

**Wednesday, December 5, 2012**

The first regular meeting of December of the Pike County Commissioners was called to order by Commissioner Caridi at 9:00 a.m. at the Pike County Administration Building, followed by the "Pledge of Allegiance" to the flag. An opening prayer was offered by Pastor Ben Willis of the First Presbyterian Church of Milford.

**PRESENT:** Commissioners Caridi, Osterberg and Wagner; Chief Clerk Orben; Solicitor Farley.

Delaware Valley "Honors Math/Science Program" proposals were presented for the development of the Santos farm land by the high school students.

***Public Comments/Questions concerning today's agenda.***

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Wagner, to approve the December 3, 2012 Agenda.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Wagner, to approve the November 21, 2012 Commissioners' Meeting Minutes.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion not carried.

**MOTION:** by Commissioner Wagner and seconded by Commissioner Osterberg, to approve the November 21, 27 and 28, and December 3, 2012 Commissioners' Conference Minutes.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Wagner, to approve payment of **COUNTY BILLS**, in the amount of \$219,656.04, subject to further review.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Wagner, to approve payment from **ACT 8 FUND (Milford Computer)**, in the amount of \$50,000.00.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Wagner, to approve payment from **ACT 8 FUND (ESRI-ARCGIS)**, in the amount of \$10,800.00.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Wagner and seconded by Commissioner Osterberg, to approve payment from **LIQUID FUELS (Lattimore-plow)**, in the amount of \$1,870.00.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Wagner, to approve payment from **PC EMPLOYEES' HEALTH INS. FUND**, in the amount of \$59,992.97.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

**PERSONNEL:**

**MOTION:** by Commissioner Wagner and seconded by Commissioner Osterberg, to acknowledge receipt of a letter from Warden Craig Lowe advising that he has hired, with Prison Board approval, **STEVEN VOCHT**, as a full time Food Production Supervisor at the Correctional Facility, effective November 26, 2012, for a 40 hour work week, with benefits after 90 days. This is a replacement position.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Wagner, to acknowledge receipt of a letter from Warden Craig Lowe, advising that he has, with Prison Board approval, hired the following individuals as full time Correctional Officers at the Correctional Facility, effective December 10, 2012, for a 40 work week, with benefits after 90 days: **STEVEN GEIGER, MARTIN DAVIS, EDWARD COWAN, ASHLEY FERNANDEZ, GASPARE VETRANO and JAYMIE PEW.**

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Wagner, to acknowledge receipt of a letter from Warden Craig Lowe advising that he has, with Prison Board approval, promoted **JILL HAMELBURG** to Administrative Secretary at the Correctional Facility, effective November 26, 2012. The Salary Board will be changing her title from Administrative Clerk to Administrative Secretary.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Wagner and seconded by Commissioner Osterberg, to promote **JESSICA GROHMANN** to Assistant Director of the Community Planning Office, effective December 10, 2012. This is a replacement position.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

**Motion: by Commissioner Osterberg and seconded by Commissioner Wagner, to recess the Commissioners' Meeting to hold a Salary Board Meeting.**

**Vote: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.**

**A SALARY BOARD MEETING WAS HELD.**

**Motion: by Commissioner Osterberg and seconded by Commissioner Wagner, to recess the Commissioners' Meeting to hold a Salary Board Meeting.**

**Vote: Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.**

#### **OLD BUSINESS:**

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Wagner, to open bids received for the purchase of fresh bread and baked goods for the Correctional Facility.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

Solicitor Farley opened the only bid received which was from Bimbo Foods, Inc. in the amount of \$33,202.00.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Wagner, to table the bid received for the purchase of fresh bread and baked goods for the Correctional Facility until December 19, 2012.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

#### **NEW BUSINESS:**

**MOTION:** by Commissioner Wagner and seconded by Commissioner Osterberg, to advertise and present for public review the Pike County 2013 budget which will be adopted at the Commissioners' Conference on December 27, 2012.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Wagner and seconded by Commissioner Osterberg, to execute the Meals on Wheels Agreement between the Pike County Commissioners on behalf of the Area Agency on Aging and the Pike County Commissioners on behalf of the Correctional Facility.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Wagner, to authorize the Chairman to execute the Housing Rehabilitation Assistance Lien on behalf of the Human Development Office.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Wagner, to authorize the Chairman to execute the Rental Assistance Subsidy for December 2012 in the amount of \$483 from Delaware Run, on behalf of the Human Development Office.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Wagner, to authorize the Chairman to execute Provider Agreement No. 3111657404-1 on behalf of CCIS.

**VOTE:** Commissioners Caridi, Osterberg and Wagner voted 'aye'. Motion carried.

#### **MISCELLANEOUS:**

Nicholas Dickerson, Community & Natural Resource Planner, gave a presentation on the progress of the Pike County's Open Space, Greenways and Recreation Plan which was adopted in August 2008. He distributed a brochure on the 2012 progress report.

Commandant Jim Slevin of the Marine Corp League Gung Ho Detachment 909 announced that the Toys for Pike County Kids program is underway and toys will be collected at various locations including Walmart and Kmart.

Jeff Box, CEO of Northeastern Pennsylvania Alliance, a regional economic and community development agency, gave a brief presentation on the NEPA Small Business Administration 504 Business Financing Loan Program. NEPA Alliance Business Finance Corporation has SBA 504 loans available for eligible small businesses in Carbon, Lackawanna, Luzerne, Monroe, Pike, Schuylkill and Wayne counties. Up to \$5.5 million in financing is available for each small business project. Brochures were handed out regarding these low interest loans. Also present from NEPA to answer questions were Paul Macknosky, Kate McMahon, Fred Suljic and Dave Farington.

Commissioner Caridi spoke about the legislation that was signed to allow a gas pipeline to go through the gateway national recreation area. The Commissioners have been diligently fighting the 323 loop with Tennessee Gas Pipeline that goes around the National Park. The Commissioners have again been calling local legislators regarding this issue. The Commissioners are considering approaching the Environmental Hearing Board in conjunction with the Delaware River Keeper to present their case to make Tennessee Gas Pipeline adhere to the written environmental standards that everyone else has to adhere to. Further discussion was held.

**Questions and comments were opened to the Public and the Press.**

**ADJOURNMENT. THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, DECEMBER 19, 2012, AT 9:00 A.M., AT THE PIKE COUNTY ADMINISTRATION BUILDING.**