

Wednesday, January 18, 2017

The second regular meeting of January 2017 of the Pike County Commissioners was called to order by Commissioner Osterberg at 9:00 a.m. at the Pike County Administration Building, followed by the "Pledge of Allegiance" to the flag.

PRESENT: Commissioners Osterberg, Caridi (via telephone) and Guccini; Chief Clerk Orben; Solicitor Farley.

Public Comments/Questions concerning today's agenda.

Presentation of \$50,000 to Habitat for Humanity. This money is from the Recorder of Deeds and the documents that are recorded throughout the County. Michael McDonald accepted the donation on behalf of Habitat for Humanity. He stated that they are up to their 25th house and will be working on the 25th and 26th house this year.

Motion: by Commissioner Caridi and seconded by Commissioner Guccini, to recess the Commissioners' Meeting to hold a Retirement Board Meeting.

Vote: Commissioners Osterberg, Caridi and Guccini voted 'aye'. Motion carried.

A RETIREMENT BOARD MEETING WAS HELD.

Motion: by Commissioner Caridi and seconded by Commissioner Guccini, to reconvene the Commissioners' Meeting.

Vote: Commissioners Osterberg, Caridi and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Caridi and seconded by Commissioner Guccini, to approve the January 18, 2017 Agenda.

VOTE: Commissioners Osterberg, Caridi and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Caridi and seconded by Commissioner Guccini, to approve the January 4, 2017 Commissioners' Meeting Minutes.

VOTE: Commissioners Osterberg, Caridi and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Caridi, to approve the January 4, 9, 10 and 12, 2017 Commissioners' Conference Minutes.

VOTE: Commissioners Osterberg, Caridi and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Caridi and seconded by Commissioner Guccini, to approve payment from **GENERAL FUND (County Bills)**, in the amount of \$386,097.90, subject to further review.

VOTE: Commissioners Osterberg, Caridi and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Caridi and seconded by Commissioner Guccini, to approve payment from **AFFORDABLE HOUSING FUND (Habitat for Humanity)**, in the amount of \$50,000.00.

VOTE: Commissioners Osterberg, Caridi and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Caridi and seconded by Commissioner Guccini, to approve exoneration as presented by Cynthia Gehris, Tax Claim Bureau Director, for a Veteran exempt property in Lackawaxen Township.

VOTE: Commissioners Osterberg, Caridi and Guccini voted 'aye'. Motion carried.

PERSONNEL:

MOTION: by Commissioner Caridi and seconded by Commissioner Guccini, to hire **MATTHEW BARR**, as a full time Watershed Specialist for the Conservation District, for a 40 hour work week, effective February 6, 2017, with benefits after 90 days. This is a replacement position.

VOTE: Commissioners Osterberg, Caridi and Guccini voted 'aye'. Motion carried.

Motion: by Commissioner Caridi and seconded by Commissioner Guccini, to recess the Commissioners' Meeting to hold a Salary Board Meeting.

Vote: Commissioners Osterberg, Caridi and Guccini voted 'aye'. Motion carried.

A SALARY BOARD MEETING WAS HELD.

Motion: by Commissioner Caridi and seconded by Commissioner Guccini, to reconvene the Commissioners' Meeting.

Vote: Commissioners Osterberg, Caridi and Guccini voted 'aye'. Motion carried.

OLD BUSINESS:

MOTION: by Commissioner Caridi and seconded by Commissioner Guccini, to open bids received for the purchase of groceries and frozen foods for the Correctional Facility.

VOTE: Commissioners Osterberg, Caridi and Guccini voted 'aye'. Motion carried.

Solicitor Farley explained that bids will be different as each vendor is bidding on different items. He opened the following bids: Benjamin Foods - \$136,865.09; Mivila Foods - \$136,621.23; Bernard Foods - \$12,183.32; Keyco Distributors - \$144,622.15; Kareta Foods - \$137,157.89; and Sysco - \$98,871.50.

MOTION: by Commissioner Guccini and seconded by Commissioner Caridi, to table bids received for the purchase of groceries and frozen foods for the Correctional Facility for review until February 15, 2017.

VOTE: Commissioners Osterberg, Caridi and Guccini voted 'aye'. Motion carried.

NEW BUSINESS:

MOTION: by Commissioner Caridi and seconded by Commissioner Guccini, to adopt Resolution No. 17-03, Approving the Proposed Budget Revision No. 1 for CDBG Program FFY 2012.

VOTE: Commissioners Osterberg, Caridi and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Caridi and seconded by Commissioner Guccini, to authorize the Chairman to execute the CDBG Quarterly Report for Additional Fund Receipt.

VOTE: Commissioners Osterberg, Caridi and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Caridi and seconded by Commissioner Guccini, to authorize the Chairman to execute the 2016 Fair Housing Annual Report, on behalf of the Human Development Office.

VOTE: Commissioners Osterberg, Caridi and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Caridi and seconded by Commissioner Guccini, to advertise for bids for the CDBG Ann Street Park Lighting Project in Milford Borough.

VOTE: Commissioners Osterberg, Caridi and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Caridi and seconded by Commissioner Guccini, to correct the appointment of Margaret Welker to the Lake Wallenpaupack Watershed Management District from Monroe County at Large to an At Large position.

VOTE: Commissioners Osterberg, Caridi and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Caridi and seconded by Commissioner Guccini, to authorize the Chairman to execute the Short Form Agreement between Korn Ferry Hay Group and the County of Pike, as an annual updated contract for actuarial services.

VOTE: Commissioners Osterberg, Caridi and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Caridi and seconded by Commissioner Guccini, to authorize the Chairman to execute the PA Department of Agriculture 2017 Certification of Funds for the 2016 Clean and Green Rollback Tax Interest, as recommended by the Agricultural Land Preservation Board.

VOTE: Commissioners Osterberg, Caridi and Guccini voted 'aye'. Motion carried.

MISCELLANEOUS:

Cindy DeFebo, Workforce Development Director, announced that there will be a 2nd Annual Working Pike Job Fair on April 20th from 10:00 a.m. to 2:00 p.m. at the Best Western. Last year there were 65 employers and over 600 job seekers. Mike Sullivan, Economic Development Director, stated that they have met with various church groups and will be contacting the synagogue also. They are looking to expand and have given new potential businesses to Pike County information on the Job Fair. They have received many emails as a direct result of last year's job fair. Ms. DeFebo spoke to Elite TV, a relatively new employer in the area, and they are still working from the applications and resumes that they collected at last year's job fair and are looking to hire again. The focal point is to get people jobs closer to home. This started off as a community effort through an organization called Social Justice through many of their ecumenical churches throughout the County, and also the Working Poor. They are still volunteering and helping orchestrate this next job fair. Volunteers in the community will be helping the employers get set up and directing job seekers, etc.

Penn State Extension Schedule – January 18 – February 4, 2017 Events.

Jordan Wisniewski, Pike County Training Center Operations and Planning Officer highlighted the classes and programs that took place at the Training Center in 2016. There were 48 different fire and EMS courses held which equates to 773 hours of training for emergency responders. This does not include certification hours. The Center held 322 events last year, some by the Correctional Facility, Probation Office, Master Gardeners, Red Cross, the Area Agency on Aging, etc. There were 8,211 people that came through the doors of the facility. There were 12 different tours given to various organizations, such as, Boy Scouts, Girl Scouts, First Responder Clubs from the high schools. In 2017, Mr. Wisniewski proudly reported that they are starting off with a bang again. Last week a naloxone training was held last week with 36 people in attendance. There are upcoming annual courses for emergency responders. They will be running a refresher course for the responders every month on various topics. In 2016 they hosted Firefighter 1 and Firefighter 2 Professional Certifications, which will be done again this year. The "We Are The Ones" Program is still getting applications online. If anyone has a business that wants to be part of the Recognition Program, which gives discounts to emergency responders, please contact Jordan at 570-296-1960.

Tim Knapp, Emergency Management Agency Coordinator, reported that Code Red is averaging 60 people a week. New feature of the Code Red system is the ability to send information regarding the EMS courses to all fire departments and EMS via Code Red. Mr. Knapp also reported that they are working with Boy Scouts and Cub Scouts to provide them with their emergency service and first aid badges.

PRESS AND PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT: THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, FEBRUARY 1, 2017, AT 9:00 A.M., AT THE PIKE COUNTY ADMINISTRATION BUILDING.