

**AGENDA**  
**WEDNESDAY, NOVEMBER 18, 2020, 9:00 A.M.**  
**PIKE COUNTY COMMISSIONERS' OFFICE**

1. Call to Order.
2. Pledge of Allegiance.

**PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA**

***PRESENTATION OF \$75,000 TO HABITAT FOR HUMANITY.***

***Motion to recess the Commissioners' Meeting to hold a Retirement Board Meeting.***  
**RETIREMENT BOARD MEETING**  
***Motion to reconvene Commissioners' Meeting.***

1. Approve November 18, 2020 Agenda.
2. Approve November 5, 2020 Meeting Minutes.
3. Approve November 5, 12 and 16, 2020 Conference Minutes.
4. Approve payment from **GENERAL FUND (County Bills)**..... \$277,183.42

**PERSONNEL**

1. Motion to change the Financial Caseworker position to a Legal Secretary position in the Adult Probation Office, and to acknowledge receipt of a letter from the Courts advising that they have hired **NANCY STASYSHYN** as a Legal Secretary in the Adult Probation Office, for a 37 ½ hour work week, effective November 30, 2020, with benefits after 90 days.

***Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting.***

**SALARY BOARD**

1. Motion to convene Salary Board.
2. Motion to approve the November 5, 2020 Salary Board Minutes.
3. Motion to set the pay of **NANCY STASYSHYN** at \$13.00 per hour, as a Legal Secretary in the Adult Probation Office, for a 37 ½ hour work week, effective November 30, 2020, with benefits after 90 days.
4. Motion to adjourn Salary Board.

**Motion to reconvene the Commissioners' Meeting.**

**OLD BUSINESS**

1. Motion to execute contract documents between Dunmore Roofing and the County of Pike, for the Correctional Facility WWTP Controls Building Rood Replacement Project.

**NEW BUSINESS**

1. Motion to adopt Resolution No. 20-33, Notice of Intent to Participate in the Monroe LSA Grant Program for the Pike County Transportation/Fleet Maintenance Project for \$490,000, and to execute a letter to DCED supporting same.
2. Motion to adopt Resolution No. 20-34, Notice of Intent to Participate in the Monroe LSA Grant Program for a Public Safety Emergency Vehicle for \$55,200, and to execute a letter to DCED supporting same.
3. Motion to adopt Resolution No. 20-35, Notice of Intent to Participate in the Monroe LSA Grant Program for an Emergency Training Open Air Classroom for \$22,656, and to execute a letter to DCED supporting same.
4. Motion to adopt Resolution No. 20-36, Tax Collector Compensation.
5. Motion to reappoint Scott Savini as Farmer Director and Kelly Stagen as Public Director on the Pike County Conservation District Board for a four-year term ending December 31, 2024.
6. Motion to reappoint Commissioner Ronald R. Schmalzle as Commissioner Director on the Pike County Conservation District Board for a one-year term ending December 31, 2021.

7. Motion to authorize the Chairman to execute the PCCD Subgrant Award Notification for the "Special Victim Advocate Program 2020" for a total of \$197,490, on behalf of the District Attorney's Office.
8. Motion to authorize the Chairman to execute the JCJC Services Grant-In-Aid Award Notification/Invoice for a total of \$46,651.51, on behalf of the Juvenile Probation Office.
9. Motion to execute the MATP 2019/20 Final Report on behalf of the Transportation Office.
10. Motion to authorize the Chairman to execute the Affordable Housing Fund Payment Voucher payable to Diana T. Myers & Assoc. for the Pike Strategic Plan for October 2020 for \$13,150, on behalf of the Human Services Office.
11. Motion to authorize the Chairman to execute the Affordable Housing Fund Payment Voucher payable to the Recorder of Deeds for an Act 137 lien for \$58.75, on behalf of the Human Services Office.
12. Motion to approve the following businesses and loan amounts through the CDBG Small Business Forgivable Loan Program: East Shore LLC-\$35,000; Jay Haran Inc.-\$35,000; Myer Country Motel -\$26,926; Noor Shamim DMD-\$70,000; Promised Land Inn-\$51,264 and Two Rivers Grille-\$70,000.
13. Motion to authorize the Chairman to execute the COVID 19 County Relief Fund Payment Voucher payable to East Shore LLC - \$4,506; Jay Haran, Inc.-\$11,584; Noor Shamim DMD-\$5,297 and Two Rivers Grille-\$11,691.

**MISCELLANEOUS:**

- Pocono Mountain Vacation Bureau 2020/21 Update.

**PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT:  
THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD  
ON WEDNESDAY, DECEMBER 2, 2020, AT 9:00 A.M. IN THE PIKE COUNTY  
ADMINISTRATION BUILDING.**

**PIKE COUNTY RETIREMENT BOARD AGENDA**

**Wednesday, November 18, 2020, 9:00 a.m.**

**Pike County Administration Building**

1. Call to order.
2. Approve the November 18, 2020 Agenda.
3. Approve the October 21, 2020 Minutes.

**NEW BUSINESS**

1. Motion to approve refunds of contributions to employees no longer with the County:

June Falgia                      10/23/20                      Probation/DRS

2. Motion to approve the following retirements:

Robert McLaughlin            10/30/20                      PCCF

**ADJOURNMENT**

**RETIREMENT BOARD**  
**Wednesday, October 21, 2020**

**PRESENT:** Commissioners Osterberg, Schmalzle (via Zoom) and Guccini; Chief Clerk Orben; Treasurer Gilpin.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Guccini, to convene the Retirement Board Meeting.

**VOTE:** All members voted “aye”. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the October 21, 2020 Retirement Board Agenda.

**VOTE:** All members voted “aye”. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the September 16 and 21, 2020 Retirement Board Minutes.

**VOTE:** All members voted “aye”. Motion carried.

Under **NEW BUSINESS**, the following motions were made:

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the following refunds of contributions to employees no longer with the County:

Kimberly Morris	09/20/20	PCCF
Dylan Henwood	10/05/20	PCCF
Alex Leontyev	10/08/20	PCCF

**VOTE:** All members voted “aye”. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the following retirements:

Candy May	10/15/20	DJ Fischer
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**VOTE:** All members voted “aye”. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the invoices for payment:

Korn Ferry	\$5,253.00	3 <sup>rd</sup> Quarter Actuarial Services
Biondo Investment Advisors	\$44,038.02	3 <sup>rd</sup> Quarter Fee Billing
Broadridge Matrix Trust Co	\$10,041.48	3 <sup>rd</sup> Quarter Asset/Transaction Fees

**VOTE:** All members voted “aye”. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to adjourn the Pike County Retirement Board Meeting.

**VOTE:** All members voted “aye”. Motion carried.

Retirement Board Meeting adjourned.

# PIKE COUNTY COMMISSIONERS

PIKE COUNTY ADMINISTRATION BUILDING  
506 BROAD STREET  
MILFORD, PA 18337  
570-296-7613  
FAX: 570-296-6055

MATTHEW M. OSTERBERG  
RONALD R. SCHMALZLE  
STEVEN R. GUCCINI

COMMISSIONERS



GARY R. ORBEN  
CHIEF CLERK  
THOMAS F. FARLEY, ESQUIRE  
COUNTY SOLICITOR

## RESOLUTION NO. 20-33 PIKE COUNTY BOARD OF COMMISSIONERS NOTICE OF INTENT TO PARTICIPATE IN THE MONROE LSA GRANT PROGRAM

A Resolution of the County of Pike Approving an Application for a Grant under the Local Share Account, Monroe County.

**WHEREAS**, the Commonwealth Financing Authority of Pennsylvania has established the Pennsylvania Gaming Local Share Account Grant Fund to be utilized by the municipalities of Pike County; and

**WHEREAS**, the grants may be utilized by the County of Pike for Public Interest and Community Improvement Projects; and

**WHEREAS**, the Pike County Commissioners has identified the need for adequate facilities in the Pike County Comprehensive Plan; and

**NOW, THEREFORE**, it is hereby resolved as follows;

**RESOLVED**, that the Pike County Commissioners, hereby approves as follows:

1. The Pike County Commissioners hereby approve the filing of a Department of Community and Economic Development (DCED) Single Application for Assistance through the Monroe Local Share Account grant program for the Renovation of the newly acquired PennDOT 4-4 building on Bennett Avenue in Milford Borough for the Pike County Transportation/Fleet Maintenance Garage and Offices;
2. The Expansion of County Facilities and Services at the Bennett Avenue building will allow for further expansion of governmental services;
3. The Pike County Commissioners hereby authorize and designate Matthew Osterberg, Chairman of the Pike County Board of Commissioners, as the responsible County Official to execute all documents pertaining to this grant;
4. The Pike County Commissioners hereby request \$260,000 grant under this Monroe LSA funding program and will provide Pike County Act 137 funding in the amount of \$225,000 for a total project cost of \$490,000;

Duly presented and adopted by the Pike County Board of Commissioners, Pike County, Pennsylvania on November 18, 2020.

PIKE COUNTY COMMISSIONERS

Matthew M. Osterberg, Chairman

Ronald R. Schmalzle, Vice-Chairman

Steven R. Guccini, Commissioner

Attest:

Gary R. Orben, Chief Clerk

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COMMISSIONERS



GARY R. ORBEN  
CHIEF CLERK

THOMAS F. FARLEY, ESQUIRE  
COUNTY SOLICITOR

## RESOLUTION NO. 20-34 PIKE COUNTY BOARD OF COMMISSIONERS

### NOTICE OF INTENT TO PARTICIPATE IN THE MONROE LSA GRANT PROGRAM

A Resolution of the County of Pike Approving an Application for a Grant under the Local Share Account, Monroe County.

**WHEREAS**, the Commonwealth Financing Authority of Pennsylvania has established the Pennsylvania Gaming Local Share Account Grant Fund to be utilized by the municipalities of Pike County; and

**WHEREAS**, the grants may be utilized by the County of Pike for Public Interest and Community Improvement Projects; and

**WHEREAS**, the Pike County Commissioners has identified the need for adequate facilities in the Pike County Comprehensive Plan; and

**NOW, THEREFORE**, it is hereby resolved as follows;

**RESOLVED**, that the Pike County Commissioners, hereby approves as follows:

1. The Pike County Commissioners hereby approve the filing of a Department of Community and Economic Development (DCEd) Single Application for Assistance through the Monroe Local Share Account grant program for the acquisition of an Emergency Response vehicle for the Pike County Department of Public Safety;
2. The Pike County Commissioners hereby authorize and designate Matthew Osterberg, Chairman of the Pike County Board of Commissioners, as the responsible County Official to execute all documents pertaining to this grant;
3. The Pike County Commissioners hereby request \$55,200 grant under this Monroe LSA funding program;

Duly presented and adopted by the Pike County Board of Commissioners, Pike County, Pennsylvania on November 18, 2020.

PIKE COUNTY COMMISSIONERS

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Matthew M. Osterberg, Chairman

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Ronald R. Schmalzle, Vice-Chairman

Attest:

\_\_\_\_\_  
Steven R. Guccini, Commissioner

\_\_\_\_\_  
Gary R. Orben, Chief Clerk

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STEVEN R. GUCCINI

COMMISSIONERS



GARY R. ORBEN  
CHIEF CLERK

THOMAS F. FARLEY, ESQUIRE  
COUNTY SOLICITOR

## RESOLUTION NO. 20-35 PIKE COUNTY BOARD OF COMMISSIONERS NOTICE OF INTENT TO PARTICIPATE IN THE MONROE LSA GRANT PROGRAM

A Resolution of the County of Pike Approving an Application for a Grant under the Local Share Account, Monroe County.

**WHEREAS**, the Commonwealth Financing Authority of Pennsylvania has established the Pennsylvania Gaming Local Share Account Grant Fund to be utilized by the municipalities of Pike County; and

**WHEREAS**, the grants may be utilized by the County of Pike for Public Interest and Community Improvement Projects; and

**WHEREAS**, the Pike County Commissioners has identified the need for adequate facilities in the Pike County Comprehensive Plan; and

**NOW, THEREFORE**, it is hereby resolved as follows;

**RESOLVED**, that the Pike County Commissioners, hereby approves as follows:

1. The Pike County Commissioners hereby approve the filing of a Department of Community and Economic Development (DCED) Single Application for Assistance through the Monroe Local Share Account grant program for the construction of an Open-Air Pavilion for Emergency Training at the Pike County Emergency Training Facility;
2. The Pike County Commissioners hereby authorize and designate Matthew Osterberg, Chairman of the Pike County Board of Commissioners, as the responsible County Official to execute all documents pertaining to this grant;
3. The Pike County Commissioners hereby request \$22,656 grant under this Monroe LSA funding program and commit \$4,000 in in-kind services for a total project cost of \$26,656;

Duly presented and adopted by the Pike County Board of Commissioners, Pike County, Pennsylvania on November 18, 2020.

PIKE COUNTY COMMISSIONERS

Matthew M. Osterberg, Chairman

Ronald R. Schmalzle, Vice-Chairman

Gary R. Orben, Chief Clerk

Attest

Steven R. Guccini, Commissioner

# PIKE COUNTY COMMISSIONERS

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GARY R. ORBEN  
CHIEF CLERK

THOMAS F. FARLEY, ESQUIRE  
COUNTY SOLICITOR

## RESOLUTION NO. 20-36 TAX COLLECTOR COMPENSATION

### NOW, THEREFORE, BE IT RESOLVED, THAT:

**SECTION I:** For County taxes collected by a tax collector of Pike County, the compensation of such tax collector shall be fixed, calculated and paid by the County for the years 2022 through 2025, inclusive, as follows:

Compensation for the first 1000 or fewer taxable parcels shall be at the rate of \$5,192, with an increase of 1% each year thereafter.

Compensation for 1001 or more taxable parcels shall be at the rate of \$1.86, with an increase of 1% each year thereafter.

Compensation at the rate of \$1.65 per transfer on which the taxes are unpaid and which are rebilled by the tax collector. The tax collector must recertify any rebilling to the County Treasurer.

Compensation at the rate of \$1.65 per interim tax bill.

No further compensation will be paid for any additional bills other than those addressed herein.

**SECTION II:** The County shall pay and provide all necessary and essential expenditures for printing, postage, books, toner, computer calculations of tax bills, as well as premiums required for the proper and necessary tax collector bonds.

**SECTION III:** No commission shall be paid to the tax collector on taxes returned on the authorized County forms to the County for collection by the Tax Claim Bureau.

**SECTION IV:** Tax Collectors shall make remittance on County designated forms of all County taxes collected to the County Treasurer as follows:

During discount period at least weekly remittance; during net periods or par period at least bi-weekly remittances; during penalty period at least bi-weekly remittances.

**SECTION V:** This resolution is effective for tax collector terms beginning January 1, 2022, and is adopted pursuant to Act of 1945, May 25, P.L. 1050 as amended (*72 P.S. §5511.1 et seq.*). This resolution shall be posted in the Pike County Administration Building.

BOARD OF COMMISSIONERS OF PIKE COUNTY

Matthew M. Osterberg, Chairman

Ronald R. Schmalzle, Vice Chairman

Steven R. Guccini, Commissioner

Attest:

Gary R. Orben, Chief Clerk  
November 18, 2020



**Thursday, November 5, 2020**

The first regular meeting of November 2020 of the Pike County Commissioners was called to order by Commissioner Osterberg at 9:00 a.m. at the Pike County Administration Building, followed by the “Pledge of Allegiance” to the flag.

**PRESENT:** Commissioners Osterberg, Schmalzle and Guccini; Chief Clerk Orben; and Solicitor Farley.

***Public Comments/Questions concerning today’s agenda.***

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the November 5, 2020 Agenda.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the October 21, 2020 Commissioners’ Meeting Minutes.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the October 22, 27, 30 and November 4, 2020 Commissioners’ Conference Minutes.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve payment from **GENERAL FUND (County Bills)**, in the amount of **\$826,888.83**, subject to further review.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve payment from **PIKE COUNTY EMPLOYEES HEALTH INSURANCE FUND**, in the amount of **\$625,991.42**.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

**PERSONNEL:**

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to acknowledge receipt of a letter from Sheriff Kerry Welsh advising that he has hired **NATASHA GRIMILA** as a full time Deputy Sheriff for the Sheriff’s Office, for a 40 hour work week, effective November 30, 2020, with benefits after 90 days. This is a replacement position.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to acknowledge receipt of a letter from Recorder of Deeds Sharon Schroeder advising that she has hired **MARIE YORKE** as a Clerk for the Recorder of Deeds Office, for a 37.5 hour work week, effective November 2, 2020 with benefits after 90 days.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to acknowledge receipt of a letter from Warden Craig Lowe advising that he has hired, with Prison Board approval, **JARED RITCHIE, LOUIS CHEVERE-ALICEA AND THOMAS ROBERTS** as full-time Correctional Officers for the Correctional Facility, for a 40 hour work week, effective October 29, 2020, with benefits after 90 days.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to recess the Commissioners’ Meeting to hold a Salary Board Meeting.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted ‘aye. Motion carried.  
A SALARY BOARD MEETING WAS HELD.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to reconvene the Commissioners’ Meeting.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted ‘aye. Motion carried.

**OLD BUSINESS: None.**

**NEW BUSINESS:**

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to authorize the Chairman to execute Change Order #1 between Grimm Construction and the County of Pike, for an \$800 contract credit due to unused contingency item regarding the John Street Complex Roof Replacement project.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the PCCD Subgrant Award Notification for the Pike Criminal Addiction Response Effort (PikeCARE) for \$89,064, on behalf of the Probation Office.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to execute the Amendment to the Agreement for Professional Services between Diana T. Myers & Assoc. and the County of Pike, on behalf of the Area Agency on Aging, to increase consulting hours.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to execute the Non-Binding Letter of Intent between the State Correctional Institution at Waymart, Wayne County and the County of Pike, on behalf of the Correctional Facility, as recommended by the Prison Board, for the emergency evacuation of inmates to SCI Waymart.  
**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to execute the Planned Equipment Maintenance Agreements between Cummins Inc. and the County of Pike, on behalf of the Correctional Facility, as recommended by the Prison Board for the generators located in the kitchen and Correctional Facility building.  
**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Osterberg, to authorize the Chairman to execute the Licensed Training Provider Agreement between the American Red Cross and the County of Pike, on behalf of the Correctional Facility, as recommended by the Prison Board.  
**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Osterberg, to authorize the Chairman to execute Senior Rental Assistance Contracts #35, #39, #41 and #45 on behalf of the Human Services Office.  
**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Osterberg, to authorize the Chairman to execute the Affordable Housing Fund Payment Voucher payable to Delaware Run for the Senior Housing Subsidy for November 2020 for \$2,089, on behalf of the Human Services Office.  
**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Osterberg, to authorize the Chairman to execute the Environmental Review for the CDBG Tenant Rental Assistance Program Activity Project, on behalf of the Human Services Office.  
**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Osterberg, to authorize the Chairman to execute the Agreement for Engineering Services between McGoey, Hauser & Edsall and the County of Pike, for services related to the Winona Falls Road over Sawkill Creek Bridge Rail Repairs.  
**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Osterberg, to authorize the Chairman to execute the Agreement for Engineering Services between McGoey, Hauser & Edsall and the County of Pike, for services related to the replacement of Spring Brook Road Bridge over Rattlesnake Creek in Dingman Township.  
**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MISCELLANEOUS: None.**

## **PRESS & PUBLIC COMMENTS/QUESTIONS**

A member of the public addressed Chairman Osterberg saying he initially presented a question to be presented today. Yet with more thought, instead of presenting a question he would like to present a recommendation for a possible solution. Historically, the County as well as the country, going all the way back to 1787, we the people of the United States ...general welfare and ensured domestic tranquility. Jump forward to the 1970's and we evolved, or morphed, into a "me" generation and as first written down by Mr. Tom Wolf, who arrived back in the 1970's and Christopher Lasch who talked about the rise of narcissistic culture. Yet those comments about the "me" generation, the baby boomers, brings up the discussion of individualism versus collectivism which is addressed in society in its' groups in government. I've personally been observing the impact of the CDA Act (Community Decency Act) as well as the 1<sup>st</sup> Amendment whether it be on-line social media, in the press and elsewhere, which reenforces the reality that we're living today in a very, very individualistic society, primarily the people my age-baby boomers and the "me" generation. The County has done great things as it relates to the task forces and you've gotten awards recently with respect to those task forces - the Tick Borne Diseases, Opioid Task Force, Elder Abuse and the Re-entry Coalition groups that relate to the penal system and the Correctional Facility. What I've noticed and have been commenting on for probably the last 5 plus years, back to 1977 when we first entered Pike County, we obviously don't have a hospital and we lost the urgent care in Milford for this general 3 municipalities. My recommendation is to create a Health Advisory Board that can meet quarterly or whenever the Commissioners decide, that takes information from the 4 task forces and congeals it and massages it and analyzes it for the Commissioners so that the Commissioners can better address the mental and physical health of your constituents. I looked at several health advisory board concepts or types and, ironically, this is not to kowtow to you Commissioner Osterberg, Penn State has a really good one for their student campus. It is called a "Health Advisory Board" and I massaged their goals to address environmental factors that reduce risk. That's something already being done by the Tick Borne Diseases Task Force, yet it could be expanded to other avenues. Putting it' efforts around health, wellness and safety. The Elder Abuse Task Force, the Re-entry Coalition - the next goal is to promote awareness about healthy lifestyles. It could be access or a link to the task force as well as Elder Abuse and to advise the Commissioners on coordinating care for Pike County residents. A lot of these boards meet monthly, Massachusetts, Washington State, a lot of them can be found outside of the Northeast. Yet, I did find this one at Penn State to be quite interesting to possibly engage. This time of year, post-election, there are a lot of sensitivities politically, yet my vision or my thought process is if the County can communicate to its' constituents that, yes we're aware that we don't have a health system strongly in place here in Pike County, a hospital, urgent care - we do have a very close monitoring by the 3 County Commissioners, the Solicitor, the Chief Clerk and an entire County staff on post for the physical health, e.g., the Tick Borne Task Force and other infectious diseases, Elder Care with Robin Skibber, and the Re-Entry Coalition with the Warden. If quarterly,

the chairs of those task forces meet and compile a director's or chairman report to the 3 of you plus Mr. Farley and Mr. Orben, I think by networking coordination you may be able to develop a more effective or awareness driven set of metrics to help you as Commissioners drive forward and be cognizant of that information, no hospital, but we are fully aware how you, as residents of Pike County, are mentally and physically.

My last comment, as a Thanksgiving gift and Christmas gift, I am ensuring the esteemed group in front of me that this is the last time you will ever hear from me again for several reasons. I wanted to do this as a parting gift.

Reporter Chris Jones asked about the election process – where it stands? Commissioner Osterberg answered that on Tuesday, everything went extremely smoothly, not just for us three, but for all of the people coming out of the Board of Elections, particularly Nadeen Manzoni. Everyone was well trained. We got here at 7AM, the process started slow and once they got the idea of how to do it there were no glitches and no complaints. There were barely any phone calls into the office – other years the phones would be ringing off the hook. This year, there were hardly any phone calls into the office. More issues had to do with traffic because there were so many people at the polls requesting that the State Police and Sheriff Kerry Welsh and his deputies could help direct traffic, which they did. I don't think there was any issue in the County about unrest. What went on in here – all of us were amazed by 8PM, every single one, which was about 13K mail in ballots, were all processed. By the time they were finished with that, the precincts started to show up here to do what is normally done here prior to these mail in ballots. We were out of here by 11PM. Now tomorrow, she (Elections Director, Nadeen Manzoni) will have to wait for ballots to come in – State law says that anything that's post-marked until Tuesday at 8PM can come in tomorrow until 4PM. She will then begin the process of canvassing the vote, going through those ballots that came in here through the mail – not being dropped off. I'm watching the news and I know everyone else is, what went on here in Pike County was extremely smooth. Every vote was counted, we looked at everything. The ones that were naked, ones that were unsigned, ones that were signed, maybe missing some information.

Report Chris Jones asked then you obviously dropped in on Tuesday night? Commissioner Osterberg answered we were here the entire time. The three of us were here at 7AM. I stayed until 11PM, Ron and Steve may have gone home by 9PM. Any calls were answered by Nadeen and her staff. We were just here when maybe there was a question about a naked ballot, and what we were going to do with it, when there was a question about an over-vote. Another part of our job is when a ballot comes in from overseas that are sent out as mail in ballots. Nadeen will be better to explain this to you. Those ballots come in on regular paper and cannot be scanned. We then have to take those ballots, and we're being watched-there are watchers in here, and we make up a new ballot with their markings on it so that they can get processed in. Both of those ballots are then attached together so there is a record that we followed the instructions of the voter. That's the role that we pretty much needed to do during the day.

Reporter Chris Jones asked what is the "make-up" of the watchers? Commissioners Osterberg said the candidates chose and they had a certificate showing they were representing those individuals. They stand in the back and watched exactly what we were doing.

Reporter Chris Jones asked about the "drop-slot" inside the building – he said he saw a lot of people coming in, what was the breakdown? A rough percentage between that and mail-in? Commissioner Osterberg said he did not know the break down and that he should ask Nadeen. Chris Jones asked if she is downstairs now? Commissioner Osterberg answered yes.

Commissioner Schmalzle said it is important to note that it was a historic election in Pike County like it was across the Country. The voter turnout was exceptional. To have an event like something like that without incident takes leadership. We hope that we provided leadership, but the leadership is really from the Elections Office and Nadeen. More importantly, is to thank the volunteers and the people that worked that day. Above that, all the people that came out to vote that day and exercise their right and they did it kindly, civilly and organized and I think the whole group of voters from both sides should be commended for playing their role and doing their job that day and getting out and voting.

Numbers will come out and it will be the largest turnout in Pike County in history. Commissioner Guccini echoed that and when Nadeen told me she expected to have these votes counted by 8 o'clock I didn't believe her. Not because of her or her staff, just the sheer number. But she was right – they were processed quickly, carefully and with the observers. I can't say enough good things about her and her staff. The County employees who volunteered to work in 3 shifts to process them, open them and scan them, it pretty much went like clockwork.

Commissioner Osterberg added that some of them stayed from 7AM to 11PM. Nadeen and her staff obviously, but the other people that, I'll call it volunteered, but we allowed employees of the County instead of doing their daily job to come here and help out the Board of Elections because we needed all hands on deck. They did a fine job.

A member of the public asked if anyone saw Channel 4 on Sunday morning? Melissa Russo corresponded for WNBC and did a Port Jarvis-Pike County quasi-comparative analysis. From my perception, Pike County was painted very negatively. She interviewed some local officials, as well as local residents from both parties. Of course, I already did a mail in ballot, but came up on Tuesday. From what I observed on Tuesday at the polling stations plus walking around town, I have to concur with Commissioner Schmalzle on the civility from members of both parties. From a resident, taxpayer standpoint, Pike County shined versus what was marketed by WNBC on Sunday.

Reporter Chris Jones asked about "#4 under New Business" the deal with Waymart, give us a little background on this contingency thing? Commissioner Osterberg said that is a contingency plan that is always in place that the Correctional Facility has to have in place. An agreement with another facility just under chance that something would happen at our facility in case we had to evacuate.

## **ADJOURNMENT**

**THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, NOVEMBER 18, 2020, AT 9:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.**

**Commissioners' Conference  
Thursday, November 5, 2020**

**PRESENT:** Commissioners Osterberg, Schmalzle and Guccini, Chief Clerk Orben.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Osterberg, to execute the COVID 19 County Relief Fund Voucher in the amount of \$39,458.75 to Hailstone Economic for COVID related administrative work from May 1, 2020 to October 31, 2020.

**VOTE:** Commissioners Osterberg and Guccini voted 'aye'. Commissioner Schmalzle abstained. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Osterberg, to authorize the Chairman to execute the Affordable Housing Fund Payment Voucher payable to Ray Evans for housing rehabilitation in the amount of \$1,000, on behalf of Human Services.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Osterberg, to authorize the Chairman to execute the Amendment of Solicitation/Modification of Contract between ICE and the County of Pike, on behalf of the Correctional Facility, to extend the period of performance from 11/8/2020 through 2/26/2021.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

Commissioners' conference was adjourned.

**Commissioners' Conference  
Thursday, November 12, 2020**

**PRESENT:** Commissioners Osterberg, Schmalzle and Guccini, Chief Clerk Orben.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Osterberg, to approve exonerations as presented by Cynthia Gehris, Tax Claim Bureau Director, as per an assessment appeal.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Schmalzle and seconded by Commissioner Osterberg, to approve payment of **COUNTY BILLS (General Fund)** in the amount of **\$425,862.09**.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

Commissioners' conference was adjourned.

**Commissioners' Conference  
Monday, November 16, 2020**

**PRESENT:** Commissioners Osterberg, Schmalzle and Guccini, Chief Clerk Orben.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Osterberg, to authorize the Chairman to execute the amended Environmental Review for the CDBG Tenant Rental Assistance Program Activity Project, on behalf of the Human Services Office.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Osterberg, to accept the Proposal for Professional Services from Woodland Design Associates, Inc. for the Pike County Trail Feasibility Project, on behalf of the Planning Office.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Osterberg, to execute a letter to the PUC objecting to the gas and electric rate increases of constituents residing in the Pike County Light & Power service area.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Osterberg, to execute a letter of support for the Pike County Historical Society's grant application through DCED LSA Grant Program for the repairs to the exterior of the building and upgrades to the heating system.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Osterberg, to authorize the Chairman to execute the Forensic Pathology Associates/HNL Lab Medicine proposal for forensic autopsy services, on behalf of the Coroner's Office.

**VOTE:** Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

Commissioners' conference was adjourned.

**SALARY BOARD  
NOVEMBER 5, 2020**

**PRESENT:** Commissioners Osterberg, Schmalzle and Guccini; Chief Clerk Orben.  
**NOT PRESENT:** Treasurer Gilpin.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Guccini, to convene Salary Board.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, approve the October 21, 2020 Salary Board Minutes.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION** by Commissioner Guccini and seconded by Commissioner Schmalzle, to set the pay of **NATASHA GRIMILA** at \$17.00 per hour, as a full time Deputy Sheriff for the Sheriff's Office, for a 40 hour work week, effective November 30, 2020, with benefits after 90 days. This is a replacement position.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION** by Commissioner Guccini and seconded by Commissioner Schmalzle, to change the 2<sup>nd</sup> Deputy position to a Clerk position in the Recorder of Deeds Office and set the pay of **MARIE YORKE** at \$12.00 per hour, who will fill the Clerk position for the Recorder of Deeds Office, for a 37.5 hour work week, effective November 2, 2020 with benefits after 90 days.

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION** by Commissioner Guccini and seconded by Commissioner Schmalzle, to set the pay of the following individuals at \$17.37 per hour, per Union Contract, as full-time Correctional Officers for the Correctional Facility, for a 40 hour work week, effective October 29, 2020, with benefits after 90 days: **JARED RITCHIE, LOUIS CHEVERE-ALICEA AND THOMAS ROBERTS.**

**VOTE:** All members voted 'aye'. Motion carried.

**MOTION:** by Commissioner Guccini and seconded by Commissioner Schmalzle, to adjourn Salary Board.

**VOTE:** All members voted 'aye'. Motion carried.

Salary Board Meeting Adjourned.