

AGENDA
MONDAY, JANUARY 6, 2020, 9:30 A.M.
PIKE COUNTY ADMINISTRATION BUILDING

1. Call to Order.
2. Pledge of Allegiance.

PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA

1. Approve January 6, 2020 Agenda.
 2. Approve December 18 and 27, 2019 Meeting Minutes.
 3. Approve December 26 and 31, 2019 and January 2, 2020 Conference Minutes.
 4. Approve payment from **GENERAL FUND (County Bills)**..... **\$265,821.42**
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PERSONNEL

1. Motion to hire **LINDSEY COLLINS** as an Assistant Solicitor for Children & Youth Services, effective January 1, 2020 with no benefits. This is a newly created position.
2. Motion to hire **WENDY WILLIAMS** as a Caseworker II for Children & Youth Services, for a 40 hour work week, effective December 19, 2019, with benefits after 90 days. This is a replacement position.
3. Motion to hire **KAREN DOSCH** as a part time Site Manager for the Area Agency on Aging for less than 1000 hours per year, effective January 6, 2020 with no benefits. This is a newly created position.
4. Motion to acknowledge receipt of a letter from Warden Craig Lowe advising that he has hired, with Prison Board approval, the following individuals as full time Correctional Officers for the Correctional Facility, for a 40 hour work week, effective January 6, 2020, with benefits after 90 days: **KIMBERLY MORRIS AND SCOTT HANSON.**
5. Motion to acknowledge receipt of a letter from Warden Craig Lowe advising that he has hired, with Prison Board approval, **DAWN POVEROMO** as a full time Food Production Supervisor for the Correctional Facility, for a 40 hour work week, effective January 6, 2020, with benefits after 90 days. This is a replacement position.
6. Motion to acknowledge receipt of a letter from Warden Craig Lowe advising that he has hired, with Prison Board approval, **MELANIE KINZEL** as a full time Treatment Counselor for the Correctional Facility, for a 40 hour work week, effective January 6, 2020, with benefits after 90 days. This is a replacement position.
7. Motion to acknowledge receipt of a letter from Warden Craig Lowe advising that he has hired, with Prison Board approval, **WILLIAM DELEEUEW** as a part time Wastewater Treatment Plant Operator at the Correctional Facility, for less than 1000 hours per year effective January 6, 2020, with no benefits.
8. Motion to acknowledge receipt of a letter from the Courts advising that they have hired **KASSANDRA RIEHLE** as a temporary Intern for the Probation Office beginning January 21, 2020 through May 3, 2020, for a total of 480 hours, with no benefits. This is a temporary position.

Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting.

SALARY BOARD

1. Motion to convene Salary Board.
2. Motion to approve the December 18, 2019 Salary Board Minutes.
3. Motion to create an Assistant Solicitor position for Children & Youth Services effective January 1, 2020, at \$50,000 per year, with no benefits. This position will be filled by **LINDSEY COLLINS.**
4. Motion to set the annual pay of **WENDY WILLIAMS** at \$41,135, as a Caseworker II for Children & Youth Services, for a 40 hour work week, effective December 19, 2019, with benefits after 90 days. This is a replacement position.
5. Motion to create a part time Site Manager for the Area Agency on Aging, at \$11.00 per hour, for less than 1000 hours per year, effective January 6, 2020 with no benefits. This position will be filled by **KAREN DOSCH.**

6. Motion to set the pay of the following individuals at \$16.50 per hour, per Union contract, as full time Correctional Officers for the Correctional Facility, for a 40 hour work week, effective January 6, 2020, with benefits after 90 days: **KIMBERLY MORRIS AND SCOTT HANSON.**
7. Motion to set the pay of **DAWN POVEROMO** at \$14.00 per hour, as a full time Food Production Supervisor for the Correctional Facility, for a 40 hour work week, effective January 6, 2020, with benefits after 90 days. This is a replacement position.
8. Motion to set the pay of **MELANIE KINZEL** at \$19.25 per hour, as a full time Treatment Counselor for the Correctional Facility, for a 40 hour work week, effective January 6, 2020, with benefits after 90 days. This is a replacement position.
9. Motion to change the Wastewater Treatment Plant Operator position at the Correctional Facility to a part time position, for less than 1000 hours per year effective January 6, 2020. This position will be filled by **WILLIAM DELEEUW** at \$45.00 per hour with no benefits.
10. Motion to set the pay of **KASSANDRA RIEHLE** at \$11.00 per hour, as a temporary Intern for the Probation Office beginning January 21, 2020 through May 3, 2020, for a total of 480 hours, with no benefits. This is a temporary position.
11. Motion to increase the pay of **CIARRA RIGG**, Dispatcher for the Communications Center, to \$18.26 per hour effective January 1, 2020, due to the successful completion of her training period.
12. Motion to adjourn Salary Board.

Motion to reconvene the Commissioners' Meeting.

OLD BUSINESS: None.

NEW BUSINESS

1. Motion to approve the Annual Service Agreements between Vector Security and the County of Pike for the Training Center and the Courthouse for fire alarm testing and inspections.
2. Motion to authorize the Chairman to execute the Agreement between Avenu Enterprise Solutions and the County of Pike, on behalf of the Recorder of Deeds Office for permission to sell images to Data Abstract Solutions.
3. Motion to authorize the Chairman to execute Amendment 1 to the Memorandum of Understanding between the PA Department of Aging and the County of Pike, on behalf of the Area Agency on Aging for an extension
4. Motion to authorize the Chairman to execute the Savin Maintenance and Service Agreement between the PA District Attorneys Institute and the County of Pike, on behalf of the Correctional Facility as recommended by the Prison Board.
5. Motion to approve the Proposal from Jatou Tank and Lining & Inspections on behalf of the Correctional Facility as recommended by the Prison Board.
6. Motion to authorize the Chairman to execute the Planned Maintenance Agreement between Cummins Sales and Service and the County of Pike on behalf of the Correctional Facility as recommended by the Prison Board.
7. Motion to authorize the Chairman to execute the Senior Rental Subsidy Payment Voucher for Delaware Run in the amount of \$1,847 for the month of January 2020.
8. Motion to authorize the Chairman to execute Pike County Rental Assistance Contracts #39 and #40 on behalf of the Human Services Department.
9. Motion to authorize the Chairman to execute the Housing Rehabilitation Assistance Lien on behalf of the Human Services Department.

MISCELLANEOUS

- Colleen Larose – Census Bureau.
- Penn State Extension Calendar of Events – January 15-31, 2020.

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT: THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY,

JANUARY 22, 2020, AT 9:00 A.M., AT THE PIKE COUNTY ADMINISTRATION BUILDING.