

AGENDA
WEDNESDAY, OCTOBER 16, 2013, 9:00 A.M.
PIKE COUNTY ADMINISTRATION BUILDING

1. Call to Order.
2. Pledge of Allegiance.

PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA

Motion to recess the Commissioners' Meeting to hold a Retirement Board Meeting.

Retirement Board Meeting

Motion to reconvene Commissioners' Meeting.

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1. Approve October 16, 2013 Agenda.
 2. Approve October 2, 2013 Commissioners' Meeting Minutes.
 3. Approve October 7 and 9, 2013 Conference Minutes.
 4. Approve payment of **COUNTY BILLS**.....\$603,399.71
 5. Approve payment from **HOTEL TAX FUND (Bushkill Inn-filing fee)**\$176.50
 6. Approve payment from **DEBT SERVICE (Bond fee)**\$330.00
 7. Approve payment from **SRCP DEBT SERVICE (Bond fee)**.....\$220.00
 8. Approve payment from **PC EMPLOYEES HEALTH INSURANCE FUND**.....\$73,222.48
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PERSONNEL

1. Motion to acknowledge receipt of a letter from Judge Joseph Kameen advising that he has hired **KAREN SZUBINSKI**, to fill a newly created part-time Clerk position in Magistrate Cooper's Office, effective October 15, 2013, for less than 1000 hours per year, with no benefits.
2. Motion to hire **CHRISTINE BRICKMAN**, as an intern for Children & Youth Services, effective October 15, 2013, for a total of 90 hours ending December, 2013, with no benefits.
3. Motion to promote **EVELYN AXELBAND** from Fiscal Assistant to Fiscal Technician for Children & Youth Services, effective October 21, 2013. This is a replacement position.

Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting.

SALARY BOARD

1. Motion to convene Salary Board.
2. Motion to approve the October 2, 2013 Salary Board Minutes.
3. Motion to create a part-time Clerk position in Magistrate Cooper's Office, effective October 15, 2013, for less than 1000 hours per year, with no benefits, at a rate of \$10.00 per hour. This position is being filled by **KAREN SZUBINSKI**.
4. Motion to set the pay of **CHRISTINE BRICKMAN**, at \$7.25 per hour, as an intern for Children & Youth Services, effective October 15, 2013, for a total of 90 hours ending December, 2013, with no benefits.
5. Motion to increase the annual pay of **EVELYN AXELBAND** by \$2,500 due to her promotion from Fiscal Assistant to Fiscal Technician for Children & Youth Services, effective October 21, 2013. This is a replacement position.
6. Motion to adjourn Salary Board.

Motion to reconvene the Commissioners' Meeting.

OLD BUSINESS

1. Motion to award bids received for the purchase of groceries and frozen foods for the Correctional Facility as follows: Benjamin Foods - \$56,402.62; Karetas Foods - \$39,439.40; Mivila Foods - \$30,884.28; Keyco Distributors - \$12,768.95; Bernard Foods - \$12,171.56; and Sysco Central PA - \$10,850.61.
2. Motion to open the bids received for housing rehabilitation consulting services for the CDBG Program FFY 2013, 2014 and 2015.

NEW BUSINESS

1. Motion to adopt Resolution No. 13-33, National 4H Week, October 6-12, 2013.
2. Motion to authorize the Chairman to execute the Proposal from Dominion Voting for an election rover for the November 5, 2013 General Election.
3. Motion to advertise for bids for the sale of the following vehicles AS IS: 2007 Dodge Caravan, VIN #1D4GP25E97B222354, 175,365 miles; 2007 Dodge Caravan, VIN #2D4GP44L17R314409, 164,633 miles; 1999 Ford 15 passenger Van, VIN #1FBSS31S7XHC36035, 52,280 miles.
4. Motion to execute the Addendum to the Contracts between the following Providers and the County of Pike, on behalf of the Area Agency on Aging Office: Medscope America Corp., Allied Services, Beck n'Call, Caregivers America, Pamela LaVelle, Guardian Home and Community Services, Just Julia In-Home Care, North Penn Legal Services, Wayne Memorial Hospital, Revolutionary Nurses, Quality Health Care, Medstaffers, Carbon-Monroe-Pike MH/DS and Devereux Pocono Center.
5. Motion to authorize the Chairman to execute the SRCP Program Final Reimbursement Request for \$189,691 for the Rock Hill Land Acquisition, as recommended by the Scenic Rural Character Preservation Board.
6. Motion to authorize the Chairman to execute the Housing Rehabilitation Assistance Lien, on behalf of the Human Development Office.
7. Motion to execute the Child Accounting and Profile System Application Service Provider and Consulting Agreements between Avanco International and the County of Pike, on behalf of Children & Youth Services.

MISCELLANEOUS:

Child Abuse & Safety Symposium hosted by the Pike County United Women on Saturday, October 26, 2013 from 1 pm to 3 pm at the Dingman Delaware Middle School Auditorium.

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT: THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, NOVEMBER 6, 2013, AT 9:00 A.M., AT THE PIKE COUNTY ADMINISTRATION BUILDING.