

AGENDA
WEDNESDAY, FEBRUARY 1, 2017, 9:00 A.M.
PIKE COUNTY ADMINISTRATION BUILDING

1. Call to Order.
2. Pledge of Allegiance.
3. Opening Prayer by Rabbi Elkeslasi of Chabad House of Pike County, Port Jervis & Deerpark.

PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA

1. Approve February 1, 2017 Agenda.
 2. Approve January 18, 2017 Commissioners' Meeting Minutes.
 3. Approve January 18, 23 and 26, 2017 Conference Minutes.
 4. Approve payment from **GENERAL FUND (County Bills)** **\$217,709.88**
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PERSONNEL

1. Motion to acknowledge receipt of a letter from Judge Joseph Kameen advising that he has hired **DOUGLAS SCOTT**, as an Adult Probation Officer, for a 40 hour work week, effective February 13, 2017, with benefits after 90 days. This is a replacement position.
2. Motion to acknowledge receipt of a letter from District Attorney Raymond Tonkin advising that he has hired **MOLLY CARSON**, as a Forensic Interviewer/MDIT (Multi-Disciplinary Investigative Team) Coordinator for the District Attorney's Office, for a 37 ½ hour work week, effective February 6, 2017, with benefits after 90 days. This is a newly created position.
3. Motion to acknowledge receipt of a letter from Warden Craig Lowe, advising that he has hired, with Prison Board approval, **KIMBERLY NACLERIO**, as an Administrative Clerk at the Correctional Facility, for a 40 hour work week, effective February 13, 2017, with benefits after 90 days. This is a replacement position.
4. Motion to acknowledge receipt of a letter from Warden Craig Lowe, advising that he has hired, with Prison Board approval, **BENJAMIN CHAISSON** and **BETHANN RYAN**, as Food Production Supervisors at the Correctional Facility, for a 40 hour work week, effective February 6, 2017, with benefits after 90 days. These are replacement positions.
5. Motion to acknowledge receipt of a letter from Warden Craig Lowe, advising that he has hired, with Prison Board approval, the following individuals as Correctional Officers at the Correctional Facility, for a 40 hour work week, effective February 21, 2017, with benefits after 90 days: **CAITLIN VOELKL, MICHAEL ABBADESSA, KRISTOPHER FREYMUTH, JOSHUA BARBIERI** and **ROBERT GOBLE**.

Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting.

SALARY BOARD

1. Motion to convene Salary Board.
2. Motion to approve the January 18, 2017 (2) Salary Board Minutes.
3. Motion to set the annual pay of **DOUGLAS SCOTT**, at \$31,990, as an Adult Probation Officer, for a 40 hour work week, effective February 13, 2017, with benefits after 90 days. This is a replacement position.
4. Motion to create a Forensic Interviewer/MDIT (Multi-Disciplinary Investigative Team) Coordinator for the District Attorney's Office, with an annual pay of \$42,000, for a 37 ½ hour work week, effective February 6, 2017, with benefits after 90 days. This newly created position will be filled by **MOLLY CARSON**, as per letter from the District Attorney.
5. Motion to set the pay of **KIMBERLY NACLERIO**, at \$11.00 per hour, as an Administrative Clerk at the Correctional Facility, for a 40 hour work week, effective February 13, 2017, with benefits after 90 days. This is a replacement position.

6. Motion to set the pay of **BENJAMIN CHAISSON** and **BETHANN RYAN**, at \$14.00 per hour, as Food Production Supervisors at the Correctional Facility, for a 40 hour work week, effective February 6, 2017, with benefits after 90 days. These are replacement positions.
7. Motion to set the pay of the following individuals at \$15.45 per hour per Union Contract, as Correctional Officers at the Correctional Facility, for a 40 hour work week, effective February 21, 2017, with benefits after 90 days: **CAITLIN VOELKL, MICHAEL ABBADESSA, KRISTOPHER FREYMUTH, JOSHUA BARBIERI** and **ROBERT GOBLE**.

Motion to adjourn Salary Board.

Motion to reconvene the Commissioners' Meeting.

OLD BUSINESS

1. Motion to open bids received for the Pike County Corrections Facility Cooler and Generator Enclosure Mechanical and Electrical Systems Project.

NEW BUSINESS

1. Motion to appoint the following individuals to the Pike County Road Task Force for a three year term ending December 31, 2019: Edward Simon – Greene Township; Jim Snyder – Dingman Township; Albert Beisel – Lackawaxen Township; Albert William Schneider – Westfall Township; and Thomas Greiner – Matamoras Borough.
2. Motion to authorize the Vice Chairman to execute the Addendum to Deposit Services. Letter of Understanding between Keefe Commissary Network and the County of Pike, on behalf of the Correctional Facility.
3. Motion to authorize the Vice Chairman to execute the Memorandum of Understanding and Transportation Plan between the Wallenpaupack Area School District and the County of Pike, on behalf of Children & Youth Services.
4. Motion to execute the PA Civil Service Commission Salary Chart, on behalf of Children & Youth Services.
5. Motion to execute the FY 2016-17 Provider Agreements between the attached list of providers and the County of Pike, on behalf of Children & Youth Services.
6. Motion to authorize the Vice Chairman to execute the Housing Rehabilitation Lien, on behalf of the Human Development Office.
7. Motion to authorize the Vice Chairman to execute the Affordable Housing Fund Payment Voucher for the County's Act 137 annual 15% administrative fees in the amount of \$23,201.55, on behalf of the Human Development Office.
8. Motion to authorize the Vice Chairman to execute the Senior Rental Assistance Payment Voucher for Delaware Run for February 2017 in the amount of \$1,710, on behalf of the Human Development Office.

MISCELLANEOUS

- Penn State Extension – February 1-16, 2017 Events – David Messersmith.
- Naloxone Training – February 22, 2017, 6:00 p.m., Pike County Training Center.

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT: THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, FEBRUARY 15, 2017, AT 9:00 A.M., AT THE PIKE COUNTY ADMINISTRATION BUILDING.