

Wednesday, January 11, 2012

The second regular meeting of January of the Pike County Commissioners was called to order by Commissioner Caridi at 9:00 a.m. at the Pike County Administration Building, followed by the "Pledge of Allegiance" to the flag.

PRESENT: Commissioners Caridi and Osterberg; Chief Clerk Orben; Solicitor Farley.

NOT PRESENT: Commissioner Wagner.

Public Comments/Questions concerning today's agenda.

MOTION: by Commissioner Osterberg and seconded by Commissioner Caridi, to approve the January 11, 2012 Agenda.

VOTE: Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Caridi, to approve the January 3, 2011 Commissioners' Reorganization Meeting Minutes.

VOTE: Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Caridi, to approve the January 3, 2011 Commissioners' Meeting Minutes.

VOTE: Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Caridi, to approve payment of the **COUNTY BILLS**, in the amount of \$302,021.09, subject to further review.

VOTE: Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Caridi, to approve payment from **LIQUID FUELS FUND (Annual plow fee-Springbrook Road)**, in the amount of \$1,500.00.

VOTE: Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Caridi, to approve payment from **DEBT SERVICE FUND (Refund payment in error)**, in the amount of \$52.33.

VOTE: Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Caridi, to approve payment from **SRCP DEBT SERVICE FUND (Refund payment in error)**, in the amount of \$10.47.

VOTE: Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Caridi, to approve payment from **HOTEL TAX FUND (Gelderman/LockData fees)**, in the amount of \$6,725.00.

VOTE: Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Caridi, to approve payment from **PC EMPLOYEES HEALTH INSURANCE FUND**, in the amount of \$25,789.62.

VOTE: Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

PERSONNEL:

MOTION: by Commissioner Osterberg and seconded by Commissioner Caridi, to hire **ANTONY PRINCIPE**, as a full time Van Driver for the Transportation Office, for a 40 hour work week, effective January 12, 2012, with benefits after 90 days. This is a replacement position.

VOTE: Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Caridi, to hire **EDWARD DZIORNYY**, as a full time Dispatcher for the Communications Center, for a 40 hour work week, effective January 15, 2012, with benefits after 90 days. This is a replacement position.

VOTE: Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Caridi, to hire **KAREN BRYANT**, as a full time Dispatcher for the Communications Center, for a 40 hour work week, effective January 22, 2012, with benefits after 90 days. This is to fill the newly created position at the 1/11/12 Salary Board meeting.

VOTE: Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

Motion: by Commissioner Osterberg and seconded by Commissioner Caridi, to recess the Commissioners' Meeting to hold a Salary Board Meeting.

Vote: Commissioners Caridi and Osterberg voted "aye". Motion carried.

A SALARY BOARD MEETING WAS HELD.

Motion: by Commissioner Osterberg and seconded by Commissioner Caridi, to reconvene the Commissioners' Meeting.

Vote: Commissioners Caridi and Osterberg voted "aye". Motion carried.

OLD BUSINESS: None.

NEW BUSINESS:

MOTION: by Commissioner Osterberg and seconded by Commissioner Caridi, to adopt Resolution No. 12-03, Establishing Fund Balance Policies as required by GASB 54. Chief Clerk Orben explained that this resolution is mandated by GASB 54 rules and regulations to have an official document on record to quantify the contingency fund and a fund balance on the budget and requires the Board to make specific motions for expenditures and reallocations of money. This has always been a policy of the Board, but needed to be documented.

VOTE: Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Caridi, to approve the appointment/reappointment of the following individuals to the Lake Wallenpaupack Watershed Management District: Craig Smyth, Coulby Dunn, Karl Eisenhauer and Peter Helms for a 4 year term ending 12/31/16; and Commissioner Caridi for a 1 year term ending 12/31/12.

VOTE: Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Caridi, to authorize the Chairman to execute the following change orders between Grimm Construction and the County of Pike, for the Pike County Training Complex: Change Order #21 for an additional \$623 for a modified lobby directory board; and Change Order #22 for an additional \$4,070 for installation of additional cabinetry.

VOTE: Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Caridi, to authorize the Chairman to execute the Authorization to Update the Property Record/Fixed Asset Report for the year ended December 31, 2011 between Industrial Appraisal Company and the County of Pike. Chief Clerk Orben stated that Industrial Appraisal Company is used by the County to document all County assets, such as furniture, bridges, roads, dams, equipment, etc.

VOTE: Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Caridi, to authorize the Chairman to execute the Maintenance Quote from ESRI, Inc., for software support for the Mapping Office.

VOTE: Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Caridi, to authorize the Chairman to execute the PCCD Award Letter for the Byrne Justice Assistance Grant Program funds in the amount of \$30,979, for "Advancing Information Data Systems", on behalf of the Probation Office.

VOTE: Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Caridi, to execute the Medical Assistance Transportation Program Certification Statement for the FY 2011 1st Quarter Report, on behalf of the Transportation Office.

VOTE: Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Caridi, to authorize the Chairman to execute the PA Department of Health Grant Application on behalf of the County Child Death Review Team for a "Cribs for Kids" Program. Jill Gamboni, CCIS Director, reported that the County is applying for a grant for cribs for infants. The mission of the Child Death Review Team is to identify preventable child deaths and initiate positive change for the well being of children. The plan to address preventable child deaths in sleep environments is to purchase 50 cribs including supporting safe sleep literature and materials. The cribs have their own unique UPC symbols on them, therefore, they cannot be returned to a store or exchanged for money for drugs, etc.

VOTE: Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Caridi, to authorize the Chairman to execute the Quarterly Employment Report for the period October-December 2011, on behalf of CCIS.

VOTE: Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Caridi, to authorize the Chairman to execute the Final Reimbursement Request for the Santos Property Land Acquisition to the Scenic Rural Character Preservation Board for the amount of \$120,991.

VOTE: Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Caridi, to execute the SRCP Grant Contract between Delaware Highlands Conservancy and the County of Pike, for the conservation easement on the Beaver Run Hunting & Fishing Club Property, as recommended by the Scenic Rural Character Preservation Board.

VOTE: Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Caridi, to authorize the Chairman to execute the 2011-12 The Emergency Food Assistance Program (TEFAP) 1st Quarter Report, on behalf of the Human Development Office.

VOTE: Commissioners Caridi and Osterberg voted 'aye'. Motion carried.

MISCELLANEOUS

Robin LoDolce, Area Agency on Aging Director, presented the Four Year Area Plan Requirements and Survey. In compliance with the Administration on Aging and achieving their four year plan and needs assessment, a survey needs to be completed by approximately 1,000 to 1,500 individuals. This will identify where the aging population is located, what their needs are, what kind of funding is needed, etc. These surveys will be handed out and electronically forwarded to the senior centers, doctor's offices and various other locations.

Dan Potter presented a piece of steel from the World Trade Center to the Commissioners to be dedicated and displayed at the Pike County Training Complex when it opens. It weighs close to 100 lbs.

Questions and comments were opened to the Public and the Press.

ADJOURNMENT. THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, JANUARY 18, 2012, AT 9:00 A.M., AT THE PIKE COUNTY ADMINISTRATION BUILDING.