

AGENDA
WEDNESDAY, NOVEMBER 15, 2017, 9:00 A.M.
PIKE COUNTY ADMINISTRATION BUILDING

1. Call to Order.
2. Pledge of Allegiance.
3. Thanksgiving Prayer by Pastor Leonard Gilpin of the Hope Evangelical Free Church, Matamoras.

PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA

Motion to recess the Commissioners' Meeting to hold a Retirement Board Meeting.

RETIREMENT BOARD MEETING

Motion to reconvene Commissioners' Meeting.

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1. Approve November 15, 2017 Agenda.
 2. Approve November 1, 2017 Commissioners' Meeting Minutes.
 3. Approve November 1, 7 and 9, 2017 Conference Minutes.
 4. Approve payment from **GENERAL FUND (County Bills)**\$226,340.08
 5. Approve payment from **SRCP BOND FUND 2012C (Reimb. Exp.)**\$5,930.00
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PERSONNEL

1. Motion to acknowledge receipt of a letter from Warden Craig Lowe advising that he has hired, with Prison Board approval, **LAUREN VELEZ** as a full time Food Production Supervisor at the Correctional Facility, for a 40 hour work week, effective November 13, 2017, with benefits after 90 days. This is a replacement position.
2. Motion to acknowledge receipt of a letter from Warden Craig Lowe advising that he has hired, with Prison Board approval the following individuals as full time Correctional Officers at the Correctional Facility, for a 40 hour work week, effective November 27, 2017, with benefits after 90 days: **JOSHUA CALHOUN, ROSSANA JAMES, GEORGE JONES, NICOLE QUARANTA and KATHLEEN SIC.**
3. Motion to acknowledge receipt of a letter from Warden Craig Lowe advising that he has hired, with Prison Board approval, **NINA BREUER**, as a part time temporary Intern at the Correctional Facility for 120 hours, effective January 8, 2017, with no benefits. This is a temporary position.
4. Motion to acknowledge receipt of a letter from Warden Craig Lowe advising that he has promoted, with Prison Board approval, **THOMAS CONWAY**, from Correctional Officer to Sergeant at the Correctional Facility, effective November 27, 2017, with continued benefits. This is a replacement position.
5. Motion to hire **JILLIAN FEESE** as a full time Caseworker for Children & Youth Services, for a 40 hour work week, effective December 4, 2017, subject to receipt of all clearances, with benefits after 90 days. This is a replacement position.

Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting.

SALARY BOARD

1. Motion to convene Salary Board.
2. Motion to approve the November 1, 2017 (2) Salary Board Minutes.
3. Motion to set the pay of **LAUREN VELEZ** at \$14.00 per hour, as a full time Food Production Supervisor at the Correctional Facility, for a 40 hour work week, effective November 13, 2017, with benefits after 90 days. This is a replacement position.
4. Motion to set the pay of the following individuals at the Union rate of \$15.45 per hour, as full time Correctional Officers at the Correctional Facility, for a 40 hour work week, effective November 27, 2017, with benefits after 90 days: **JOSHUA CALHOUN, ROSSANA JAMES, GEORGE JONES, NICOLE QUARANTA and KATHLEEN SIC.**
5. Motion to set the pay of **NINA BREUER** at \$7.25 per hour, as a part time temporary Intern at the Correctional Facility for 120 hours, effective January 8, 2017, with no benefits. This is a temporary position.
6. Motion to increase the annual pay of **THOMAS CONWAY**, to \$52,738 due to his promotion from Correctional Officer to Sergeant at the Correctional Facility, effective November 27, 2017, with continued benefits. This is a replacement position.

7. Motion to set the annual pay of **JILLIAN FEESE** at \$29,116, as a full time Caseworker for Children & Youth Services, for a 40 hour work week, effective December 4, 2017, subject to receipt of all clearances, with benefits after 90 days. This is a replacement position.
8. Motion to adjourn Salary Board.

Motion to reconvene the Commissioners' Meeting.

OLD BUSINESS: None.

NEW BUSINESS

1. Motion to adopt Resolution No. 17-20, Authorizing the Filing of an Application for FFY 2017 PA Community Development Block Grant Entitlement Program Funds.
2. Motion to adopt Resolution No. 17-21, Fair Housing Resolution.
3. Motion to adopt Resolution No. 17-22, Establishing Goals for Minimum MBE and WBE Participation.
4. Motion to adopt Resolution No. 17-23, Designating a Fair Housing Officer and a Fair Housing Complaint Procedure.
5. Motion to adopt Resolution No. 17-24, Approving the 3 Year Plan for CDBG FFY 2017.
6. Motion to adopt Resolution No. 17-25, Appointing a Section 504 Officer.
7. Motion to execute the 2017 Community Development Block Grant (CDBG) Application.
8. Motion to authorize the Chairman to execute the CDBG Monitoring Activity Progress Report.
9. Motion to reappoint John Sivick as Public Director on the Pike County Conservation District Board for a four year term ending December 31, 2021.
10. Motion to authorize the Chairman to execute Change Order No. GC24 between Mar-Paul and the County of Pike, for an additional \$21,146.90, for a cell door controller, relating to the Courthouse Addition project.
11. Motion to authorize the Chairman to execute the Non-Binding Letter of Intent between the State Correctional Institution at Waymart and the County of Pike, for the emergency evacuation of inmates to the Pike County Correctional Facility, as recommended by the Prison Board.
12. Motion to authorize the Chairman to execute the Agreement between Vector Security and the County of Pike, on behalf of the Correctional Facility, as recommended by the Prison Board.

MISCELLANEOUS

- Chris Barrett and Keith Williams – Pocono Mountains Visitors Bureau.
- Robin LoDolce, Area Agency on Aging – Elder Abuse.
- Robin LoDolce, Area Agency on Aging – Alzheimer's Whisperer, Belle Reve, November 15th at 5:30 p.m.
- Penn State Extension –November 15-December 7, 2017 Events.

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT: THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, DECEMBER 6, 2017, AT 9:00 A.M., AT THE PIKE COUNTY ADMINISTRATION BUILDING.

HAPPY THANKSGIVING!