

**Wednesday, January 16, 2013**

The first regular meeting of January of the Pike County Commissioners was called to order by Commissioner Caridi at 9:00 a.m. at the Pike County Administration Building, followed by the "Pledge of Allegiance" to the flag. An opening prayer was offered by Rev. Linda Hale of the Milford United Methodist Church.

**PRESENT:** Commissioners Caridi and Osterberg; Chief Clerk Orben; Solicitor Farley.

**NOT PRESENT:** Commissioner Wagner.

*Public Comments/Questions concerning today's agenda.*

*Motion: by Commissioner Osterberg and seconded by Commissioner Caridi, to recess the Commissioners' Meeting to hold a Retirement Board Meeting.*

*Vote: Commissioners Caridi and Osterberg voted 'aye'. Motion carried.*

**A RETIREMENT BOARD MEETING WAS HELD.**

*Motion: by Commissioner Osterberg and seconded by Commissioner Caridi, to reconvene the Commissioners' Meeting.*

*Vote: Commissioners Caridi and Osterberg voted 'aye'. Motion carried.*

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to approve the January 16, 2013 Agenda.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to approve the December 19, 2012 Commissioners' Meeting Minutes.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to approve the January 7, 2013 Commissioners' Meeting Minutes.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to approve December 19 and 27, 2012; January 2, 7, 9, 10, 14 and 15, 2013 Commissioners' Conference Minutes.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to approve payment of **COUNTY BILLS**, in the amount of \$325,485.39, subject to further review.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to approve payment from **LIQUID FUELS FUND (12/22-27 sand/plow)**, in the amount of \$3,740.00.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to approve payment from **SRL FUND (Eshleman project)**, in the amount of \$32,340.00.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to approve payment from **2010 BOND ACCOUNT, SERIES B (EMS 1/1-16/13)**, in the amount of \$145,848.37.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**PERSONNEL:**

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to hire **JOSEPHINE LOPEZ-ROMA** as Aging Care Manager I for the Area Agency on Aging, for a 40 hour work week, effective January 22, 2013, with benefits after 90 days. This is a replacement position.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**A SALARY BOARD MEETING WAS NOT HELD DUE TO LACK OF QUORUM.**

**OLD BUSINESS:**

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to open bids received for groceries and frozen foods for the Correctional Facility.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

Solicitor Farley opened bids from the following vendors: Karetas Foods, Benjamin Foods, Mivila Foods, Sysco Food Services, Bernard Foods, Maines Paper & Food Service, Keyco Distributors and US Foods, Inc.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to table the bids received for groceries and frozen foods for the Correctional Facility until February 20, 2013.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to readvertise for bids for an outside elevator lift for an Area Agency on Aging client to be paid through Aging Waiver funds.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**NEW BUSINESS:**

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to authorize the Chairman to execute Change Order No. 2 between Ed Nikles Custom Builders and the County of Pike, for the Lily Pond Pavillion Project, for an extension of time to complete the project by May 10, 2013.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to authorize the Chairman to execute the Agreement between Bridget Gelderman and the County of Pike, for consulting services on behalf of the Hotel Tax Board.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to authorize the Chairman to execute the Elevator Maintenance Proposal between Otis Elevator Co. and the County of Pike, for elevators at the Administration Building, Courthouse and Training Center.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to authorize the Chairman to execute the Planned Maintenance Agreements between Cummins Power Systems and the County of Pike, for generators at the Training Center, Correctional Facility and Wastewater Treatment Plant.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to authorize the Chairman to execute the Maintenance Agreement between Eaton Corp. and the County of Pike, for UPS system maintenance at the Training Center.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to execute the Title II Section 251 1<sup>st</sup> Quarter 2013 Performance Report for the HAVA grant, on behalf of the Election Office.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to authorize the Chairman to execute the Department of Agriculture Certification of County Funds for the 2013 Program Year, as recommended by the Agricultural Land Preservation Program Board.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to execute the DCED Community Development Block Grant Contract in the amount of \$248,724, on behalf of the Human Development Office. Christine Kerstetter, Human Development Director, explained that the projects included in this grant contract will be the Matamoras Borough Emergency Generator Program; Milford Borough Recreation Project; Shohola Township Rohman Park Off-Street Project; and administration fees.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to authorize the Chairman to execute Rental Assistance Contracts #5 and #5A, on behalf of the Human Development Office.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to authorize the Chairman to execute the Rental Assistance Subsidy voucher from Delaware Run for January 2013 in the amount of \$293, on behalf of the Human Development Office.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to authorize the Chairman to execute the PCCD Acceptance Letter for a grant award in the amount of \$47,284 for the "Victim Witness Program", on behalf of the District Attorney's Office.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to authorize the Chairman to execute the PCCD Acceptance Letter for a grant award in the amount of \$20,653 for the "Advancing Information Data Systems", on behalf of the Probation Office.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MOTION:** by Commissioner Osterberg and seconded by Commissioner Caridi, to execute the following Agreements on behalf of the Area Agency on Aging: Lease Agreement with Lackawaxen Fire Department, Janitorial Service Agreements with Ruth Clouse and Jeanette Biafora; and Subcontracted Services Agreement with Medscope America Corp.

**VOTE:** Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

**MISCELLANEOUS:**

George Beodecker, Training Center Director, distributed a press release and summarized the use of the Training Center since its opening six months ago. 520 individuals took classes since the opening with approximately 20 programs being offered. 12 Pike County firefighters from 4 different departments travelled to the Connecticut State Fire Academy to attend a National Fire Academy weekend workshop. There are many programs planned for the upcoming year. Hot Topics in Hazmat Response Program will be offered on February 13 with 2 90 minute workshops on Decontamination for the First Responder and Tactical Control of Non-Bulk Containers in Emergencies. The Commissioners will sponsor National Incident Management System Training on January 30 for a select few county employees to improve support of the County Emergency Operations Center.

*Questions and comments were opened to the Public and the Press.*

**ADJOURNMENT: THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, FEBRUARY 6, 2013, AT 9:00 A.M., AT THE PIKE COUNTY ADMINISTRATION BUILDING.**