

AGENDA
WEDNESDAY, JANUARY 16, 2013, 9:00 A.M.
PIKE COUNTY ADMINISTRATION BUILDING

1. Call to Order.
2. Pledge of Allegiance.
3. Opening Prayer by Rev. Linda Hale, Milford United Methodist Church.

PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA

Motion to recess the Commissioners' Meeting to hold a Retirement Board Meeting.

RETIREMENT BOARD

Motion to reconvene Commissioners' Meeting.

-
1. Approve January 16, 2013 Agenda.
 2. Approve December 19, 2012 Commissioners' Meeting Minutes.
 3. Approve January 7, 2013 Reorganization Meeting Minutes.
 4. Approve December 19 and 27, 2012; January 2, 9, 7, 10, 14 and 15, 2013 Conference Minutes.
 5. Approve payment of **COUNTY BILLS** **\$325,485.39**
 6. Approve payment from **LIQUID FUELS FUND (12/22-27 sand/plow)** **\$3,740.00**
 7. Approve payment from **SRL FUND (Eshleman project)** **\$32,340.00**
 8. Approve payment from **2010 BOND ACCOUNT, SERIES B (EMS1/1-16/13)** **\$145,848.37**
-

PERSONNEL

1. Motion to hire **JOSEPHINE LOPEZ-ROMA** as Aging Care Manager I for the Area Agency on Aging, for a 40 hour work week, effective January 22, 2013, with benefits after 90 days. This is a replacement position.

Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting.

SALARY BOARD

1. Motion to convene Salary Board.
2. Motion to approve the December 19 and 19(2), 2012 and January 7 and 7(2), 2013 Salary Board Minutes.
3. Motion to set the annual pay of **JOSEPHINE LOPEZ-ROMA**, at \$27,296, as Aging Care Manager I for the Area Agency on Aging, for a 40 hour work week, effective January 22, 2013, with benefits after 90 days. This is a replacement position.
4. Motion to adjourn Salary Board.

Motion to reconvene Commissioners' Meeting.

OLD BUSINESS

1. Motion to open bids received for groceries and frozen foods for the Correctional Facility.
2. Motion to readvertise for bids for an outside elevator lift for an Area Agency on Aging client to be paid through Aging Waiver funds.

NEW BUSINESS

1. Motion to authorize the Chairman to execute Change Order No. 2 between Ed Nikles Custom Builders and the County of Pike, for the Lily Pond Pavillion Project, for an extension of time to complete the project by May 10, 2013.
2. Motion to authorize the Chairman to execute the Agreement between Bridget Gelderman and the County of Pike, for consulting services on behalf of the Hotel Tax Board.
3. Motion to authorize the Chairman to execute the Elevator Maintenance Proposal between Otis Elevator Co. and the County of Pike, for elevators at the Administration Building, Courthouse and Training Center.
4. Motion to authorize the Chairman to execute the Planned Maintenance Agreements between Cummins Power Systems and the County of Pike, for generators at the Training Center, Correctional Facility and Wastewater Treatment Plant.

5. Motion to authorize the Chairman to execute the Maintenance Agreement between Eaton Corp. and the County of Pike, for UPS system maintenance at the Training Center.
6. Motion to execute the Title II Section 251 1st Quarter 2013 Performance Report for the HAVA grant, on behalf of the Election Office.
7. Motion to authorize the Chairman to execute the Department of Agriculture Certification of County Funds for the 2013 Program Year, as recommended by the Agricultural Land Preservation Program Board.
8. Motion to execute the DCED Community Development Block Grant Contract in the amount of \$248,724, on behalf of the Human Development Office.
9. Motion to authorize the Chairman to execute Rental Assistance Contracts #5 and #5A, on behalf of the Human Development Office.
10. Motion to authorize the Chairman to execute the Rental Assistance Subsidy voucher from Delaware Run for January 2013 in the amount of \$293, on behalf of the Human Development Office.
11. Motion to authorize the Chairman to execute the PCCD Acceptance Letter for a grant award in the amount of \$47,284 for the "Victim Witness Program", on behalf of the District Attorney's Office.
12. Motion to authorize the Chairman to execute the PCCD Acceptance Letter for a grant award in the amount of \$20,653 for the "Advancing Information Data Systems", on behalf of the Probation Office.
13. Motion to execute the following Agreements on behalf of the Area Agency on Aging: Lease Agreement with Lackawaxen Fire Department, Janitorial Service Agreements with Ruth Clouse and Jeanette Biafora; and Subcontracted Services Agreement with Medscope America Corp.

MISCELLANEOUS:

George Beodecker, Training Center Director – update on Training Center and Hot Topics in Hazmat Response Program.

PRESS & PUBLIC COMMENTS/QUESTIONS

ADJOURNMENT: THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, FEBRUARY 6, 2013, AT 9:00 A.M., AT THE PIKE COUNTY ADMINISTRATION BUILDING.