

AGENDA

WEDNESDAY, JANUARY 15, 2014, 9:00 A.M., PIKE COUNTY ADMINISTRATION BUILDING

1. Call to Order.
2. Pledge of Allegiance.
3. Opening Prayer by Pastor Rob Elliot of the Milford Bible Church.
4. Recognition of Donald Kavulich, Housing Rehabilitation Consultant.

PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA

Motion to recess the Commissioners' Meeting to hold a Retirement Board Meeting.

Retirement Board Meeting

Motion to reconvene Commissioners' Meeting.

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1. Approve January 15, 2014 Agenda.
 2. Approve December 18, 2013 and January 6, 2014 (Reorg) Commissioners' Meeting Minutes.
 3. Approve December 23, 26, 31, 2013, January 6, 7, 8 and 13, 2014 Conference Minutes.
 4. Approve payment of **COUNTY BILLS** \$140,109.43
 5. Approve payment from **HOTEL TAX FUND (Bushkill Inn-filing fee (2))** \$176.50
 6. Approve payment from **LIQUID FUELS FUND (1/2-7 plowing/sanding)** \$4,775.00
 7. Approve payment from **2012 BOND, SERIES C (1/1-15 reimb. expenses)** \$59,672.99
 8. Approve payment from **PC EMPLOYEES HEALTH INSURANCE FUND** \$115,963.41
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PERSONNEL

1. Motion to acknowledge receipt of a letter from Sheriff Phil Bueki advising that he has hired **KEVIN GUMBLE**, as a full time Deputy Sheriff for the Sheriff's Office, for a 40 hour work week, effective January 21, 2014, with benefits after 90 days. This is a replacement position.
2. Motion to hire **SARAH MINASSIAN**, as a full time Caseworker for Children & Youth Services, for a 37 ½ hour work week, effective January 21, 2014, with benefits after 90 days. This is a replacement position.
3. Motion to hire **MEGAN MOSTELLER**, as a part time temporary Intern for Children & Youth Services, for less than 30 hours per week, effective January 22 through May 10, 2014, with no benefits. This is a part time temporary position.
4. Motion to promote **JAMES RABBAS, JR.** from Aging Care Manager I to Aging Care Manager II retroactive to December 30, 2013, due to the satisfactory completion of his probationary period.

Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting.

SALARY BOARD

1. Motion to convene Salary Board.
2. Motion to approve the December 18-1, 18-2, 26, 2013, January 6 (Reorg), 6 and 8, 2014 Salary Board Minutes.
3. Motion to set the pay of **KEVIN GUMBLE**, at \$14.00 per hour, as a full time Deputy Sheriff for the Sheriff's Office, for a 40 hour work week, effective January 21, 2014, with benefits after 90 days. This is a replacement position.
4. Motion to set the annual pay of **SARAH MINASSIAN**, at \$27,296, as a full time Caseworker for Children & Youth Services, for a 37 ½ hour work week, effective January 21, 2014, with benefits after 90 days. This is a replacement position.
5. Motion to set the pay of **MEGAN MOSTELLER**, at \$7.25 per hour, as a part time temporary Intern for Children & Youth Services, for less than 30 hours per week, effective January 22 through May 10, 2014, with no benefits. This is a part time temporary position.
6. Motion to increase the annual pay of **JAMES RABBAS, JR.** by \$500, due to his promotion from Aging Care Manager I to Aging Care Manager II retroactive to December 30, 2013, as he satisfactorily completed his probationary period.

7. Motion to adjourn Salary Board.

Motion to reconvene the Commissioners' Meeting.

OLD BUSINESS

1. Motion to open the bids received for the purchase of groceries and frozen foods for the Correctional Facility.

NEW BUSINESS

1. Motion to execute the Letter of Understanding between Zelekofske Axelrod and the County of Pike, for the audit of the CFA Local Share Account Grant for Lily Pond for the period May 5, 2011 through October 31, 2013.
2. Motion to authorize the Chairman to execute the Pike County Public Library's Keystone Grant Project 3rd Quarter Report.
3. Motion to authorize the Chairman to execute Change Orders No. 4M and 5M between DJ Heating and the County of Pike, for the Interim Court Project, to repair existing heater and provide thermostat locks.
4. Motion to execute the County Maintenance of Effort for the reporting period July 1 to December 31, 2013 for the HAVA Title II Financial Assistance, on behalf of the Election Office.
5. Motion to execute Amendment #5 to the SRCP Grant Contract for the Development of the Act 167 Stormwater Management Plan for an extension through December 31, 2014, as recommended by the Scenic Rural Character Preservation Board.
6. Motion to authorize the Chairman to execute the PCCD Acceptance Letter for "Advancing Information Data Systems" grant funds in the amount of \$10,327, on behalf of the Probation Office.
7. Motion to authorize the Chairman to execute the Maintenance Renewal Acceptance Form between Eaton Corporation and the County of Pike, for the UPS System at the Communications Center.
8. Motion to authorize the Chairman to execute the 2012-2013 MATP Allocation Acknowledgement Letter in the amount of \$253,314, on behalf of the Area Agency on Aging.
9. Motion to authorize the Chairman to execute the Contract for Professional Services between Ray Evans and the County of Pike, on behalf of the Area Agency on Aging, for modifications/adaptations of senior citizen homes.
10. Motion to authorize the Chairman to execute the Agreements for Professional Services between Annette Merola and Dorothy Dexter and the County of Pike, on behalf of the Area Agency on Aging, for exercise classes at the Lackawaxen Senior Center.
11. Motion to authorize the Chairman to execute the CDBG Annual Fiscal Reports for 2010, 2011 and 2012, on behalf of the Human Development Office.
12. Motion to authorize the Chairman to execute the DCED Fair Housing Action Report for 2013, on behalf of the Human Development Office.
13. Motion to authorize the Chairman to execute the Senior Rental Assistance Contract #7A and #18, on behalf of the Human Development Office.
14. Motion to authorize the Chairman to execute the Rental Assistance Subsidy Voucher in the amount of \$1,470 for Delaware Run for January 2014, on behalf of the Human Development Office.
15. Motion to authorize the Chairman to execute two Housing Rehabilitation Assistance Liens, on behalf of the Human Development Office.

MISCELLANEOUS: Charles Montalbano, Veteran's Employment Service Rep-Monroe County CareerLink.

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT: THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, FEBRUARY 5, 2014, AT 9:00 A.M., AT THE PIKE COUNTY ADMINISTRATION BUILDING.