-\$5,187.45.
2. Motion to open bids received for the sale of a 2007 Crown Victoria, 200,000 miles, VIN #2FAFP71W57X107578, AS IS, for a minimum bid of \$450.

## **NEW BUSINESS**

1. Motion to adopt Resolution No. 13-03, Authorizing the Pike County Transportation Department Official to Assign Roles within the PA Dotgrants Program.
2. Motion to adopt Resolution No. 13-04, Proclamation, Teen Dating Violence Awareness Month, February 2013.
3. Motion to adopt Resolution No. 13-05, Authorizing Gary R. Orben, Chief Clerk, as the Designated Agent to Execute all Required Forms for Hurricane Sandy Disaster Relief through PEMA, and to approve the execution of such forms.
4. Motion to advertise for bids for the Pike County Interim Court Building Project.
5. Motion to appoint Michael McGowan to fill the unexpired vacant position on the Pocono Workforce Investment Board for the term ending June 30, 2013.
6. Motion to appoint Dr. Peg Schaffer to fill the unexpired vacant position on the Children & Youth Services Advisory Board ending December 31, 2013.
7. Motion to authorize the Chairman to execute the Lease Agreement between Xerox and the County of Pike, on behalf of the Court Administrator.
8. Motion to authorize the Chairman to execute the Contract between ACS and the County of Pike, to sell images from the Recorder of Deeds Office for 2013.
9. Motion to execute the HAVA Certification of Pike County Maintenance of Effort for the period July 1, 2012 to December 31, 2012, on behalf of the Elections Office.

## **MISCELLANEOUS:**

Sheriff Philip Bueki – Concealed Carry Permits.

## **PRESS & PUBLIC COMMENTS/QUESTIONS**

**ADJOURNMENT: THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, MARCH 6, 2013, AT 9:00 A.M., AT THE PIKE COUNTY ADMINISTRATION BUILDING.**